

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY

Email: clerk@epworthtowncouncil.com Tel: 01427 872086



29 April 2021

Dear Councillors,

I hereby give notice of summons to attend a meeting of the Full Council Meeting that will be held on the following:

Tuesday 4th May 2021 to commence at 7 pm

Due to the current Covid-19 pandemic, and the Government imposed restrictions of public gatherings, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

For any apologies for attendance, please could you email me on clerk@epworthtowncouncil.com at your earliest opportunity.

With regards

Clare Boyall

Clerk

Epworth Town Council

The Councillors of the Epworth Town Council are hereby summoned to attend a Full Town Council Meeting at 7pm on Tuesday 4 May 2021 via the online digital format Zoom.

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Zoom Meeting details: ID – 963 6570 3091 Passcode – 589531

<https://zoom.us/j/96365703091?pwd=VVkxR0dkSXhiaGhWOEdjYlhMQ3VXUT09>

Members of public are welcome to attend via zoom using the above access. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at clerk@epworthtowncouncil.com

AGENDA ITEMS FOR DISCUSSION AND DECISION

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

Public Participation

Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session. The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.

- 01/05/21 To elect a Chairman of the Council
- 02/05/21 To receive the Chairman's Declaration of Acceptance of Office
- 03/05/21 To elect a Vice Chairman of the Council
- 04/05/21 To receive the Vice Chairman's Declaration of Acceptance of Office
- 05/05/21 To record the names of members present
- 06/05/21 To receive apologies of absence
- 07/05/21 To receive **Declarations of Interest** by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 08/05/21 To note **dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 09/05/21 To review **Councillors' Declaration of Interest** and receive any changes

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- 10/05/21 To receive the Chairman's Announcements
- 11/05/21 To receive reports from Ward Councillors
- 12/05/21 To receive the Clerk's Report
- 13/05/21 To resolve the Draft Minutes of the Full Council Meeting held on 6 April 2021
- 14/05/21 To resolve the Draft Minutes of the Planning Meeting held on 19 April 2021
- 15/05/21 To resolve the Draft Minutes of the Combined Cemetery and Environment Committee held on 19 April 2021
- 16/05/21 To receive the Financial Reports and Bank Reconciliation
- 17/05/21 To receive the Schedule of Payments

Cheque Payments

No	Payee	Reason	VAT	Gross Amount
1	Payroll	Month 1	0	Confidential
2	Paul Hayward	Install boxes for planters	0	£140.00
3	Paul Hayward	Cemetery Grounds Maintenance	0	£2500.00
4	Aglico formerly United Carlton	Final Bill	£52.00	£260.00
5	ERNLLCA	Annual Membership	0	£1024.37
6	Torne Valley	Cleaning Materials	£0.49	£2.95
7	MWQA	H&S Support	0	£50.00
8	M Addlesse	Mops	£0.83	£4.99
9	SP Davis Memorials Ltd	Repair to Headstones	£270.00	£1620.00
10	Cllr R Whittaker	Capillary Matting	0	£4.99
11	MKS Groundcare	Grass Cutting	£40.00	£240.00
12	Cowley Fire Protection	Fire Extinguisher Service	£47.29	£240.00
13	Clare Boyall	Stamps	0	£13.02

Direct Debit Payments

1	N Lincs Council	Trade Waste Final Bill	£30.60
2	Everflow Water	April Invoice	£11.83

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3	N Lincs Council	Business Rates April	£72.08
4	N Lincs Council	Business Rates May	£71.00
5	N Lincs Council	Trade Waste	£50.04

- 18/05/21 To Elect members of the Finance Committee**
- 19/05/21 To Elect members of the Combined Cemetery and Environment Committee**
- 20/05/21 To Elect members of the Planning Committee**
- 21/05/21 To receive and review the Council Policies (schedule attached)**
- 22/05/21 Planning Applications (Town & Country Planning Act 1990 as amended)**
22.1 Application No: PA/2021/696
Proposal: Application for determination of the requirement for prior approval of a household extension
Site Location: 14 Blow Row, Epworth, DN9 1HP
- 22.2 Application No: PA/2021/700**
Proposal: Planning permission to erect a two-storey rear extension
Site Location: 10 Eastfield Road, Epworth, DN9 1JF
- 22.3 Application No: PA/2021/766**
Proposal: Planning permission to erect a single-storey side and rear extension with a roof terrace over
Site Location: White House, Turbary Road, Epworth Turbary, Epworth, DN9 1DY
- 22.4 Application No: PA/2021/755**
Proposal: Advertisement consent to display a non-illuminated fascia sign to the front of the building, a non-illuminated fascia sign to the rear of the building and a projecting sign to the side of the building
Site Location: Mowbray Arms, Mowbray Street, Epworth, DN9 1HR
- 22.5 Application No: PA/2021/339**
Proposal: Planning permission for change of use of land adjacent to premises to allow external seating area with permanent decking
Site Location: 25-27 Queen Street, Epworth, DN9 1HG
- 23/05/21 Planning Permission Granted**
PA/2021/282
PA/2021/119
- 24/05/21 Planning Appeal Decision**
PA/2019/1800 - Dismissed.
- 25/05/21 Cemetery Car Park Bin**
To receive information and resolve to purchase a larger waste bin (see attached information).

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- 26/05/21 Cemetery Lodge Survey**
To receive reports and quotations for the treatment of wooden timbers. (see attached information).
- 27/05/21 Chapel of Rest**
To receive quotations for items required for the Chapel of Rest. (see attached information).
- 28/05/21 Free Planters A161**
To resolve whether to accept the offer of free planters.
- 29/05/21 Installation of Community Radio Equipment at Council Offices**
To receive further information. Carried forward from previous meeting.
- 30/05/21 Questions to the Chairman**
Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda.

In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded, and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:

- 31/05/21 Letter from a Resident.**
To receive and discuss a letter from a resident. (Information previously circulated).