

EPWORTH TOWN COUNCIL



1st February 2024

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Baker, Grantham, Holt, J Whittaker, R Whittaker & Wilson

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 6th February 2024**, at **7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Youth Council**
To receive an update from the representatives and consider any further action to be taken.
5. **Chairwoman's Report**
To receive a report from the Chairwoman.
6. **Ward Councillors' Report**
To receive a report from the ward councillors.
7. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 9th January 2024.
8. **Clerk's Report**
To receive a report from the Clerk.
9. **Correspondence**
 - (i) To note the following correspondence:-
 - a) Mr R Frost - CCTV Cameras on High Street
 - b) Councillor T Mitchell - Meet Nick Fletcher MP
 - c) Worknest - 10 Upcoming Employment Law Changes
 - d) Mrs A Tinsley - Epworth Open Gardens
 - e) Mr M Heywood - Unsafe Path between Vinegarth & Hollingsworth Lane
 - f) Community Vision - How Can We Help You in 2024?
 - g) ERNLLCA - D-Day 80
 - h) Barton Upon Humber Town Council - Mayoral Civic Dinner
 - i) ERNLLCA - Funding to Churches
 - j) Kirton in Lindsey Town Council - Civic Dinner
 - k) Peninsula Business Services - Weather & Travel Disruption Policy
 - l) Worknest - Tackling Toxic Behaviours Recording
 - m) Northern Powergrid - Storm Isha / Jocelyn
 - n) Kirton in Lindsey Town Council - Councillor Numbers
 - o) ERNLLCA - Procurement Threshold Changes
 - p) ERNLLCA - Free Templated Documents Training
 - q) ICCM - Learning Conference 2024
 - r) Councillor D Robinson - Beacon
 - s) North Lincolnshire Council - Civic Dinner
 - t) Bright HR - Sick Pay
 - u) Epworth Old Rectory - Notice Board
 - v) ERNLLCA - Conference Questionnaire
 - w) Ms E Roberts - Complaint about Epworth Swimming Pool
 - x) North Lincs Council - Service 97 Timetable
 - y) Talk Talk - Pricing Update
 - (ii) To consider the following correspondence:-
 - a) Government Events - Improving National Workplace Health & Wellbeing
 - b) ERNLLCA - Finance Training
 - c) Worknest - Disciplinarys & Investigations Webinar
 - d) NALC - Events
 - e) Worknest - Employment Law Update
 - f) ERNLLCA / Breakthrough Communications – Training Courses

- g) ERNLLCA - Royal Garden Party Nominations
- h) City of Doncaster Council - Supplementary Planning Documents

10. Publications

To note receipt of the following publications:-

ERNLLCA - Newsletter	January 2024
Public Sector Network - Newsletter	January 2024
Rural Services Network - Rural Funding Digest	January 2024
North Lincolnshire Council - Forthcoming Meetings	February 2024
ERVAS - Community Vision	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Events	
NALC - Newsletter	
North Lincs Council - Business Focus	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	

11. Committee / Working Group Reports

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Monday, 15 th January 2024
Personnel Committee	Monday, 15 th January 2024
Combined Cemetery & Environment Committee	Tuesday, 16 th January 2024
Finance Committee	Tuesday, 23 rd January 2024

12. Finance

- (i) To approve the Financial Report & Bank Reconciliation Statement for October, November and December 2023.
- (ii) To approve the Budget Report for April 2023 - December 2023.
- (iii) To note and approve the schedule of accounts for payment for January 2024.
- (iv) To consider a recommendation to amend the authorised amount which can be spent by the Clerk under certain circumstances.

13. Beacon

To receive a further update on the Beacon and to consider any further action which may need to be taken.

14. Website

To further consider a new website for the town council.

15. Weedkilling

To consider a quote for weedkilling of the Cemetery paths and car park.

16. Hedge

To consider a quote for the cutting of part of the Cemetery hedge.

17. Sustainable Planting Scheme

To ratify the action taken by the Town Clerk to apply for a grant.

18. Items Raised By Councillors

- (i) **Review of Standing Orders** - Councillor Baker
To receive an update on the review of standing orders.

(ii) **Dementia Steering Group** - Councillor R Whittaker
To receive an update on the Dementia Steering Group.

(iii) **Blinds** - Councillor Finch
To consider the purchase of some blinds.

19. **Groundsperson**
To give authority to the Personnel Committee to interview and appoint a Groundsperson.
20. **Facebook**
To consider items for Facebook.
21. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
22. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 6th February 2024, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 12 - Finance

ACCOUNTS FOR PAYMENT - FEBRUARY 2024

Payments made before or since last meeting:-

10.01.24	Equals	SLCC	Training - ILCA to CILCA Course	144.00
22.01.24	DD	EDF Energy	Electricity	19.00
	DD	EDF Energy	Electricity	32.00
	DD	EDF Energy	Electricity	126.00
	Equals	Londis	Fuel for Mower	13.68
23.01.24	DD	EDF Energy	Electricity	34.00
25.01.24	DD	Vodafone	Mobile Phone Charges	17.16
26.01.24	DD	Everflow	Water Rates	22.88
	DD	Talk Talk	Telephone & Broadband Charges	26.34
31.01.24	BP	Wages / Tax & NI / Pension	Month 10	3,320.91
01.02.24	DD	Scottish Power	Electricity	35.83
		Unity Trust Bank	Transfer to Instant Access Savings	30,000.00

Payments submitted at this meeting:-

06.02.24	BP	Torne Valley Ltd	Cleaning Mats / Refuse Sacks / Gloves	27.10
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	72.00
	BP	Torne Valley Ltd	Lawnmower Service	150.72
	BP	J R Cockin Electrical Ltd	Annual PAT Testing	144.00
	BP	Mr S Quantrill	Mileage	8.78