

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY
Email: clerk@epworthtowncouncil.com Tel: 01427 872086



EPWORTH TOWN COUNCIL

FINANCE MEETING

1 September 2021

MINUTES

Present:

Councillors: Cllr J Whittaker, Cllr C Finch and Cllr R Whittaker

Clerk: Clare Boyall

RFO: Emma Von Sembach

Members of the public: 0

Meeting commenced at 7.30 pm

Public Participation

None present.

1 To record the names of members present

Noted.

2 To receive apologies of absence

None.

At this point Cllr R Whittaker stated that she would like it to be minuted that she had not wanted to attend the finance meeting but had volunteered if no one else had wanted to come. She stated that she was concerned regarding the perception people may have of both herself and Cllr J Whittaker attending committee meetings.

3 To receive Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).

None.

4 To note dispensations given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).

None.



5 To resolve a schedule of cleaning of the Chapel of Rest

The expense for cleaning the Chapel of Rest was discussed. Cllr Finch proposed that the cleaner receives 1 extra hour per month to clean the Chapel of Rest and move money from the bowser budget to the salary budget to cover this cost, seconded by Cllr R Whittaker. All in favour.

It was **resolved** that the cleaner receive 1 extra hour per month to clean the Chapel of Rest and move money from the bowser budget to the salary budget.

6 To review the budget

The budget sheets were reviewed and discussed at length including the type of reports that are needed from the new accounts package. Cllr R Whittaker proposed to note the budget, seconded by Cllr Finch. All in favour.

It was **resolved** to note the budget.

7 To receive the Financial Reports and Bank Reconciliation

The reports were reviewed. Cllr R Whittaker proposed to approve the financial reports and bank reconciliation, seconded by Cllr Finch. All in favour.

It was **resolved** to approve the financial reports and bank reconciliation.

8 Date and time of next meeting

As necessary.

Meeting closed at 8.18 pm