

EPWORTH TOWN COUNCIL



1st December 2022

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart,
J Whittaker & R Whittaker

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 6th December 2022**, at **7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.
4. **Vice-Chairman / Chairwoman**
To appoint a new Vice-Chairman / Chairwoman.

5. **Co-option**
To co-opt a member onto the Council.
6. **Planning**
To further consider the following planning application:-

PA/2022/1536 Proposal: Planning permission for change of use of land for additional touring pitches, additional and reconfigured static / lodge pitches, new reception block, new parking bays and new pond (including filling in existing pond)
Location: Epworth Fields Holiday Park, Access road to farm off Blackdyke Road, Epworth, DN9 1JA
Applicant: Mr Lee, Adwick Caravans
7. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
8. **Chairwoman's Report**
To receive a report from the Chairwoman.
9. **Ward Councillors' Report**
To receive a report from the ward councillors.
10. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 1st November 2022.
11. **Clerk's Report**
To receive a report from the Clerk.
12. **Correspondence**
 - (i) To note the following correspondence:-
 - a) NALC - Local Elections 2022
 - b) North Lincs Council - Public Path Creation Public Bridleway 119
 - c) The Pensions Regulator - Re-Enrolment & Re-Declaration
 - d) North Lincs Council - Link to Register of Interests
 - e) Mr M Armstrong - PA/2022/1487
 - f) ERNLLCA - District Committee Slides
 - g) North Lincs Council - Advertising Parish Council Vacancies
 - h) ERNLLCA / NALC - Committee Funding Review
 - i) ERNLLCA / NALC - Local Council Election Materials 2023
 - j) Epworth Wesley Memorial Church - Organ Recital Notice
 - k) ERNLLCA - National Salary Award 2022 / 2023
 - l) NALC - White Ribbon Day
 - m) Mr A Ramsbottom - Parking
 - n) Grimsby Live - Remembrance Service Enquiry
 - o) Mr M Harm - Debrillator
 - p) Bright HR - Supporting Staff Mental Health
 - q) North Lincs Council - Christmas Concert
 - r) VANL - AGM
 - s) North Lincs Council - 399 Saturday Diversion
 - t) NALC - Update on Energy Bill Relief Scheme
 - u) St. Andrew's Parish Church - Christmas Fayre

- v) ERNLLCA - Playground Inspection Event
- w) North Lincs Council - Submission of North Lincolnshire Local Plan 2020-2038
- x) ERNLLCA - Website Domain Scam Warning
- y) PSE Online - Net Zero Funding
- z) VANL - Electronic Voting Information for AGM
- aa) The Thurlow Committee - Thank You for Poppies
- bb) ERNLLCA - Councils & Cyber Crime
- cc) Ms L Cowburn - Playground Safety
- dd) VANL - Warm Welcome North Lincs Pledge
- ee) North Lincs Council - Up Coming Fostering Drop-In Sessions
- ff) Mr M Wood - University Study Regarding Council Welfare
- gg) HWRA - Chair & Chief Executive Leaving Event
- hh) Epworth Short Mat Bowls Club - Thank You for Grant

(ii) To consider the following correspondence:-

- a) Councillor D Woods - Resignation
- b) ICCM - Training Courses
- c) ERNLLCA / Boundary Commission for England - Boundary Review 2023
- d) Cloudy IT - Appy Hour Training Courses
- e) HWRA - Annual General Meeting

13. **Publications**

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	October 2022
ERNLLCA - Newsletter	October 2022
HWRA - Newsletter	October 2022
Public Sector Network - Newsletter	October 2022
Alliance Volunteer Hub - Newsletter	November 2022
Civility & Respect - Newsletter	November 2022
Environment Agency - Humber Newsletter	November 2022
ERNLLCA - Newsletter	November 2022
North Lincs Council - Forthcoming Meetings	November 2022
Public Sector Network - Newsletter	November 2022
Rural Services Network - Rural Funding Digest	November 2022
North Lincs Council - Forthcoming Meetings	December 2022
ERPF - Employer Bulletin	
Fields In Trust - Newsletter	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

14. **Committee / Working Group Reports**

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Wednesday, 9 th November 2022
Combined Cemetery & Environment Committee	Monday, 14 th November 2022
Finance Committee	Monday, 21 st November 2022

15. **Finance**
To note and approve the schedule of accounts for payment for December 2022.
16. **Kings Head Croft**
To further consider quotes to do with repairs of the safety surface.
17. **Cemetery Charges for 2023 / 2024**
To consider a recommendation about cemetery charges for 2023 / 2024.
18. **Wages & Salaries for 2023 / 2024**
To consider a recommendation about wages and salaries for 2023 / 2024.
19. **Parish Precept & Grant for 2023 / 2024**
To consider a recommendation about the precept and grant from North Lincolnshire Council for 2023 / 2024.
20. **Safeguarding Policies & Procedures**
To further review the following:- (i) Safeguarding Children Policy & Procedure
(ii) Safeguarding Adults Policy & Procedure
21. **Complaints Policy & Procedure**
To further review the Council's Complaints Policy & Procedure.
22. **Planters**
To agree the purchase of some plants if no grant is given by North Lincs Council.
23. **Tree Work**
To consider quotes for tree work at the Cemetery.
24. **Electricity**
To review electricity supplier.
25. **Fields In Trust**
To consider renewing membership of Fields In Trust for 2023.
26. **SLCC**
To consider renewing membership of SLCC for 2023.
27. **Youth Council**
To receive an update and consider any further action to be taken.
28. **Items Raised By Councillors**
 - (i) **Dementia Friendly Council** - Councillor Brumby
To receive an update on becoming a dementia friendly council.
 - (iii) **CCTV** - Councillor J Whittaker
To consider the use of CCTV at Kings Head Croft.
29. **Cemetery**
 - (i) **Erection of Headstones**
To discuss a recommendation to do with the erection of two headstones.
 - (ii) **Depth of Grave**
To discuss a recommendation to do with the depth of a grave.

30. **Questions to the Chairwoman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
31. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
32. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 6th December 2022, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 15 - Finance

ACCOUNTS FOR PAYMENT - DECEMBER 2022

Payments made before or since last meeting:-

23.10.22	Equals	Londis	Fuel for Mower	17.96
15.11.22	BP	Mr P Haywood	Cutting of Hedge	90.00
	BP	Flying Colours Flagmakers Ltd	Flag & Pole	160.80
	BP	Playdale Playgrounds Ltd	Playground Repairs	722.27
21.11.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
	DD	ICO	Data Protection Fee	35.00
25.11.22	DD	Vodafone	Mobile Phone Charges	8.07
28.11.22	DD	Everflow Water	Water Rates	15.96
	DD	Plusnet	Telephone & Broadband Charges	34.92
30.11.22	BP	Wages / Tax & NI / Pension	Month 8	2,939.24
01.12.22	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	71.00
	Chq No.	Royal British Legion	S137 Grant	27.50
		300001		

Payments submitted at this meeting:-

06.12.22	BP	ERNLLCA	Training - VAT Course	36.00
	BP	Torne Valley Ltd	Cable Ties	6.00
	BP	J R Cockin Electrical Ltd	Emergency Light & PAT Testing	229.80
	BP	J T Building & Joinery Services Ltd	Gain Access & Replace Door Lock	115.00
	BP	ERNLLCA	Training - Play Area Inspection	18.00
	BP	Furniture@Work Ltd	Tables	515.28
	BP	Torne Valley Ltd	Tyre Valve & Sealant	10.44
	BP	CWS	Replace Graphics & Signage	144.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	60.00
	BP	Torne Valley Ltd	Ear Muffs & Cleaning Materials	18.30
	BP	D Jaques	Refurbishment of Stairway Area	1,765.00
	BP	Torne Valley Ltd	Pruner / Lube / Gloves / Oil	43.50
	BP	Mr S Quantrill	Expenses - Mileage & Equipment	40.68
	BP	Mr G Johnson	Expenses - Mileage	22.50