

EPWORTH TOWN COUNCIL



2nd March 2023

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Garner, Richmond, Stewart,
J Whittaker & R Whittaker

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 7th March 2023, at 7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Grants**
To consider a request for financial assistance from Parkrun Initiation Group.
5. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
6. **Chairwoman's Report**
To receive a report from the Chairwoman.
7. **Ward Councillors' Report**
To receive a report from the ward councillors.
8. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 7th February 2023.
9. **Clerk's Report**
To receive a report from the Clerk.
10. **Correspondence**
 - (i) To note the following correspondence:-
 - a) North Lincs Council - Civic Dinner
 - b) Government Events - Social Media Content & Marketing Communications
 - c) Kirton in Lindsey Town Council - Civic Dinner
 - d) The Shed on the Isle - Open Day
 - e) North Lincs Council - King's Coronation Grants
 - f) Ongo - Proud to Care
 - g) North Lincs Council - Commercial Waste Duty of Care, Terms & Conditions
 - h) Millea Group Limited - Screening Opinion Letter
 - i) ERNLLCA - Publications
 - j) ERNLLCA / Mr R Dixon - VAT on Sports Fees & Procurement Thresholds
 - k) Mr D Street - Lack of Regular Buses
 - l) Lindsey Lodge - Care for a Cuppa
 - m) ERNLLCA - Buckingham Palace Garden Party
 - n) VANL - Free Funding Fair
 - o) North Lincs Council - Road Closures for King's Coronation
 - p) Worknest - Managing Performance Issues
 - q) VANL - Free Funding Webinar
 - r) ERPF - New Contribution Rates
 - s) ERPF - Employer Training Alert
 - t) Isle of Axholme Short Mat Bowls Club - Photo of New Equipment
 - u) Northern Powergrid - Preparing for Very Strong Winds
 - v) North Lincs Council - Briefing Session for Candidates / Agents / Clerks
 - w) Bright HR - Statutory Minimum Rights Compliance
 - x) North Lincs Council - Short Breaks+
 - y) Ms L Howard - Proposed Garden Centre Building Development
 - z) Alliance Volunteer Hub - Volunteer Voice Survey
 - aa) North Lincs Council - Upcoming A161 Road Closure
 - bb) Councillor T Mitchell - Trees at Kings Head Croft & Closed Churchyard
 - cc) North Lincs Council - Reclaim the Night Poster
 - dd) Everflow Water - Update on 2023/24 Tariff Charges
 - ee) North Lincs Council - Public Footpaths Near Epworth Primary Academy
 - ff) Barton Upon Humber Town Council - Mayor's Civic Service

(ii) To consider the following correspondence:-

- a) Mr & Mrs Durdy / Mr & Mrs Britton - Telecommunication Mast
- b) Government Events - Social Media Strategy & Analytics
- c) Government Events - Shaping the Future of Women in Work
- d) ERNLLCA - Events Programme
- e) ICCM - Training Courses
- f) Keep Britain Tidy - Great British Spring Clean 2023
- g) Epworth & District WI - Commemorative Tree in Epworth Cemetery

11. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	February 2023
ERNLLCA - Newsletter	February 2023
Public Sector Network - Newsletter	February 2023
Rural Services Network - Rural Funding Digest	February 2023
Unity Trust Bank - Newsletter	February 2023
Civility & Respect - Newsletter	March 2023
Clerk & Councils Direct - Magazine	March 2023
North Lincolnshire Council - Forthcoming Meetings	March 2023
RSN - Rural Funding Digest	March 2023
ERPF - Employer Bulletin	
Fields In Trust - News	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - Business Focus Newsletter	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

12. Committee / Working Group Reports

To note / approve the minutes of the following committee / working group meetings:-

Planning Committee	Wednesday, 15 th February 2023
Combined Cemetery & Environment	Monday, 20 th February 2023

13. Finance

To note and approve the schedule of accounts for payment for February 2023.

14. Fountain Court

To discuss concerns about the state of the pavement.

15. CCTV

To further consider the use of CCTV at Kings Head Croft.

16. Standing Orders

To amend the Council's Standing Orders.

17. Shed

To consider the purchase of a metal shed.

18. **Strimmer**
To consider a recommendation to do with the disposal of an old strimmer.
19. **Internal Auditor**
To appoint an internal auditor for 2022 / 2023.
20. **Electricity**
To review electricity suppliers.
21. **Items Raised By Councillors**
(i) **Local Radio Station** - Councillor J Whittaker
To consider use of the local radio station.
22. **Annual Town Meeting**
To confirm the date, time and place for the Annual Town Meeting.
23. **Questions to the Chairwoman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
24. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
25. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 7th March 2023, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 13 - Finance

ACCOUNTS FOR PAYMENT - MARCH 2023

Payments made before or since last meeting:-

14.02.23	BP	Equals Money PLC	Transfer of Funds	648.00
16.02.23	Equals	X2 Connect Limited	Panes for Telephone Box	648.00
20.02.23	DD	EDF Energy	Electricity	10.00
	DD	EDF Energy	Electricity	16.00
	DD	EDF Energy	Electricity	35.00
21.02.23	Equals	eBay (UK) Limited	Bunting	5.59
	Equals	eBay (UK) Limited	Bunting	6.59
	Equals	Party Packs Limited	Bunting	23.80
	Equals	Doidge Limited	Boot Scraper	34.99
22.02.23	DD	EDF Energy	Electricity	34.00
27.02.23	DD	Vodafone	Mobile Phone Charges	15.00
	DD	Plusnet	Telephone & Broadband Charges	34.92
	DD	Everflow Water	Water Rates	72.60
28.02.23	BP	Wages / Tax & NI / Pension	Month 11	3,035.68
01.03.23	DD	Scottish Power	Electricity	1.00
06.03.23	BP	Epworth Music Day	S145 Grant	961.00

Payments submitted at this meeting:-

07.03.23	BP	Epworth Imperial Hall	Room Hire	157.50
	BP	Epworth Imperial Hall	Room Hire	27.50
	BP	ERNLCA	Training Course - Web Accessibility	18.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	60.00
	BP	Axholme Pest Control	Mole Control	86.40
	BP	Torne Valley Ltd	Bin Liners / Can / Gloves / Mower	606.72
	BP	Mr S Quantrill	Expenses - Mileage & Elastic	19.50
	BP	Community Heartbeat Trust	Defibrillator	3,054.00