



CEMETERY COMMITTEE
Local Government Act 1972 section 101
Committee members:
Cllr Stewart; Cllr Whittaker; Cllr Johnson

EPWORTH TOWN COUNCIL

Minutes of a Cemetery Committee meeting of Epworth Town Council held on
Wednesday November 20th, 2019 at 7.30pm at Cemetery Lodge.

**Cemetery Lodge
Burnham Road
Epworth
Nr. Doncaster
North Lincolnshire
DN9 1BY**

Tel: (01427) 872086

The following statements were taken as read:

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**

- 1. To record** the names of member's present. Cllrs Stewart Committee Chairman, Cllrs R Whittaker & J Whittaker (sub)
 2. Apologies for absence were received from Cllr Johnson.
 - 3. To receive** declarations of interest (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
 - 4. To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
 - 5. To discuss** with a recommendation to full council the provision of new storage facilities: extension of the concrete base to fit size of container required, size, colour and ancillary items. Requirement to extend concrete base by 6ft (quotations required); to propose to full council purchase of ASGARD Centurion +1 5ft 2in x 10ft 11in with sub floor and bundle (2 shelves, tool rack, hooks, ramp & sub floor) £1573.00 plus erection costs of £275.00 (prices inclusive of VAT) proposed by Cllr R Whittaker seconded by Cllr Stewart **RESOLVED**
 - 6. To receive the current Risk Assessment** document in relation to the Cemetery for discussion and amendment. Query on content & format; personnel committee to look at "Lone Working" policy options; separate risk assessment for groundsman and cleaner; clerk to send copies of existing documents to ERNLLCA for assessment; proposed by Cllr J Whittaker seconded by Cllr Stewart to propose to full council to employ a 3rd party to carry out health & safety risk assessments as required **RESOLVED**.
 - 7. Committee budget:** to receive information on current budget figures and discuss requirements for the 2020/2021 budget. **RESOLVED** budget figures discussed to Finance Committee for budget discussions.
 - 8. To receive an update** on items from previous committee/full council minutes relating the Cemetery and buildings. Door mat still required for Chapel of Rest (clerk to obtain); Memorial Inspections paperwork on-going; survey of Lodge stairs – Simpkins Kenny; full council to discuss additional security at Cemetery Lodge.
 - 9. To resolve** items for facebook. None put forward
- To record** the closure of the meeting at 8.23pm
cm 21.11.19

Signed:.....Dated:.....

**Clerk: Caroline Maguire Tel: 07734386628
8.30 a.m. – 6.00 p.m. Monday – Friday
E-mail:epworth.council@btconnect.com**



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