

EPWORTH TOWN COUNCIL



29th February 2024

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Baker, Grantham, Holt, J Whittaker, R Whittaker & Wilson

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 5th March 2024, at 7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

- 1. Record of Members Present**
To record the names of members present.
- 2. Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
- 3. Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Co-option**

To consider whom to co-opt onto the Council.

5. **Planning**

To consider the following planning application:-

PA/2024/117

Proposal: Planning permission to erect a single-storey rear extension (including removal of conservatory)
Location: Meadow View, West End Road, Epworth, DN9 1LB
Applicant: Mr & Mrs Lamb

6. **Chairwoman's Report**

To receive a report from the Chairwoman.

7. **Ward Councillors' Report**

To receive a report from the ward councillors.

8. **Minutes of the Last Meeting**

To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 6th February 2024.

9. **Clerk's Report**

To receive a report from the Clerk.

10. **Correspondence**

(i) To note the following correspondence:-

- a) North Lincs Council - Waste Transfer Note and Terms & Conditions
- b) Immingham Town Council - Civic Service
- c) Peninsula Business Services - Flexible Working Webcast
- d) Mr M Harm - Overgrown Trees
- e) Worknest - Sickness Absence Resources
- f) Bright HR - Reducing Absence and Boosting Productivity
- g) Worknest - Annual Leave Entitlement & Pay From 2024
- h) SLCC - Martyn's Law: Standard Tier Consultation Webinar
- i) ERNLLCA - Emergency Planning Package
- j) Epworth Bowls Club - Quiz Poster
- k) Worknest - Navigating Workplace Relationships
- l) Barton Upon Humber Town Council - Mayor's Civic Dinner
- m) St. Andrew's Church - Coffee Morning Poster
- n) Epworth Old Rectory - Family Craft Activities
- o) Mr D Hale - Official Town Guide
- p) Keep Britain Tidy - Great British Spring Clean
- q) Humber & Wolds Rural Action - Annual General Meeting
- r) Epworth Old Rectory - Care for a Cuppa Poster
- s) Bright HR - Interview Guide
- t) North Lincs Council - Mayor's Appeal Fund

(ii) To consider the following correspondence:-

- a) North Lincs Council - Public Path Extinguishment and Definitive Map and Statement Modification (Public Footpath 53, Epworth)
- b) ERNLLCA - Training Guide
- c) ERNLLCA - Playground Operation Inspection Training

- d) North Lincs Council / NACO - Free Portrait of His Majesty The King
- e) Northern Powergrid - Regional Workshops
- f) North Lincs Council - D Day Grant

11. Publications

To note receipt of the following publications:-

HWRA - Newsletter	February 2024
Public Sector Network - Newsletter	February 2024
Rural Services Network - Rural Funding Digest	February 2024
Clerks & Councils Direct - Magazine	March 2024
ERVAS - Community Vision	
Fields In Trust - Newsletter	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Events	
NALC - Newsletter	
North Lincs Council - Business Focus	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	

12. Committee / Working Group Reports

To note / approve the minutes of the following committee / working group meetings:-

Planning Committee	Monday, 12 th February 2024
Personnel Committee	Thursday, 15 th February 2024
Personnel Committee	Monday, 4 th March 2024

13. Finance

To approve the schedule of accounts for payment for March 2024.

14. Beacon

To receive a further update on the Beacon and to consider any further action which may need to be taken.

15. CCTV

To receive feedback about the visit to the CCTV Control Centre and further consider the use of CCTV at Kings Head Croft.

16. Market Cross

To consider quotes to clean the Market Cross.

17. Memorial Safety Inspection

To consider quotes for checking the safety of the memorials in the Cemetery.

18. Internal Auditor

To appoint an internal auditor for 2023 / 2024.

19. Electricity

To review electricity suppliers.

20. Items Raised By Councillors

(i) Review of Standing Orders - Councillor Baker

To receive a further update on the review of standing orders.

(ii) **Vision Statement / Action Plan** - Councillor Holt
To consider a Vision Statement / Action Plan for the Council.

(iii) **Bus Shelters** - Councillor Finch
To discuss the cleaning of bus shelters.

21. **Facebook**
To consider items for Facebook.

22. **Groundsperson / Hanging Basket Waterer Vacancy**
To receive an update and to consider any action which may need to be taken.

23. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.

24. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 5th March 2024, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 13 - Finance

ACCOUNTS FOR PAYMENT - MARCH 2024

Payments made before or since last meeting:-

12.02.24	BP	Equals	Top Up	300.00
14.02.24	Equals	Wix.com LTD	Premium Plan	172.80
16.02.24	Equals	Epworth Post Office	Stamps	16.00
20.02.24	DD	EDF Energy	Electricity	19.00
	DD	EDF Energy	Electricity	32.00
	DD	EDF Energy	Electricity	126.00
25.02.24	Equals	Tesco Stores Ltd	Stationery	7.00
26.02.24	DD	Everflow	Water Rates	4.82
28.02.24	DD	Vodafone	Mobile Phone Charges	17.16
	DD	Talk Talk	Telephone & Broadband Charges	21.54
29.02.24	BP	Wages / Tax & NI / Pension	Month 11	3,589.07
01.03.24	DD	Scottish Power	Electricity	35.83

Payments submitted at this meeting:-

05.03.24	BP	Axholme Landscapes	Hedging	108.00
	BP	Viking Office UK Limited	Storage Cupboard	250.80
	BP	Epworth Imperial Hall	Room Hire	22.50
	BP	Torne Valley Ltd	Weedkiller / Cleaning Mats / Bin Bags	26.91
	BP	Banner Business Solutions Ltd	Ink Cartridges & Paper	71.99
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	72.00
	BP	Mr S Quantrill	Mileage	8.10
	BP	Mr G Johnson	Postage	4.20