

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY

Email: clerk@epworthtowncouncil.com Tel: 01427 872086



2 September 2021

Dear Councillors

I hereby give notice of summons to attend a meeting of the Full Council Meeting that will be held on the following:

Tuesday 7 September 2021 to commence at 7 pm

For any apologies for attendance, please could you email me on clerk@epworthtowncouncil.com at your earliest opportunity.

With Regards

Clare Boyall

Clerk

Epworth Town Council

The Councillors of the Epworth Town Council are hereby summoned to attend a Full Town Council Meeting at 7pm on Tuesday 7 September 2021 at The Imperial Hall, Epworth.

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AGENDA ITEMS FOR DISCUSSION AND DECISION

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

Public Participation

Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session. The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.

- 01/09/21 To record the names of members present
- 02/09/21 To receive apologies of absence
- 03/09/21 To receive **Declarations of Interest** by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 04/09/21 To note **dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 05/09/21 To receive the Chairman's Announcements
- 06/09/21 To receive reports from Ward Councillors
- 07/09/21 To receive the Clerk's Report
- 08/09/21 To resolve the Draft Minutes of the Full Council Meeting held on 3 August 2021
- 09/09/21 To resolve the Draft Minutes of the Planning Meeting held on 18 August 2021
- 10/09/21 To resolve the Draft Minutes of the Combined Environment and Cemetery Committee held on 24 August 2021
- 11/09/21 To resolve the Draft Minutes of the Personnel Committee held on 1 September 2021
- 12/09/21 To resolve the Draft Minutes of the Finance Committee held on 1 September 2021
- 13/09/21 To receive the Financial Reports and Bank Reconciliation
- 14/09/21 To receive the Schedule of Payments

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Cheque Payments

No	Payee	Reason	VAT	Gross Amount
1	Payroll	Month 5	0	£1994.60
2	MKS Groundcare	Grass Cutting	£40.00	£240.00
3	Clare Boyall	Postage	0	£7.92
4	MWQA Ltd	H&S Support June	0	£50.00
5	Paul Haywood	Cemetery Grass Cutting 1/6/21 - 31/8/21	0	£1200.00
6	Epworth Imperial Hall	Hire of Hall July and August	0	£45.00
7	Torne Valley	Supplies	£2.97	£17.84
8	Pete Barker	Mileage	0	£12.15
9	J R Cockin Electrical Contractors Ltd	PAT Testing	£14.08	£84.48
10	Agilico Workplace Technologies Ltd	Final Photocopier Invoice	£4.17	£24.97
11	Fields in Trust	Membership Fee	0	£65.00

Direct Debit Payments

1	EDF	Utility	£23.00
2	EDF	Utility	£112.00
3	EDF	Utility	£48.00
4	HSBC	Charges	£20.90
5	Vodafone	Mobile	£23.31
6	Plusnet	Landline and Broadband April	£39.60
7	Everflow Water	Water Rates	£118.28

15/09/21 To receive and review the Equality Policy

16/09/21 To receive and adopt the Safeguarding Children's MARS Policy

17/09/21 To receive further information for the Data Protection Policy

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- 18/09/21 Planning Applications**
Application No: PA/2021/1398
Proposal: Planning permission to erect a replacement dwelling and one new dwelling
Site Location: 100 High Street, Epworth, DN9 1JS
- 19/09/21 Planning Permission Refused**
To receive information previously circulated.
- 20/09/21 To receive further information regarding a Grant Application** Local Government Act s137
- 21/09/21 To receive the Lincolnshire Riparian Project Questionnaire and resolve responses**
- 22/09/21 To receive communication from N Lincs Council regarding Turbary Road**
- 23/09/21 To receive further information on the annual Playground Inspection Report**
- 24/09/21 To receive a letter from a resident requesting tree pruning in the Cemetery**
- 25/09/21 To receive information and resolve whether to replace a damaged rope on a piece of play equipment**
- 26/09/21 To resolve a response to the Hub Consultation**
- 27/09/21 To receive information regarding the safety of the crossroads in Epworth**
Cllr A Cooper.
- 28/09/21 To resolve that this Council utilises its powers under the Local Government Act 1972, section 101, to devolve to the Clerk the authority to make decisions on planning applications** where:
a. The application falls between meetings and it is not possible to obtain from the Planning Authority an extension of time to consider the matter; and
b. The Chairman is unavailable to convene a planning meeting or particular circumstances are such that the convening of a planning meeting is impractical.
- In both circumstances the Clerk shall have authority to respond on the Council's behalf, taking into account the Local Plan; the content of any planning policies; community plan or Neighbourhood Plan adopted by the council; and precedent. Moreover, where it is practicable, the Clerk is to contact ALL Planning Committee Councillors to confirm they are content with the response to the specific Planning Application requiring this action.
- This authority will not apply to applications where there are known objections by neighbours; multiple housing development and new land allocations or are in the conservation area of Epworth.
- 29/09/21 To receive information regarding the grass verges**
- 30/09/21 To note North Lincolnshire Council made 'Public Path Creation (Public Bridleway 119, Epworth and Haxey) Order 2021(1)**

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- 31/09/21** **To receive and resolve the quotation to repair the Churchyard wall**
- 32/09/21** **To resolve attendees to the presentation of the Best Kept Village Competition 4 October 2021**
- 33/09/21** **Questions to the Chairman**
Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the agenda.
- 34/09/21** **To note the date and time of the next Full Council Meeting**
5 October 2021 at 7 pm.

In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded, and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:

- 35/09/21** **To receive information on a breach of data from other organisations**
- 36/09/21** **To resolve to interview 3 candidates for the Groundsperson's position**
- 37/09/21** **To resolve the Cleaner's hours for the Chapel of Rest**