

EPWORTH TOWN COUNCIL

Minutes of a Meeting of the Full Council held on Tuesday, 7th November 2023, at 7.00 pm, in the Small Hall of the Imperial Hall, Chapel Street, Epworth

Public Participation

No member of the public expressed an interest in addressing the Council.

01/11/23 **Record of Members Present**

The following councillors were present: Councillors Finch (Chairwoman), Baker, Grantham, Holt, J Whittaker & R Whittaker.

02/11/23 **Apologies and Reasons for Absence**

There were apologies from Councillor Stewart - ill, and Councillor Wilson - on holiday.

03/11/23 **Declarations of Interest & Dispensations**

- (i) Councillor Finch declared a personal interest in Item 22 - Blinds, Councillor J Whittaker a disclosable pecuniary interest in Item 23 - Fire Extinguisher & Fire Blanket Servicing, and Councillor Grantham a personal interest in Item 28 (v) Items Raised By Councillors - Benches.
- (ii) No dispensations had been granted.

04/11/23 **Co-option**

(i) Co-option Procedure - The Clerk provided each councillor with a draft co-option procedure, however it was felt that some changes could be made to it. Proposed by Councillor Baker and seconded by Councillor Holt - **It was resolved that the Co-option Procedure be delegated to the Personnel Committee to look at and then for it to come back to Full Council.**

(ii) Co-option of Councillor – There was a need to advertise the current vacancy. Proposed by Councillor Baker and seconded by Councillor Finch - **It was resolved that the Clerk advertise the current vacancy on the public noticeboard and social media and anyone who was interested be asked to contact the Clerk for further information.**

05/11/23 **Grant**

The Clerk had received an application for a financial grant from Epworth Business Forum to help towards the cost of them putting on a Christmas Market. It was noted that a bank statement and a list of expenses had been provided rather than a set of accounts, and also the constitution was not dated. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that the Council should make a \$145 grant of £780 to Epworth Business Forum to help towards the cost of the road closure for the Christmas Market, but this was subject to them providing the correct paperwork.**

It was suggested that as Mr P Barnard was present Item 11 - Correspondence about the Community Orchard be brought forward. It was agreed that this item be brought forward for discussion and standing orders were temporarily suspended to allow Mr Barnard to speak.

- 11/11/23** **Correspondence (ii) g) Mr P Barnard** - Community Orchard. Councillors liked the idea of a community orchard but deemed Kings Head Croft not to be a suitable location given the churchyard was not far away, so there was a danger the water course may be contaminated and therefore not a good place to plant fruit trees. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that the Council support in principle the idea of a Community Orchard in a suitable location.**
- 06/11/23** **Youth Council**
Councillor J Whittaker informed councillors that the School Council at South Axholme Academy had reformed and was about to restart, however he was not prepared to do it for personal reasons. It met monthly and the next meeting was on Thursday, 23rd November 2023, from 9.10 am to 10.00 am, at South Axholme Academy, Burnham Road, Epworth. Proposed by Councillor Baker and seconded by Councillor R Whittaker - **It was resolved the Chairwoman should attend the School Council Meeting which was due to be held on Thursday, 23rd November 2023, on behalf of the Council.**
- 07/11/23** **Chairwoman's Report**
(i) Meeting with Ward Councillors - The Chairwoman informed councillors that both her and the Vice-Chairman had met with one of the ward councillors, and told the Council was not applying for enough grants and there was plenty of money available, and therefore she thought we should think of some town improvement initiative. They were told the weed killing chemical was ineffective due to their green policy, which they would change but didn't know when. **(ii) Training** - The Chairwoman had attended Parts 1 & 2 of the Chair's training online and completed the social media training. **(iii) Poppies** - The Chairwoman had helped Epworth Christmas Lights Committee to put the poppies up on Sunday, 29th October 2023. **(iv) Food Bank** - Any contributions can handed either to the Secretary at the Methodist Church or the Chairwoman herself. Also unwanted toiletries to Serendipity or the Women's Refuge. **(v) Remembrance** - The Chairwoman will attend a two minute silence in the Market Place on Saturday, 11th November 2023, at 11.00 am, and also lay a wreath on Sunday, 12th November 2023, at the service held in St, Andrew's Church at 10.45 am. She asked for help to put the poppies along Church Walk. Proposed by Councillor R Whittaker and seconded by Councillor Grantham - **It was resolved the report be noted.**
- 08/11/23** **Ward Councillors' Report** - The Clerk had not received a report from the ward councillors, and town councillors were disappointed with the lack of a report and the non-attendance of a ward councillor. Proposed by Councillor Baker and seconded by Councillor Holt - **It was resolved that the Clerk should contact the Leader of North Lincolnshire Council and make him aware of the Council's disappointment due to the lack of a ward councillors' report this month and the continued lack of attendance of the ward councillors, and also copy them into the correspondence.**
- 09/11/23** **Minutes of the Last Meeting**
(i) Ordinary Full Council Meeting - The minutes of an ordinary meeting of the Full Council held on Tuesday, 3rd October 2023, had been circulated prior to the meeting. Proposed by Councillor Baker and seconded by Councillor Finch - **It was resolved that they be approved as a correct record.**

(ii) **Extraordinary Full Council Meeting** - The minutes of an extraordinary meeting of the Full Council held on Thursday, 5th October 2023, had been circulated prior to the meeting. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that they be approved as a correct record.**

10/11/23

Clerk's Report

Minute 04/10/23 Planning - The Clerk had passed onto North Lincolnshire Council the views expressed on the planning applications which had been considered at a meeting of the Full Council held on Tuesday, 3rd October 2023.

Minute 09/10/23 Clerk's Report / Minute 09/09/23 Correspondence (i) (kk) Mr C Wragg - ROC Post. The Clerk had contacted the MP and ward councillors and asked for their help, but a resident had now made the hatch safe.

Minute 10/10/23 Correspondence (ii) b) Millea Group Limited - Footpath Link. The Clerk had informed Millea Group Limited that the Council did not agree with the suggested path.

Minute 13/10/23 Finance (ii) Reimbursement of Expenses - The Clerk had reimbursed Mrs J Canning £39.40 being the cost incurred in buying some plants for the planters.

Minute 14/10/23 Dog Fouling - The Clerk had contacted North Lincolnshire Council to ask if it could ensure that signage to do with the Public Spaces Protection Order was up-to-date and remove any old signage, and in addition provide any digital resources to promote these rules and raise awareness amongst local residents.

Minute 15/10/23 Local Elections - The Clerk had sent off the amended survey to do with the Local Elections on behalf of the Council.

Minute 16/10/23 South Axholme Academy - The Clerk informed councillors that he had not received sufficient information for them to be able to consider a request for sponsoring a trophy.

Minute 18/10/23 Tablet - The Clerk had purchased two Samsung Galaxy Tab A8 10.5" tablets from Curry's at a total cost of £498 - including VAT.

Minute 21/10/23 Town Walks - The Clerk had sent the information arising from the Town Walk to North Lincolnshire Council.

Minute 19/10/23 Microsoft - The Clerk informed councillors that the Council's subscription for Online Services with Microsoft had been renewed at a cost of £588 + VAT.

Minute 20/10/23 Hedging (i) Replacement of Hedging - The Clerk had asked Axholme Landscapes to provide twelve hedging plants at a cost of £90 + VAT.

Minute 20/10/23 Hedging (ii) Cutting of Hedge - The Clerk had asked Mr Paul Haywood to cut the hedge on the Southern side of the Cemetery at a cost of up to £100.

Proposed by Councillor Stewart and seconded by Councillor Finch
- It was resolved that the report be noted.

11/11/23

Correspondence

- (i) a) Electrical Safety First - Electrical Safety Fund
- b) Millea Group Limited - PA/2023/1381
- c) Peninsula Business Services Limited - Employment Law / Difficult Conversations / Workplace Wellbeing / Fire & Rehire
- d) Mr A Gore - Turbary Road
- e) Fields in Trust - New Guidance & Fee Structure
- f) Councillor D Robinson - Mixed Use Development Plans
- g) Mr G Milnes / Councillor D Robinson - Turbary Dog Waste
- h) North Lincs Council - Occasional Market Consent
- i) Millea Group Limited / North Lincs Council - PA/2023/1381 Extension / Defer
- j) North Lincs Council - Town & Parish Council Liaison Meeting
- k) NALC - Star Council Awards Finalists
- l) Mr N Wallace / Councillor T Mitchell - Footpath Repair
- m) Mr J Hayes - PA/2023/1381
- n) PSE Online - Good Governance Overview
- o) Fields in Trust - Why Parks Matter Survey
- p) Epworth Business Forum - Gazebos
- q) Ms L Parker - PA/2023/1381
- r) Worknest - Resolving Workplace Conflict
- s) ERNLLCA - Free Training from Cloudy IT
- t) ERNLLCA - Be an Effective Council Online
- u) Unity Trust Bank PLC - New Online Banking Service
- v) Bright HR - Leaders in Tech
- w) North Lincs Council - Christmas Concert
- x) North Lincolnshire Council - Upcoming A161 Road Closure
- y) HWRA - Isle of Axholme Community Network Meeting
- z) Peninsula Business Services - Conduct Issues / Employee Grievances / Staff Contracts
- aa) ERNLLCA - North Lincolnshire District Committee Meeting
- bb) CPRE Northern Lincolnshire - Best Kept Village Presentation Photo
- cc) Worknest - Workplace Conflict
- dd) Bright HR - Absence Policy
- ee) ERNLLCA - Advice & Support Guidance
- ff) Vodafone - Switching Off 3G
- gg) London Hearts - Defibrillator Fund
- hh) Northern Powergrid - Storm Babet
- ii) Councillor S Holt - Welcome to Epworth Sign
- jj) Epworth Old Rectory - Christmas Craft Poster
- kk) Mr A Fleet / North Lincs Council - Public Rights of Way
- ll) S Price - Planning Issue
- mm) North Lincs Council - Neighbourhood Watch Leaflet
- nn) North Lincs Council - Blaydes Drive, Epworth
- oo) ERNLLCA - Chairs Training
- pp) Peninsula Business Services - More Predictable Hours
- qq) Grimsby Live - Remembrance Services
- rr) Inspector Stevens - Humberside Police
- ss) Mr D Brown - Street Name
- tt) RFCA - Belton Playing Fields

Proposed by Councillor J Whittaker and seconded by Councillor Finch
- It was resolved that the information be noted.

(ii) a) **ICCM** - Events Survey. A request to complete a survey to help shape the future of ICCM events. Proposed by Councillor Finch and seconded by Councillor Baker - **It was resolved that the information be noted.**

b) **Kirton in Lindsey Town Council** - Councillor Numbers. Kirton Lindsey Town Council is going to send out a communication to residents about councillor numbers and wondered if Epworth Town Council wanted to do something similar - it was keen to work together as Councils. Proposed by Councillor Baker and seconded by Councillor J Whittaker - **It was resolved that the Clerk should contact Kirton in Lindsey Town Council to reiterate our support about councillor numbers and suggest that a meeting is organised for town councils who wish to work together on the issue.**

c) **PKF Littlejohn** - Annual Governance & Accountability Return. Each councillor had been provided with a copy of the return and contained within it was the External Auditor's Report. This stated that the AGAR was not accurately completed before submission for review, therefore it had been amended, so the figure in Section 2, Box 9, for the current year end read £410,313. The Clerk informed the Council that he had put the AGAR on display on the Council's noticeboard and website along with the Notice of Conclusion of Audit by 30th September 2023. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the Annual Governance and Accountability Return for the year ended 31st March 2023 should be noted.**

d) **Councillor Cooper** - Resignation. The Clerk and Chairwoman had received a letter of resignation from Councillor Cooper who thanked the Council for having him and wished it all the best. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the resignation letter be noted and the Clerk send Mr Cooper a letter of thanks for all his hard work as a local councillor.**

e) **Zero Hour** - Climate and Ecology Bill. A request to join the 168 parish and town councils across the UK to support the Climate and Ecology Bill and call for joined-up action that provides an adequate, commensurate response to the emergency of our natural world, our parks, villages and towns, our landscapes and wildlife. Proposed by Councillor J Whittaker and seconded by Councillor R Whittaker - **It was resolved that the information be noted.**

f) **Councillor T Mitchell** - Proposed Transfer of Hospital Services. Email about North Yorkshire & Humber ICS proposals to move certain NHS services from Scunthorpe to Grimsby. At a meeting of NLC Full Council on Thursday, 5th October 2023, it was unanimously resolved to oppose these proposals. Copy of a link to the public consultation document, and a suggestion that councillors may wish to submit comments as individuals or the Council itself may wish to submit a formal response. Proposed by Councillor J Whittaker and seconded by Councillor Holt - **It was resolved that the information be put on Facebook and councillors be allowed to fill in the consultation document individually if they wished to do so.**

g) **Mr P Barnard** - Community Orchard. This item had already been dealt with earlier in the meeting.

h) Government Events - Dementia Care Conference. Details of an online conference due to be held on Tuesday, 26th March 2023. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

i) Government Events - Tackling Drug and Substance Misuse. Details of an online conference due to be held on Tuesday, 12th December 2023. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

j) Mr G Milnes - Turbary Road. A request to use part of the precept which had been set aside this year for the maintenance of Turbary Road to help repair some pot holes in the first part of the road where tarmac had been laid for the last 15 years or so - the cost of this would be £620. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that the Council should not fund the repairs to Turbary Road.**

k) ERNLLCA - Playground Inspection Training. Details of a training event due to be held on Tuesday, 12th December 2023, from 9.30 am to 3.30 pm, at Waters Edge, Barton upon Humber. Proposed by Councillor J Whittaker and seconded by Councillor Grantham - **It was resolved that a member of staff be allowed to attend the Playground Inspection Training on Tuesday, 12th December 2023, at a cost of £105 + VAT per delegate.**

l) Epworth Old Rectory - Letter of Support. A request for a letter of support to help with a bid to the National Lottery Heritage Fund for just under £200,000 to convert a disused garden store and former toilets into a better space in which to store their collections and a public activity programme - including free events, work with local schools and the community. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that the Clerk should send a letter of support on behalf of the Council to help Epworth Old Rectory's bid to the National Lottery Heritage Fund .**

12/11/23

Publications

The following publications had been received:-

Alliance Volunteer Hub - Newsletter	September 2023
ERNLLCA - Newsletter	September 2023
Alliance Volunteer Hub - Newsletter	October 2023
ERNLLCA - Newsletter	October 2023
North Lincs Council - Forthcoming Meetings	October 2023
Public Sector Network - Newsletter	October 2023
Rural Services Network - Rural Funding Digest	October 2023
Clerk & Councils Direct - Magazine	November 2023
North Lincs Council - Forthcoming Meetings	November 2023
Rural Services Network - Rural Funding Digest	November 2023
ERPF - Employer Bulletin	
ERVAS - Community Vision	
Fields in Trust - News	
ICCM - Member Newsletter	
Lincs & Notts Air Ambulance - Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Events	
NALC - Newsletter	
North Lincs Council - Business Focus	

Public Sector Executive - Online Newsletter
 Rural Services Network - Rural Bulletin
 SLCC - News Bulletin

Proposed by Councillor Baker and seconded by Councillor Finch
- It was resolved that the information be noted.

13/11/23

Committee / Working Group Reports

i) Planning Committee - The minutes of a meeting of the Planning Committee held on Monday, 16th October 2023, were circulated prior to the meeting. Proposed by Councillor R Whittaker and seconded by Councillor Baker - **It was resolved that they be approved as a correct record.**

ii) Finance Committee - The minutes of a meeting of the Finance Committee held on Tuesday, 17th October 2023, were circulated prior to the meeting. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that they be approved as a correct record.**

iii) Combined Cemetery & Environment Committee - The minutes of a meeting of the Combined Cemetery & Environment Committee held on Thursday, 19th October 2023, were circulated prior to the meeting. Proposed by Councillor Finch and seconded by Councillor Grantham - **It was resolved that they be approved as a correct record.**

14/11/23

Finance

(i) a) Financial Report & Bank Reconciliation Statement for July 2023 - The Clerk had provided each member of the Council with detailed monthly accounts for July 2023 for them to scrutinise. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the Financial Report & Bank Reconciliation Statement for July 2023 be approved.**

b) Financial Report & Bank Reconciliation Statement for August 2023 - The Clerk had provided each member of the Council with detailed monthly accounts for August 2023 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that the Financial Report & Bank Reconciliation Statement for August 2023 should be approved.**

c) Financial Report & Bank Reconciliation Statement for September 2023 - The Clerk had provided each member of the Council with detailed monthly accounts for September 2023 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that the Financial Report & Bank Reconciliation Statement for September 2023 should be approved.**

(ii) Budget Report - Councillors had been provided with a copy of the budget report for April 2023 to September 2023. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that the Budget Report for April 2023 to September 2023 should be approved.**

(iii) Accounts for Payment**ACCOUNTS FOR PAYMENT - NOVEMBER 2023****Payments made before or since last meeting:-**

30.09.23		Unity Trust Bank	Bank Charges	18.00
05.10.23	BP	Equals	Transfer of Funds	894.00
10.10.23	Equals	Londis	Fuel for Mower	16.46
19.10.23	Equals	Microsoft	Online Services	705.60
20.10.23	DD	EDF Energy	Electricity	1.00
	DD	EDF Energy	Electricity	44.00
	DD	EDF Energy	Electricity	234.00
	Equals	Currys	Tablets	498.00
	BP	Equals	Transfer of Funds	300.00
21.10.23	BP	Mr S Quantrill	Mileage	8.10
	BP	Mrs J Canning	Reimbursement for Plants	39.40
23.10.23	DD	EDF Energy	Electricity	34.00
26.10.23	DD	Everflow	Water Rates	23.48
	DD	Vodafone	Mobile Phone Charges	17.16
31.10.23	BP	Wages / Tax & NI / Pension	Month 7	3,211.62
01.11.23	DD	Scottish Power	Electricity	35.83
	DD	North Lincs Council	Business Rates	62.00

Proposed by Councillor Finch and seconded by Councillor J Whittaker
- It was resolved that these accounts be paid.

Payments submitted at this meeting:-

07.11.23	BP	Torne Valley Ltd	Battery	96.94
	BP	PKF Littlejohn LLP	External Audit	504.00
	BP	Torne Valley Ltd	Refuse Sacks / Bin Liners / Screws	8.66
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	72.00
	BP	Complete	Ink Cartridges	96.00
	BP	J T Building & Joinery	Panels for Defibrillator	50.00
	BP	Torne Valley Ltd	Cable Ties	7.20
	BP	Torne Valley Ltd	Gloves & Trowel	15.28
	BP	BRS Tech Limited	Cloud Back-Up	330.00
	BP	Arrow Publications Ltd	Advert	126.00
	BP	Mr S Quantrill	Mileage	6.75

Proposed by Councillor J Whittaker and seconded by Councillor R Whittaker
- It was resolved that these accounts be paid.

15/11/23

Beacon

The Clerk had received an email from North Lincolnshire Council stating that it did not wish to relocate the Beacon, because it did not wish to accept additional liabilities, however it had no objection to Epworth Town Council removing the Beacon and relocating it to an alternative site, but North Lincolnshire Council did not intend to grant any licence for the Beacon to be sited on its land. It was pointed out that the town council owned land at the Cemetery and Kings Head Croft, the former was not a suitable place and the latter was surrounded by trees.

Proposed by Councillor J Whittaker and seconded by Councillor Holt - **It was resolved that the Clerk should:- (i) Ask North Lincolnshire Council to reconsider their decision and also ask the ward councillors to support the town council. (ii) Ask the landowner if the Beacon could be used to commemorate the 80th Anniversary of D-Day on 6th June 2024.**

16/11/23

CCTV

The Clerk gave an update on CCTV. He had sent an agreement to the contractor but this had not yet been returned. In the meantime it was suggested that perhaps members of the Council should visit the CCTV Control Centre to see if the cameras we currently have could be improved in any way. In addition, it was pointed out that anti-social behaviour at Kings Head Croft, where the cameras are, was a NAT priority. Proposed by Councillor Finch and seconded by Councillor Grantham - **It was resolved that the Clerk should:- (i) Ask North Lincolnshire if the Chairwoman, Vice-Chairman and the Clerk could visit the CCTV Control Centre to see the CCTV cameras in operation. (ii) Contact the ward councillors about anti-social behaviour at Kings Head Croft and ask for an update given it was a NAT priority. (iii) Clarify if Woollas Security was prepared to sign the CCTV agreement.**

17/11/23

D-Day

At a meeting of the Combined Cemetery & Environment Committee held on Thursday, 19th October 2023, it discussed ways to commemorate the 80th Anniversary of D-Day and recommended to Full Council that it should hire a singer to perform at the Imperial Hall and put bunting up. It was suggested that The Thurlow may be a more fitting place given it was on the site of the War Memorial Field, and an exhibition could also be arranged involving the primary school. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that the Clerk should provisionally book the singer and the rest of the arrangements go back to the Combined Cemetery & Environment Committee.**

18/11/23

Social Media & Communications Policy

Each councillor was provided with a copy of a Social Media & Communications Policy which had been drawn up to replace the existing Social Media Policy. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the Social Media & Communications Policy should be approved by Full Council.**

19/11/23

Personnel Committee

It was felt that it may be useful to have an additional member on the Personnel Committee to help ensure it was quorate for meetings. Proposed by Councillor Baker and seconded by Councillor Finch - **It was resolved that Councillor R Whittaker should be appointed a member of the Personnel Committee.**

20/11/23

Safeguarding Policies & Procedures

The Clerk informed councillors that there was a need to amend the names of the Designated Protection Person and Deputy Designated Protection Person due to them no longer being councillors. Councillor Baker agreed to be the new Designated Protection Person and Councillor Finch the new Deputy Designated Protection Person.

(i) **Safeguarding Children Policy & Procedure** - Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the revised Safeguarding Children Policy & Procedure be approved with the above amendments.**

(ii) **Safeguarding Adults Policy & Procedure** - Proposed by Councillor J Whittaker and seconded by Councillor Grantham - **It was resolved that the revised Safeguarding Adults Policy & Procedure should be approved with the above amendments.**

21/11/23

Play Park

At the last meeting of the Full Council it was agreed that the Clerk be allowed to take the appropriate action following the inspection reports, and therefore he had obtained a quote to carry out some of the repairs to the play equipment at Kings Head Croft and provided councillors with a copy of it. It was suggested the Clerk should ask Playdale Playgrounds Ltd if the Team Swing and Bearings for the Inclusive Orbit were still under warranty. Proposed by J Whittaker and seconded by Councillor Baker - **It was resolved that the Clerk be authorised to spend up to £1,722,90 + VAT on repairs with Playdale Playgrounds Ltd if the bearings were not covered by warranty, and also try and find out if the Team Swing was under warranty, and if not try and pursue an insurance claim for the cost of the repair or its replacement.**

22/11/23

Blinds

At a meeting of the Combined Cemetery & Environment Committee held on Thursday, 19th October 2023, it considered the need for blinds upstairs at Cemetery Lodge and recommended that Full Council should purchase two blinds for upstairs at Cemetery Lodge.

Therefore the Clerk had managed to obtain the following quotes:-

Dunelm	£56.67 + VAT
Utopia	£180.00
Vorbo Interiors	£276.67 + VAT

Proposed by Councillor Baker and seconded by Councillor Grantham - **It was resolved that the Clerk should purchase two blinds for upstairs at Cemetery Lodge from Dunelm at a cost of up to £75.**

23/11/23

Fire Extinguisher & Fire Blanket Servicing

The Clerk had managed to obtain the following quotes for the servicing of the fire extinguishers and fire blanket at Cemetery Lodge:-

Cowley Fire Protection	£67.50 + VAT
Prestige Safety Services	£31.00 + VAT
Right Action Ltd	£45.00 + VAT

Proposed by Councillor Baker and seconded by Councillor Holt - **It was resolved that the Clerk should ask Prestige Safety Services to carry out the servicing of the fire extinguishers and fire blanket at a cost of £31 + VAT.**

Note: Councillor J Whittaker had earlier declared an interest in this item and therefore left the room whilst it was discussed.

- 24/11/23** **PAT Testing**
The Clerk had obtained a quote for PAT Testing and it was considered by councillors. Proposed by Councillor Baker and seconded by Councillor Finch - **It was resolved that the Clerk should ask J R Cockin Electrical Contractors Ltd to carry out the PAT Testing at a cost of £135 + VAT.**
- 25/11/23** **Royal British Legion**
The Royal British Legion were able to provide a wreath for the Council on Remembrance Day. Proposed by Councillor R Whittaker and seconded by Councillor Grantham - **It was resolved that the Council should make a Section 137 grant of £25.00 to the Royal British Legion for the Poppy Appeal on behalf of the people of Epworth.**
- 26/11/23** **Town Walks**
Since the last meeting of the Full Council councillors had carried out a Town Walk on Thursday, 12th October 2023, at 4 pm and covered a different part of the parish. It helped highlight some problems within the parish to do with street furniture / gullies / pavements / roads / notices and a bus stop. Proposed by Councillor Baker and seconded by Councillor Finch - **It was resolved that the Clerk should send the information arising from the Town Walk to North Lincolnshire Council.**
- 27/11/23** **Facebook**
Councillors considered items for Facebook and suggested the following: Defibrillator, Isle Choir, Remembrance Service, Planning Applications and Dementia Friendly dates. Proposed by Councillor Finch and seconded by Councillor Holt - **It was resolved that the Clerk post the above items on the Council's Facebook page.**
- 28/11/23** **Items Raised By Councillors**
Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the agenda items to do with Public Rights of Way, Epworth Memorial Garden, the Market Cross, Planters and Benches be deferred to the next meeting of the Full Council due to constraints of time.**
- 29/11/23** **Date, Time & Place of Next Meeting**
The next meeting of the Full Council is due to be held on Tuesday, 5th December 2023, at 7.00 pm, in the Small Hall of the Imperial Hall, Chapel Street, Epworth. In addition, there is also a meeting of the Planning Committee due to be held on Tuesday, 14th November 2023, followed by a meeting of the Combined Cemetery & Environment Committee on Monday, 20th November 2023, and then a meeting of the Finance Committee on Tuesday, 21st November 2023, all at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved the information be noted.**
- 30/11/23** **Closure of Meeting**
The Chairwoman declared the meeting closed at 9.40 pm.