

## **EPWORTH TOWN COUNCIL**

### **Minutes of a Meeting of the Full Council** **held on Tuesday, 6<sup>th</sup> December 2022, at 7.00 pm,** **in the Small Room of the Imperial Hall, Chapel Street, Epworth**

#### **Public Participation**

A member of the public spoke highly about a resident who they believed should be co-opted onto the Council because of the work they did in the local community and they would therefore be a prized asset to the Council.

Several members of the public then expressed a wish to address the Council about PA/2022/1536 to do with Epworth Fields Holiday Park.

The first member of the public claimed the caravan park was originally passed for twenty four caravans and the field refused, it was a one track road and there were not enough pull-ins.

A second member of the public said whilst there may only be four occupied dwellings they stood united in their objections, because they would be the ones who would have to endure more unacceptable noise levels and anti-social behaviour and potential flooding due to inadequate drainage. Since the planning had been submitted there had been significant changes in what was being applied for, it had become ambiguous and therefore clarification was needed, for example the proposal for the planning application on the website still included touring pitches, therefore they believed departments were making responses to something which did not reflect that for which was being applied.

A third member of the public had seen the updated proposals on the website and objected to two pitches being right against their fence and spoiling their view and pointed out that the removal of pitches did not guarantee a reduction in traffic because they had concerns over camping given the outline for the development had not been altered.

A fourth member of the public was concerned about having three huge skip bins outside their bedroom window.

Mr Mark Simmonds of Mark Simmonds Planning Services said he had dealt with lots of tourism applications over 23 years. He believed the applicant was a genuine person, who conscientiously wanted to make it as good as he could. Since the application had gone in there had been objections to it, therefore they had commissioned many additional reports - including traffic and drainage. He said the proposal should not say touring caravans and was prepared to make changes to remove the tourers and address issues raised and work with the planning officer at North Lincolnshire Council.

#### **01/12/22      Record of Members Present**

The following councillors were present: Councillors Finch (Chairwoman), Brumby, J Whittaker and R Whittaker.

#### **02/12/22      Apologies and Reasons for Absence**

There were apologies from Councillors Cooper & Stewart - ill, and Councillor Garner - away.

#### **03/12/22      Declarations of Interest & Dispensations**

- (i) Councillor Finch declared a personal and prejudicial interest in Item 16 - Kings Head Croft.
- (ii) No dispensations had been granted.

**04/12/22**      **Vice-Chairman / Chairwoman**  
 Following the resignation of Councillor Woods there was a need to elect a new Vice-Chairman / Chairwoman. The Clerk informed the meeting that Councillor Garner had expressed an interest. Proposed by Councillor Brumby and seconded by Councillor R Whittaker - **It was resolved that Councillor J Whittaker be appointed as Vice-Chairman of Epworth Town Council.**

**05/12/22**      **Co-option**  
 The Clerk had advertised a vacancy for a councillor and received two expressions of interest from members of the public, however prior to the meeting Councillor Fleet had also resigned which meant there were now two vacancies to fill. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that Mr Michael Richmond should be co-opted onto the Council, and the other vacancy be deferred until the next meeting.**

**06/12/22**      **Planning**  
 The following planning application had been considered at a meeting of the Full Council held on Tuesday, 4<sup>th</sup> October 2022, however since then lots of additional information had been added to the planning portal, therefore the Council could potentially reconsider its original decision as a result of this.

**PA/2022/1536**      Proposal: Planning permission for change of use of land for additional touring pitches, additional and reconfigured static / lodge pitches, new reception block, new parking bays and new pond (including filling in existing pond)  
 Location: Epworth Fields Holiday Park, Access road to farm off Blackdyke Road, Epworth, DN9 1JA  
 Applicant: Mr Lee, Adwick Caravans

Proposed by J Whittaker and seconded by Councillor Brumby - **It was resolved that Council should maintain its objection, because the supporting information is in parts inconsistent with the proposed development, and there are still concerns over access from the junction of Rectory Street and Newlands Lane to the site.**

**07/12/22**      **Turbary Road**  
 Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that standing orders be temporarily suspended to enable residents to speak about the state of Turbary Road, the lobbying of North Lincolnshire Council, and a request for town councillors to travel the length of Turbary Road to experience it for themselves.**

The Clerk reported that:-

(i) He had sent an email to the ward councillors stating that the Council did not believe Turbary Road was being maintained to a satisfactory level and asking for their help - including a photograph and also copying in the Principal Access and Commons Officer.

(ii) He had now obtained a ball-park figure for the cost of resurfacing the road and it was expected to cost in the region of £50,000 + VAT for a recycled surface, and in addition he had obtain a quote to carry out an immediate repair at a cost of £2,400 + VAT.

(iii) He had now received a quote from the barrister for advice on the legal implications of registering the land, granting easements and the future maintenance of the road, and the Council's liability - such advice would cost £1,400 + VAT.

In addition the Clerk had received a phone call from a resident who was concerned about the care his wife received which may cease due to the state of the road, and also an email from a resident which was responded to by one of the ward councillors.

One of the councillors felt strongly that there was a need for the Council to reply to the email sent by the ward councillor due to some of the statements contained within it about Turbary Road.

Proposed by Councillor J Whittaker and seconded by Councillor Brumby  
**- It was resolved that the Clerk should contact North Lincolnshire Council and ask them to re-enter into an agreement to contribute to the cost of temporarily resurfacing Turbary Road and share half the cost of doing so, and convene an extra-ordinary meeting of Epworth Town Council as soon as possible to discuss the remaining concerns of Turbary Road and correspondence.**

**08/12/22**

**Chairwoman's Report**

The Chairwoman had attended the Remembrance Service held at St. Andrew's Church on Sunday, 13<sup>th</sup> November 2022, to lay a wreath. She thanked Mr Peter Finch, Mr Jake Stockwell and the Clerk for their help with Remembrance Day, also Epworth Lights Committee for putting up the Christmas lights and tree, and Mr David Woods for the Christmas Market. She informed councillors that the bank was closing the branch in Epworth and the ward councillor and MP had written to HSBC about the closure. She had attended a meeting of Belton Parish Council and drew attention to the fact they had an excess of £2,600 from grass cutting. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved the report be noted.**

**09/12/22**

**Ward Councillors' Report**

The Clerk had received no ward councillors' report. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that this be noted.**

**10/12/22**

**Minutes of the Last Meeting**

The minutes of a meeting of the Full Council held on Tuesday, 1<sup>st</sup> November 2022, had been circulated prior to the meeting. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that they be approved as a correct record subject to changing Chairwoman to Vice-Chairman on Minute 25/11/22.**

**11/12/22**

**Clerk's Report**

**Minute 09/10/22 Correspondence (i) z) Mr B Pendrey / Ms K Morton / Mr A Sayers** - Signage on High Street, Epworth. The Clerk had received an email informing him that an officer from North Lincolnshire Council had visited the barbers and discussed the signage with them, and initially asked them to replace the current sign with one similar in design to the one next door, and then later suggested that the photographs of the various haircuts on the sign be removed.

**Minute 10/11/22 Correspondence (ii) b) North Lincs Council** - North Lincolnshire in Bloom 2023. The Clerk had applied for a grant of £234.99 towards the cost of refilling the planters from North Lincolnshire Council's 'North Lincolnshire in Bloom 2023' - £3 less than originally expected due to a decrease in the cost of some of the plants.

**Minute 13/11/22 Planning** - The Clerk had passed onto North Lincolnshire Council the views which had expressed on the planning applications which had been considered at the last meeting of the Full Council.

**Minute 15/11/22 Kings Head Croft - (i) Repairs of Play Equipment** - The Clerk had asked Playdale Playgrounds Ltd to carry out the Repairs to the Play Equipment at a cost of £1,203.78 + VAT.

**Minute 16/11/22 Cemetery Lodge** - The Clerk had asked Alan Storey & Peter Alderson to carry out the work to do with the refurbishment of the stairway area at a cost of £1,078, however he was later informed they were unable to do it, therefore he approached Dave Jaques Building Services to do it at a cost of £1,765.

**Minute 18/11/22 Royal British Legion** - The Clerk was about to send a cheque for the Section 137 grant of £27.50 made to the Royal British Legion for the Poppy Appeal on behalf of the people of Epworth.

**Minute 22/11/22 Personnel (i) Probationary Period** - Mr G Johnson had been confirmed in post as the Town Clerk & RFO.

Proposed by Councillor R Whittaker and seconded by Councillor Finch  
**- It was resolved that the report be noted.**

**12/12/22**

**Correspondence**

- (i) a) NALC - Local Elections 2022
- b) North Lincs Council - Public Path Creation Public Bridleway 119
- c) The Pensions Regulator - Re-Enrolment & Re-Declaration
- d) North Lincs Council - Link to Register of Interests
- e) Mr M Armstrong - PA/2022/1487
- f) ERNLLCA - District Committee Slides
- g) North Lincs Council - Advertising Parish Council Vacancies
- h) ERNLLCA / NALC - Committee Funding Review
- i) ERNLLCA / NALC - Local Council Election Materials 2023
- j) Epworth Wesley Memorial Church - Organ Recital Notice
- k) ERNLLCA - National Salary Award 2022 / 2023
- l) NALC - White Ribbon Day
- m) Mr A Ramsbottom - Parking
- n) Grimsby Live - Remembrance Service Enquiry
- o) Mr M Harm - Defibrillator
- p) Bright HR - Supporting Staff Mental Health
- q) North Lincs Council - Christmas Concert
- r) VANL - AGM
- s) North Lincs Council - 399 Saturday Diversion
- t) NALC - Update on Energy Bill Relief Scheme
- u) St. Andrew's Parish Church - Christmas Fayre
- v) ERNLLCA - Playground Inspection Event
- w) North Lincs Council - Submission of North Lincs Local Plan 2020-2038
- x) ERNLLCA - Website Domain Scam Warning

- y) PSE Online - Net Zero Funding
- z) VANL - Electronic Voting Information for AGM
- aa) The Thurlow Committee - Thank You for Poppies
- bb) ERNLLCA - Councils & Cyber Crime
- cc) Ms L Cowburn - Playground Safety
- dd) VANL - Warm Welcome North Lincs Pledge
- ee) North Lincs Council - Up Coming Fostering Drop-In Sessions
- ff) Mr M Wood - University Study Regarding Council Welfare
- gg) HWRA - Chair & Chief Executive Leaving Event
- hh) Epworth Short Mat Bowls Club - Thank You for Grant

Proposed by Councillor J Whittaker and seconded by Councillor R Whittaker  
**- It was resolved that the information be noted.**

**(ii) a) Councillor D Woods** - Resignation. Letter of resignation from the Council. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that the resignation letter be noted and Mr Woods be sent a letter of thanks for all his hard work as a local councillor.**

**b) ICCM** - Training Courses. Information about various courses being held from November 2022 to May 2023. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

**c) ERNLLCA / Boundary Commission for England** - Boundary Review 2023. A new revised map of constituency proposals has been published and it is very likely that the recommendations from the review will be implemented, so a request to get involved. Proposed by Councillor Finch and seconded by Councillor Brumby - **It was resolved that the information be noted.**

**d) Cloudy IT** - Appy Hour Training Courses. Details of an online course due to be held on Friday, 9<sup>th</sup> December 2023, at 11.00 am. Proposed by Councillor J Whittaker and seconded by Councillor R Whittaker - **It was resolved that the information be noted.**

**e) HWRA** - Annual General Meeting. Notification of the AGM due to be held on Thursday, 8<sup>th</sup> December 2022, from 2.00 pm to 4.00 pm, at The Ropery Hall, Ropewalk, Maltkiln Road, Barton upon Humber. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

13/12/22

### **Publications**

The following publications had been received:-

Alliance Volunteer Hub - Newsletter	October 2022
ERNLLCA - Newsletter	October 2022
HWRA - Newsletter	October 2022
Public Sector Network - Newsletter	October 2022
Alliance Volunteer Hub - Newsletter	November 2022
Civility & Respect - Newsletter	November 2022
Environment Agency - Humber Newsletter	November 2022
ERNLLCA - Newsletter	November 2022
North Lincs Council - Forthcoming Meetings	November 2022

Public Sector Network - Newsletter	November 2022
Rural Services Network - Rural Funding Digest	November 2022
North Lincs Council - Forthcoming Meetings	December 2022
ERPF - Employer Bulletin	
Fields In Trust - Newsletter	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

Proposed by Councillor R Whittaker and seconded by Councillor Finch  
**- It was resolved that the information be noted.**

14/12/22

### **Committee / Working Group Reports**

**i) Planning Committee** - The minutes of a meeting of the Planning Committee held on Wednesday, 9<sup>th</sup> November 2022, were circulated prior to the meeting. Proposed by Councillor J Whittaker and seconded by Councillor R Whittaker - **It was resolved that they be deferred to the next meeting.**

**(ii) Combined Cemetery & Environment Committee** - The minutes of a meeting of the Combined Cemetery & Environment Committee held on Monday, 14<sup>th</sup> November 2022, were circulated prior to the meeting. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that they be approved as a correct record.**

**(iii) Finance Committee** - The minutes of a meeting of the Finance Committee held on Monday, 21<sup>st</sup> November 2022, were circulated prior to the meeting. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that they be approved as a correct record.**

15/12/22

### **Finance**

#### **ACCOUNTS FOR PAYMENT - DECEMBER 2022**

##### **Payments made before or since last meeting:-**

23.10.22	Equals	Londis	Fuel for Mower	17.96
15.11.22	BP	Mr P Haywood	Cutting of Hedge	90.00
	BP	Flying Colours Flagmakers	Flag & Pole	160.80
	BP	Playdale Playgrounds Ltd	Playground Repairs	722.27
21.11.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
	DD	ICO	Data Protection Fee	35.00
25.11.22	DD	Vodafone	Mobile Phone Charges	8.07
28.11.22	DD	Everflow Water	Water Rates	15.96
	DD	Plusnet	Telephone & Broadband Charges	34.92
30.11.22	BP	Wages / Tax & NI / Pension	Month 8	2,939.24
01.12.22	DD	Scottish Power	Electricity	1.00

DD	North Lincs Council	Business Rates	71.00
Chq No.	Royal British Legion	S137 Grant	27.50
300001			

Proposed by Councillor J Whittaker and seconded by Councillor Finch  
**- It was resolved that the action taken be approved**

**Payments submitted at this meeting:-**

06.12.22	BP	ERNLLCA	Training - VAT Course	36.00
	BP	Torne Valley Ltd	Cable Ties	6.00
	BP	J R Cockin Electrical Contractors	Emergency Light & PAT Testing	229.80
	BP	J T Building & Joinery Services Ltd	Gain Access & Replace Door Lock	115.00
	BP	ERNLLCA	Training - Play Area Inspection	18.00
	BP	Furniture@Work Ltd	Tables	515.28
	BP	Torne Valley Ltd	Tyre Valve & Sealant	10.44
	BP	CWS	Replace Graphics & Signage	144.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	60.00
	BP	Torne Valley Ltd	Ear Muffs & Cleaning Materials	18.30
	BP	D Jaques	Refurbishment of Stairway Area	1,765.00
	BP	Torne Valley Ltd	Pruner / Lube / Gloves / Oil	43.50
	BP	Mr S Quantrill	Expenses - Mileage & Equipment	40.68
	BP	Mr G Johnson	Expenses - Mileage	22.50

Proposed by Councillor R Whittaker and seconded by Councillor Finch  
**- It was resolved that these accounts be paid.**

**16/12/22**

**Kings Head Croft**

The Clerk provided each councillor with copies of quotes for repairs of the safety surface, which ran into several thousands for all the edging to be replaced. It was felt that perhaps the edging could wait, however there was a need for immediate repairs to the circles.

The Clerk had managed to obtain two quotes:-

Abacus Playgrounds	£1,000 + VAT	(only materials)
P G F Surfacing	£810	(no VAT)

Proposed by J Whittaker & seconded by Councillor Brumby - **It was resolved that P G F Surfacing should be asked to carry out the repair to the circles at a total cost of £810.**

Note - Councillor Finch had earlier declared an interest in this item and therefore left the room whilst it was discussed, and in her absence the meeting was chaired by the Vice-Chairman - Councillor J Whittaker.

**17/12/22**

**Cemetery Charges for 2023 / 2024**

The Finance Committee had met on Monday, 21<sup>st</sup> November 2022, to discuss Cemetery Charges for 2023 / 2024, and agreed with a recommendation made by the Combined Cemetery & Environment Committee with one minor change regarding the register search fee. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that Full Council should agree with the recommendation made by the Finance Committee and the charges for the Cemetery for 2023 / 2024 should be:-**

<u>Cemetery</u>	<u>Current</u>	<u>2023/24</u>		<u>Current</u>	<u>2023/24</u>
Purchase of Exclusive Right - Ashes	£216	£243	but if from outside Parish	£432	£486
Purchase of Exclusive Right - Body	£323	£363	but if from outside Parish	£646	£726
Purchase of Exclusive Right - Child U18	£81	£91	but if from outside Parish	£162	£182
Burial of Body	£108	£121	but if from outside Parish	£216	£242
Interment of Ashes	£81	£91	but if from outside Parish	£162	£182
Erection of Memorial	£54	£61	but if from outside Parish	£108	£122
Additional Inscription	£27	£30	but if from outside Parish	£54	£60
Chapel of Rest	Free	Free	but if from outside Parish	£54 per day	£61 per day
Register Search Fee - Per Hour	£20	£30			

18/12/22

**Wages & Salaries for 2023 / 2024**

The Finance Committee met on Monday, 21<sup>st</sup> November 2022, to discuss the Wages & Salaries for 2023 / 2024, and agreed with a recommendation made the Personnel Committee:-

	<u>Current</u>	<u>2022/2023</u>
Town Clerk & RFO	SCP 28	£17.05
Groundsperson	SCP 4	£10.01
Cleaner	SCP 4	£10.01

Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that Full Council should agree with the recommendation made by both the Finance Committee & Personnel Committee that the Town Clerk & RFO, Grounds Person and the Cleaner be continued to be paid in accordance with the NJC Pay Scale for 2023 / 2024.**

Note: The Clerk left the room whilst a decision was made.

19/12/22

**Parish Precept & Grant for 2023 / 2024**

Some concerns were expressed about discussing the precept for next year due to a lack of councillors being in attendance. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the Parish Precept for 2023 / 2024 should be deferred to the next meeting.**

20/12/22

**Safeguarding Policies & Procedures**

The Clerk informed councillors that he had submitted the Council's existing safeguarding policies and procedures to North Lincolnshire Council as part of a grant application for a defibrillator. North Lincolnshire Council had suggested some amendments in order to make them acceptable, and therefore he had provided each councillor with a revised copy of them.

**(i) Safeguarding Children Policy & Procedure** - Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the revised Safeguarding Children Policy & Procedure should be approved.**

(ii) **Safeguarding Adults Policy & Procedure** - Proposed by Councillor Brumby and seconded by Councillor Finch - **It was resolved that the revised Safeguarding Children Policy & Procedure should be approved.**

21/12/22

**Complaints Policy & Procedure**

At the last meeting of the Full Council held on Tuesday, 1<sup>st</sup> November 2023, it was resolved that this item be deferred until the next meeting of the Full Council. Councillors had by now had sufficient time to look at the Council's Complaints Policy & Procedure and also ERNLLCA's Code of Practice for Handling Complaints. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the Council should adopt ERNLLCA's Code of Practice for Handling Complaints as its Complaints Policy & Procedure, but set a time target of seven days for an initial response to a complaint and for it then to be dealt with as soon as reasonably practical, so a decision can be made as soon as possible.**

22/12/22

**Planters**

There was a need to purchase some plants for the planters if no grant was forthcoming from North Lincolnshire Council. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that the Clerk be allowed to purchase some plants at a cost of £234.99 if in due course no grant was given by North Lincs Council.**

23/12/22

**Tree Work**

The Clerk informed councillors that some trees in the Cemetery were overhanging a neighbouring garden and making it difficult for them to cut the grass and therefore posed a danger.

He had obtained three quotes for the pruning of the trees:-

Arrand Tree Care	£550 + VAT
Urban Arborist Ltd	£950 + VAT
West Carr Tree Care	£900

Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the Clerk should ask Arrand Tree Care to carry out the tree work at the Cemetery at a cost of £550 + VAT - subject to permission being obtained from North Lincolnshire Council.**

24/12/22

**Electricity**

The Clerk had received some prices from the electricity broker and provided each councillor with a copy of them. Proposed by Councillor Finch and seconded by Councillor Brumby - **It was resolved that the item should be deferred to the next meeting of the Full Council.**

25/12/22

**Fields In Trust**

The Council had to consider whether to renew its membership of Fields In Trust for 2023 at a cost of £65. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that the Council should not renew its membership of Fields In Trust.**

26/12/22

**SLCC**

The Council had to consider whether it was prepared to pay the Clerk's membership renewal of SLCC for 2023.

Proposed by Councillor R Whittaker and seconded by Councillor J Whittaker  
**- It was resolved that the Council should pay the Clerk's membership renewal of SLCC for 2023 at a cost of £222.**

27/22/22

**Youth Council**

Councillor J Whittaker informed councillors that three young people would like to represent Epworth and speak at Full Council, however they would have separate meetings from the School Council. He had mentioned Kings Head Croft and the amount spent by the Council maintaining and repairing it and also the recent vandalism and was hopeful of a positive outcome regarding this. Proposed by Councillor Finch and seconded by Councillor R Whittaker  
**- It was resolved that the information be noted.**

28/12/22

**Items Raised By Councillors**

(i) **Dementia Friendly Council** - Councillor Brumby spoke about a Dementia Friends Meeting and a Dementia Choir and coffee mornings. Something was about to be sent out and she wanted to know if the Council would allow its name to be associated with it. Proposed by Councillor Brumby and seconded by Councillor Finch - **It was resolved that the Council should support the idea of Epworth becoming dementia friendly.**

(ii) **CCTV** - Councillor J Whittaker wanted the Council to consider the use of CCTV at Kings Head Croft. The current cameras were not deterring vandalism, and the cost of employing a private security firm to monitor the area may cost less than the actual damage being done. Proposed by Councillor J Whittaker and seconded by Councillor Brumby - **It was resolved that the Clerk should get a quote for CCTV monitoring of all areas which are the Council's responsibility at Kings Head Croft.**

29/12/22

**Cemetery**

Proposed by Councillor J Whittaker and seconded by Councillor Brumby  
**- It was resolved that due to the private and confidential nature of the item to be discussed that both the press and public should be excluded for this item.**

Both these items had been discussed at a meeting of the Combined Cemetery & Environment Committee held on Monday, 14<sup>th</sup> November 2022:-

(i) **Erection of Headstones**

The Clerk had been approached by a local family who wanted to erect two headstones, however there was a problem with one of the grave spaces, therefore he had sought advice from the Institute of Cemetery & Crematorium Management. Proposed by Councillor R Whittaker and seconded by Councillor Brumby - **It was resolved that Full Council should agree with the recommendation made by the Combined Cemetery & Environment Committee to allow the erection of the headstones subject to a statutory declaration being made by the family to accept full responsibility for the maintenance of the memorials in the future.**

(ii) **Depth of Grave**

The Clerk had been asked if a grave was double depth and was unable to tell from the burial records, therefore he had obtained a quote for an exploratory dig, which would cost £90.

Proposed by Councillor R Whittaker and seconded by Councillor Brumby - **It was resolved that Full Council should agree with the recommendation made by the Combined Cemetery & Environment Committee and ask Mr Stuart Gerry to carry out an exploratory dig at a cost of £90.**

**30/12/22**      **Questions to the Chairwoman**

There were no questions.

**31/12/22**      **Date, Time & Place of Next Meeting**

The next meeting of the Full Council will be held on Tuesday, 10<sup>th</sup> January 2023, at 7.00 pm, and in addition there is also a meeting of the Planning Committee due to be held on Wednesday, 14<sup>th</sup> December 2022, at 7.00 pm - both meetings are in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved the information be noted.**

**32/12/22**      **Closure of Meeting**

The Chairwoman declared the meeting closed at 9.55 pm.