

Council members,  
Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm  
Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),  
Cllr Mrs R Whittaker, Cllr D Woods.



EPWORTH TOWN COUNCIL

**Thursday February 20th, 2020**

Dear Councillor,

You are hereby summoned to a Meeting of the Council which will be held at the Imperial Hall (small room) **on Tuesday March 3rd, 2020 at 7pm.**

Meetings are open to members of the press and public, under the Public Bodies (Admission to Meetings) Act 1960, other than as specified.

The press and public may not speak when the Council is in session.

Signed C Maguire *C Maguire*

Clerk to the Council

**Cemetery Lodge  
Burnham Road  
Epworth  
Doncaster  
North Lincolnshire  
DN9 1BY**

**Tel: (01427) 872086**

### **Introduction and fire precautions**

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**

**To receive Dave Lofts Senior Planning Specialist North Lincolnshire Planning** for a presentation and to receive questions on Neighbourhood Planning.

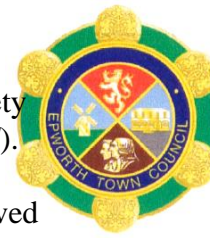
**To receive Chris Barwell (or a member of the team), Place Planning & Housing North Lincolnshire Council** for a presentation and to receive questions on the Local Development Plan.

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

### **AGENDA**

- 1. To record the Names of Members, Present.**
- 2. To receive Apologies for absence.**
- 3. To receive Declarations of Interest by any member of the Council** in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 4. To note dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 5. To receive the Chairman's Announcements** (*for information only*).
- 6. To receive reports from Ward councillors** (*for information only*).
- 7. To receive the Clerk's Report** (*for information only*).
- 8. To resolve Draft Minutes** of a Meeting of the Council held on Tuesday February 4th, 2020 copies of which have been previously circulated, for approval and signature (*copy attached*).
- 9. To receive draft minutes** of an extra ordinary meeting of the council held on Tuesday February 18th, 2020 copies of which have been previously circulated for approval and signature (*copy attached*).
- 10. To dispose of any business**, if any, remaining from the last meetings.
- 11. Neighbourhood planning:** to discuss and resolve whether or not to work towards an Epworth Neighbourhood Plan.

**Clerk: Caroline Maguire 01427 872086 answer phone**  
**Mobile: 077343 86628 9-5 Monday – Friday**  
**E-mail: epworth.council@btconnect.com**



**12. To resolve Grant application:** Section 137 LGA 1972 Isle Choral Society grant request £500.00 (five hundred pounds) (*copy information attached*).

**13. Internal Control:** To receive information regarding payments on the Financial Statements (*such as direct debits and credit payments*) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy (*schedule attached*).

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**NOTE: banking dates are approximate and may vary from those listed**

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	Receipts		Net		total
	Hanging basket contributions to date		£700.00		£700.00
					£0.00
					£0.00
	Cheques paid		Net	Vat	Total
					£0.00
					£0.00
	Authorised Card Payments				
04.02.20	Post Office	stamps & receipt book	£20.79		£20.79
	DD payments		Net	Vat	total
	ESTIMATED FIGURES ONLY				
					£0.00
22.01.20	HSBC	Bank charges	£16.55		£16.55
17.01.20	Everflow	Cemetery water	£8.57		£8.57
02.02.20	BT	Info not available			£0.00
25.02.20	O2	Info not available			£0.00
					£0.00

**14. Internal control:** To resolve March cheques for payment as presented on the following schedule (*Local Government Act 1972 as amended*).

			Net	VAT	Total
104428	Torne Valley	Grounds maintenance equipment servicing	£179.42	£35.89	£215.31
104429	Simpkins Kenny Ltd	Inspection of Cemetery Lodge stairs	£633.88	£126.78	£760.66
104430	S Costello (Builders)	Concrete pad Cemetery Lodge	£770.00		£770.00
104431	Epworth Imperial Hall	Room hire 4th & 18th February	£45.00		£45.00
104432	Cancelled cheque		£0.00		£0.00
104433	Asgard Steel Storage	pro forma invoice	£1,625.84	£325.17	£1,951.01
					£0.00

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				£0.00
				£0.00
				£0.00
		<b>Total cheques for payment</b>	<b>EPWORTH TOWN COUNCIL</b>	<b>£3,741.98</b>

15. To discuss the current committee structure and possible changes.
16. CPRE: **Best Kept Village competition:** to resolve to enter the competition and additional categories (*information attached*).
17. **Planning** (Town & Country Planning Act 1990 as amended) to receive and discuss the new **Local Plan** information from North Lincolnshire Council submission from the Town Council by March 27<sup>th</sup> (*information attached including copy map, extract from plan and proposed housing information & copy of previous response*)  
**To receive information on planning decisions** (*copy attached*).
18. **Epworth & district Agricultural Show:** to resolve whether or not to have and “man” a stand this year (*information attached*).
19. **Epworth Heritage:** to receive an email from Peter Barnard and resolve the way forward (*copy attached*).
20. **Simpkins Kenny Ltd:** to receive a report and recommendations on the condition of the wooden staircase at Cemetery Lodge. (*copy attached*).
21. **Environment Committee – to resolve Draft minutes** from a meeting held on Thursday January 23rd 2020, at Cemetery Lodge, copies of which have been previously circulated for approval and signature (*copy attached*):
22. **Travelling expenses:** to receive current ERNLLCA advice, current policy and claim forms for discussion and possible amendment (*copies attached*).
23. **Haxey Neighbourhood Planning area:** to receive information and resolve a response (*copy attached*).
24. **Annual Assembly of the Town Meeting:** to resolve the date (usually mid-April) of the 2020 meeting.
25. **Correspondence:** to note list (*for information only page 90 attached*).
26. **To list:** items for facebook.
27. **Questions to the Chairman:** (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*).
28. **To confirm the date and time of the next monthly meeting as** (*Tuesday April 7th, 2020*).
29. **In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:**
- (a) **To authorise** payments of salaries and related payments to the value of £2572.78 as per the confidential schedule.
  - (b) **Personnel Committee:** to receive draft minutes from a meeting of Tuesday February 11th, 2020 copies of which have been previously circulated for approval and signature (*copy attached*).
  - (c) **To receive** an update, and recommendations from the committee on current issues.
  - (d) To discuss Chairman’s access to clerks emails.

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**To record the closure of the meeting.**  
cm20.02.20.

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