



FINANCE COMMITTEE

Local Government Act 1972 section 101
Committee members: Cllr Johnson, Cllr Mitchell
Cllr Stewart, Cllr J Whittaker

EPWORTH TOWN COUNCIL

April 23rd, 2020

Cemetery Lodge
Burnham Road

COVID-19 NOTICE

Government has legislated that as of 4th April 2020, Town Council meetings can now be held remotely via online video technology, to enable self-isolation and health and safety guidance to be adhered to during the COVID-19 pandemic. Epworth Town Council has chosen to use Zoom to facilitate meetings.

nr. Doncaster
North Lincolnshire
DN9 1BY
Tel: (01427) 872086

Dear Councillors,

You are hereby summoned to a Finance Committee meeting of Epworth Town Council to be held remotely via “zoom” on Tuesday April 28th at 7pm

Signed Mrs C Maguire Clerk

Public Participation session: In normal circumstances members of the public are welcome to address the meeting during public participation at 7pm; whilst Epworth Town Council supports the rights of people to do this, during the current covid-19 crisis, for health and safety reasons, and to ensure physical isolation guidance can be followed, meetings will be held digitally, via on-line technology. Join Zoom Meeting <https://zoom.us/j/94664432889?pwd=dmlOTW9DZUMvTzdxbm9McWFseEpxdz09>

Meeting ID: 946 6443 2889

Password: [322719](#)

AGENDA

1. **To record** the names of members present.
2. **To receive** apologies for absence.
3. **To receive declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011*).
4. **To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*).
5. **Internal Control: To receive** for approval and recommendation to full council the March 2020 account and budget sheets and copy bank statements (*copies attached*).
6. **Internal control: To receive** the itemised budget report to March 2020; Year End Receipts and Payments sheet and copy of page 5 - the Accounting Statement of the Annual Return (*copies attached*). **NOTE:** *Year end information has been forwarded to the Internal Auditor to enable the completion of page 3 – the Internal Auditors Report of the Annual Return.*
7. **Annual Governance Statement** – Assertions April 2020 – to receive and discuss prior to presentation to full council (*copy attached*). **NOTE:** these must be received and addressed with page 4 – Section 1, Annual Governance Statement being approved before page 5.
8. **Schedule of Assets 2020:** to receive the updated version reference line 9 on the accounting statement of the Annual Return (*copy attached*).
9. **Financial Regulations:** to receive and discuss possible amendments (continue with document from page 9 item 6.11 and to propose adoption (subject to further amendments) to allow internet banking. (*copy attached*).
10. **Financial Risk Assessment:** to discuss in relation to all council risk assessment documents and the internal auditors report for 2019.
11. **VAT returns:** to discuss checking of the VAT returns in light of covid-19 restrictions.

Clerk: Caroline Maguire Tel: 077343 86628
9 a.m. – 5.00 p.m. Monday – Friday
E-mail: epworth.council@btconnect.com

12. To resolve “items for facebook”
To record the closure of the meeting.
cm23.04.20



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