# **EPWORTH TOWN COUNCIL**



16th June 2022

To: Members of Epworth Town Council

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Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart, J Whittaker, R Whittaker & Woods

#### **Dear Councillor**

I hereby give notice of an Extraordinary Meeting of Epworth Town Council to be held on Tuesday, 21<sup>st</sup> June 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth, and you are summoned to attend.

Yours faithfully

Councillor C Finch Chairwoman

#### **Public Participation**

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

#### AGENDA

1. Record of Members Present

To record the names of members present.

2. Apologies and Reasons for Absence

To receive and accept any apologies and reasons for absence.

3. Declarations of Interest & Dispensations

- (i) To record any declarations of interest in respect of the agenda.
- (ii) To note any dispensations given to any member of the Council in respect of the agenda.

#### 4. Internal Audit Report

To consider the internal auditor's report.

## 5. Annual Governance and Accountability Return

To consider the annual return for the year ended 31st March 2022 with respect to:

- (i) Annual Governance Statement for 2021/22
- (ii) Accounting Statements for 2021/22

## 6. Planning

a) To consider the following planning application:-

PA/2022/1047

Proposal: Notice of intention to fell a conifer, yew and ash

tree within Epworth's conservation area Location: 9 Church Street, Epworth, DN9 1ER

Applicant: Elizabeth Brennan

# 7. Institute of Cemetery & Crematorium Management

To consider membership of the Institute of Cemetery & Crematorium Management.

## 8. Accounts for Payment

To note and approve accounts for payment.

# 9. Personnel

To discuss the regular payment of wages of staff on a monthly basis.

## 10. Closure of Council Meeting

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

# Appendix for Extraordinary Meeting held on Tuesday, 21st June 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth

# Item 8 - Finance

#### **ACCOUNTS FOR PAYMENT**

## Payments made before or since last meeting:-

| 22.05.22   | HSBC          | Bank Charges Stationery Fuel for Mower Electricity Electricity | 8.00  |  |  |
|--|---------------|--|-------|--|--|
| 31.05.22 Equals  | Wilko Limited |  | 11.25 |  |  |
| 07.06.22 Equals  | Londis        |  | 29.56 |  |  |
| 20.06.22 DD  | EDF           |  | 9.00  |  |  |
| DD   | EDF           |  | 35.00 |  |  |
| DD EDF Electricity 65.00  Payments submitted at this meeting:- |               |  |       |  |  |

| 21.06.22 | BP | Mr Paul Haywood            | Move & Relocate Planters | 180.00 |
|----------|----|----------------------------|--------------------------|--------|
|          | BP | Silica Lodge Garden Centre | Plants & Compost         | 120.92 |
|          | BP | Axholme Decorating Centre  | Wood Stain               | 52.99  |
|          | BP | Axholme Landscapes         | Tree & Plaque            | 366.00 |
|          | BP | de Mowbray's Musicke       | Playing of Bag Pipes     | 50.00  |
|          | BP | de Mowbray's Musicke       | Band for Ceilidh         | 450.00 |
|          | BP | Mrs C M Duncan             | Miss Marina Mae Concert  | 175.00 |