

EPWORTH TOWN COUNCIL

**Minutes of a Meeting of the Finance Committee
held on Tuesday, 4th January 2022, at 7.00 pm,
in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**

- 01/12/21** **Record of Members Present**
The following councillors were present: Councillors J Whittaker (Chairman), Finch & Stewart.
- 02/12/21** **Apologies for Absence**
There were no apologies, because all members of the Committee were present.
- 03/12/21** **Declaration of Interest & Dispensations**
(i) There were no declaration of interest made.
(ii) No dispensations had been granted.
- 04/12/21** **Financial Accounts**
(i) Financial Report & Bank Reconciliation Statement for October 2021
- The Clerk provided each member of the Committee with a copy for them to scrutinise. **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Financial Report & Bank Statement for October 2021.**
- (ii) Financial Report & Bank Reconciliation Statement for November 2021**
- The Clerk provided each member of the Committee with a copy for them to scrutinise. **It was resolved that the Finance Committee should make a recommendation to Full Council that it should approve the Financial Report & Bank Statement for November 2021**
- 05/12/21** **Precept for 2022 / 2023**
The Clerk provided councillors with detailed information to enable them to consider a precept figure for the forthcoming financial year and the precept figures recommended by the Finance Committee to Full Council were as follows:-

RECOMMENDED PRECEPT FOR 2022 / 23

	<u>2022 / 2023</u>
<u>RECEIPTS</u>	
Cemetery	2,000
Hanging Baskets	2,000
Wayleave	10
Bank Interest	10
	4,020

PAYMENTS

Wages / Salaries	Wages - Tax / NI / Pension	42,250
Administration	Payroll	290
	Rates	590
	Electricity	2,310
	Telephone & Internet	640
	Printing & Photocopying	100
	Postage	100
	Stationery	80
	Insurance	2,080
	Room Hire	350
	Bank Charges	100
	Audit	1,000
	PAT Testing	190
	Computer Systems & Back-Up	1,880
Assets	Street Furniture	1,000
Cemetery Management	Petrol for Mower	150
	Water & Sewage	330
	NLC Refuse Contract	750
	Tree Maintenance	3,500
	Lodge & Chapel Maintenance & Repairs	2,500
	Memorials Safety	1,000
	Grave Markers	30
	Machine Maintenance	300
	Topsoil	500
	Grass Cutting	2,700
Combined Environment & Cemetery	Equipment for Handy Person	150
Epworth in Bloom	Hanging Baskets	3,500
	Water Bowser Maintenance	200
	Best Kept Village Competition	40
Miscellaneous	Cleaning Materials	40
	H & S Support	1,000
	HR Support	2,000
	Epworth Show	50
	Poppy Wreaths	40
	Subscriptions / Memberships / Fees	1,520
	Training Costs	1,500
	Travelling Expenses	100
	Advertising & Public Notices	300
	Election Costs	3,500
	S137 Grants	5,000
	Other Grants	5,000

Queen Elizabeth 2 Area & Closed Churchyard	Play Equipment Maintenance	2,000
	Play Equipment Inspections	200
	Closed Churchyard Maintenance	1,000
	Queen's Platinum Jubilee	2,000
	Outdoor Gym Project	1,000
	Extinguisher Servicing	100
		<u>94,960.00</u>

PRECEPT CALCULATIONS

		<u>2022 / 2023</u>
Opening Bank Balance		53,990
<u>Add</u>	Receipts	4,020
<u>Less</u>	Payments	<u>94,960</u> -36,950
General Reserve		-36,000
		<u>72,950</u>
<u>Less</u>	Grant	0
Precept		<u>72,950</u>

It was resolved that the Finance Committee should make a recommendation to Full Council that it set a precept of £72,950 for the financial year 2022 / 2023.

06/12/21 Date, Time & Place of Next Meeting

The next meeting of the Finance Committee is due to be held on Monday, 24th January 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. **It was resolved that the information be noted.**

07/12/21 Closure of Meeting

The Chairman declared the meeting closed at 8.48 pm.