

EPWORTH TOWN COUNCIL



To: Members of Epworth Town Council

Councillors J Whittaker (Chairman), Brumby, Cooper, Finch, Garner, Stewart,
R Whittaker & Woods

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 11th January 2022, at 7.00 pm**, in the **Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in black ink that reads 'Gary Johnson'.

Gary Johnson
Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

A G E N D A

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Chairman's Report**
To receive a report from the Chairman.
5. **Ward Councillors' Report**
To receive a report from the ward councillors.
6. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Tuesday, 7th December 2021.
7. **Clerk's Report**
To receive a report from the Clerk.
8. **Correspondence**
 - (i) To note the following correspondence:-
 - a) NALC - New Suite of Resources on Young People
 - b) Worknest - Employment Law Changes
 - c) North Lincs Council - New Electoral Register 2022
 - d) Bottesford Town Council - Christmas Greetings
 - e) Rural Services Network - Rural / Market Town Service Agreement
 - f) VANL - Merger Consultation & Focus Groups
 - g) VANL - AGM & Potential Merger Consultation Event
 - h) Northern Powergrid - Customer Update on Storm Barra
 - i) Alliance Volunteer Hub - Town / Parish Publications
 - j) Ms L Wraith - Tree Debris
 - k) Kirton in Lindsey Town Council - Civic Dinner
 - l) ERNLLCA - Covid Plan B Guidance for Town Councils
 - m) Alliance Volunteer Hub - Volunteer Drivers to Transport Meals
 - n) Bright HR - Unwrap the Solution to Complete HR Management Seminar
 - o) North Lincolnshire Council - Christmas Card
 - p) Crowle & Ealand Town Council - Seasons Greetings
 - q) Barton Upon Humber Town Council - Seasons Greetings
 - r) VANL - News Update from Outgoing CEO
 - s) Brigg Town Council - Christmas Card
 - t) Winterton Town Council - Christmas Card
 - u) Kirton in Lindsey Town Council - Christmas & New Year Greetings
 - v) Immingham Town Council - Christmas & New Year Greetings
 - w) Mrs M Lindley - Overhanging Branches
 - x) Ms J Burkinshaw - Uneven Surface
 - y) North Lincs Council - Community Champion Update
 - z) Mr S Grattage - Glass Outside Koko Leaf
 - aa) VANL - Funding
 - (ii) To consider the following correspondence:-
 - a) Cllr M Harm - Resignation
 - b) Rural Services Network - Rural / Market Town Facebook Page
 - c) Isle of Axholme Community Network Meeting - Meeting Invitation
 - d) ERNLLCA - Councils Using Microsoft 365 Training
 - e) Rural Services Network - Older People in Rural Areas Seminar
 - f) North Lincolnshire Community Network - Neighbourliness Meeting
 - g) ERPF - Employer Training Workshops & Affinity Courses for Members

9. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	December 2021
Rural Services Network - Rural Funding Digest	December 2021
North Lincs Council - Forthcoming Meetings	January 2022
ERNLLCA - Newsletter	
Fields in Trust - Trust News	
NALC - Chief Executive's Bulletins	
NALC - Newsletter	
North Lincs Council - Business Updates	
North Lincs Council - News Directs	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletters	
Public Sector Network - Online Newsletter	
Rural Services Network - Rural Bulletins	
SLCC - News Bulletins	
VANL - Newsletter	

10. Committee / Working Group Reports

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Monday, 20 th December 2021
Combined Cemetery & Environment Committee	Monday, 20 th December 2021
Finance Committee	Tuesday, 4 th January 2022

11. Planning

a) To consider the following planning applications:-

PA/2021/2057	Proposal: Planning permission to reduce level of driveway by 0.5m and regrade to front of property Location: 55 Burnham Road, Epworth, DN9 1BX Applicant: Carl Hudson
PA/2021/1599	Proposal: Planning permission to construct wildlife habitat pond to enhance population of Great Crested Newts Location: Field to the rear Park Lane Farm, Carrside, Station Road, Epworth Applicant: Mr Steve Greenwood, Wildscapes CIC
PA/2021/2119	Proposal: Planning permission to erect a detached dwelling with new access from Tottermire Lane and demolition of existing garage with new access from High Street to existing dwelling Location: 120 High Street, Epworth, DN9 1JS Applicant: Ms Amy Nettleship
PA/2021/2070	Proposal: Planning permission for the erection of a temporary dwelling in connection with an agricultural business Location: Land East of Newlands Lane, Epworth Applicant: Mrs Lisa Bray

b) To note the following planning decisions:-

PA/2021/1854	Full planning permission granted to vary condition 2 of PA/2007/0563 to allow for a larger extension and complete a missing corner at Tlc Handling Ltd, Sandtoft Road, Epworth, DN9 1LB
--------------	---

PA/2021/391 Full planning permission granted to erect single-storey extensions to existing dwelling (dormer storey to one wing) at The Game Farm, rear of 28 West End Road, Epworth, DN9 1LB

12. **Council Vacancy**
To consider if there is going to be an election or co-option for the vacancy.
13. **Personnel Committee**
To elect a new member to the Personnel Committee following the resignation of Councillor Harm.
14. **Devolution**
To receive feedback after a meeting with North Lincolnshire Council about Devolution.
15. **Litter on Newlands Lane**
To consider a recommendation from the Combined & Cemetery Committee to do with litter on Newlands Lane.
16. **Rural / Market Town Group**
To consider correspondence about membership of the Rural / Market Town Group.
17. **Finance**
 - (i) To consider a recommendation from the Finance Committee to approve the:-
 - a) Financial Report & Bank Reconciliation Statement for October 2021.
 - b) Financial Report & Bank Reconciliation Statement for November 2021.
 - (ii) To note and approve the schedule of accounts for payment for January 2022.
18. **Parish Precept for 2022 / 2023**
To consider a recommendation from the Finance Committee to do with the precept for 2022 / 2023.
19. **Questions to the Chairman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
20. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
21. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting

Item 17 - Finance

ACCOUNTS FOR PAYMENT - JANUARY 2022

Payments made before or since last meeting:-

	DD	North Lincs Council	Trade Waste Disposal	61.23
01/12/2021	DD	North Lincs Council	Business Rates	71.00
	DD	Scottish Power	Electricity	11.00
02/12/2021	DD	Scottish Power	Electricity	11.00
	DD	EDF Energy	Electricity	9.00
20/12/2021	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
	DD	HSBC	Bank Charges	9.00
22/12/2021	DD	Vodafone	Mobile Phone Charges	23.31
23/12/2021	DD	Everflow Water	Water Rates	25.76
29/12/2021	DD	Plusnet	Telephone & Broadband Charges	39.60
	DD	North Lincs Council	Trade Waste Disposal	61.23
04/01/2022	DD	North Lincs Council	Business Rates	71.00
	DD	Scottish Power	Electricity	11.00
	DD	Scottish Power	Electricity	11.00

Payments submitted at this meeting:-

11/01/2022	BACS	Torne Valley Ltd	Loppers / Secateurs / Autocut Head	185.24
	BACS	Torne Valley Ltd	Grease & Spray Cleaner	26.65
	BACS	Torne Valley Ltd	Blower	269.00
	BACS	Torne Valley Ltd	Gloves / Leaf Collectors / Oil	21.74
	BACS	Torne Valley Ltd	Wheelbarrow	99.00
	BACS	Complete Business Solutions	Printer Ink Cartridges	48.96
	BACS	Complete Business Solutions	Printer Ink Cartridges	68.74
	BACS	Torne Valley Ltd	Repair to Strimmer	149.23
	BACS	ERNLLCA	Training - Cllr Woods	72.00
	BACS	EVS Bookkeeping Services	Bookkeeping Services	201.86
	BACS	Mr G Johnson	Stationery	9.42
	BACS	Epworth Imperial Hall	Room Hire	22.50
	BACS	Mrs C Finch	Stationery	3.79
	BACS	MWQA Ltd	Monthly H&S Competent Person Fee	50.00
	BACS	Torne Valley Ltd	Oil & Weedkiller	29.05
	BACS	Mr P Haywood	Grass Cutting & Hedges / Watering Planters	690.00
	BACS	MKS Groundcare Ltd	Grasscutting	240.00
	BACS	Dave Jaques Building Services Ltd	Roof Repair & Clear Gutters	170.00
	BACS	Mr P Barker	Expenses - Mileage	9.00
	BACS	Mr S Quantrill	Expenses - Mileage & Fuel for Strimmer	13.84
	BACS	Wages / Tax & NI / Pension	Month 9	2971.91