

Council members,
Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm,
Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),
Cllr Mrs R Whittaker, Cllr D Woods.

Minutes of an extraordinary Meeting of the Council held at the Imperial Hall (small room) on **Tuesday February 18th, 2020 at 6pm.**

Introduction and fire precautions

There being no members of the public present the following paragraphs were taken as read.
Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**
This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

29.02.20 To record the Names of Members, Present. Cllr J Whittaker presiding;
Cllrs: Harm, Johnson, Mitchell & Stewart.

30.02.20 Apologies for absence were received from Cllrs Finch, Garner, R. Whittaker & Woods

31.02.20 To receive Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
Cllr Stewart personal and prejudicial interest Item 5 (minute 36) Local Plan
Cllr Mitchell personal interest items 5 (minute 36) Local Plan & 8 (minute 39) Committee structure as Ward Councillor.

32.02.20 To note dispensations given to any member in respect to items on the agenda (*Localism Act 2011 the Code of Conduct*). None requested.

33.02.20 To receive the Chairman's Announcements (*for information only*). No announcements made.

34.02.20 Internal control: to receive copy January bank statements, the January Receipts & Payments account sheet and the January budget sheet for approval and signature of the Chairman. Proposed by Cllr Stewart, seconded by Cllr Mitchell **RESOLVED** an accurate record and signed by the Chairman.

35.02.20 Internal control: Precept discussions: to receive DRAFT budget figures for discussion, amendment and confirmation prior to submission to North Lincolnshire Council.
Discussion on Operating Contingency reserve; £18000.00 minimum as 3 months emergency running costs.
Significant precept rise acknowledged
Noted reduction in reserves from £51640.50 April 2019 down to estimated figure of £27154.91 at end of financial year.
Draft precept had figure of £20,000.00 as reserves proposed by Cllr Mitchell seconded by Cllr Stewart to reduce to £18000.00. **RESOLVED.**
Possible changes to other figures were discussed briefly.
Cllr Johnson proposed reduction in Section 137 grant figure to £3500.00 and in General Grants figure to £1500.00. Not seconded.

With figures revised the precept was proposed as £69138.59 by Cllr Stewart seconded by Cllr Mitchell and **RESOLVED**.

36.02.20 Planning (Town & Country Planning Act 1990 as amended) to receive and discuss the new **Local Plan** information from North Lincolnshire Council and arrange further meeting to discuss a submission from the Town Council by March 27th.

Cllr Stewart having declared a prejudicial interest therefore making the meeting inquorate, the item was deferred to the March.

37.02.20 Office storage heater: to mandate the clerks to arrange for a replacement storage heater to a maximum value of £750.00 plus VAT. Alternative proposal to purchase a quality portable heater, this could be transferred to the Chapel of Rest when required. Requirement for electric socket in place of night storage heater socket. Proposed by Cllr Harm seconded by Cllr Stewart **RESOLVED** clerks to arrange installation of electric socket for portable heater.

38.02.20 Grass cutting standing order: to mandate the clerk to arrange a 6-month standing order for MKS Groundcare of £240.00/month (£240.00 plus VAT of £40.00) for the grass cutting contract this season. Proposed by Cllr Harm seconded by Cllr Stewart **RESOLVED** clerk to arrange Standing Order.

39.02.20 To discuss the committee structure in relation to reduced councillor numbers. Brief discussions on options such as 2 full council meetings per month and the amalgamation of committees. Noted that recent training had confirmed that council should have a separate Personnel Committee; requirement for councillors experienced in finance to sit on a Finance Committee. Discussion to be continued at next full council meeting.

40.02.20 To list: items for facebook. Precept.

41.02.20 Questions to the Chairman: (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*). No issues raised.

42.02.20 To confirm the date and time of the next monthly meeting as Tuesday March 3rd, 2020.

To record the closure of the meeting at 6.50pm

cm19.02.20.