

# EPWORTH TOWN COUNCIL



31<sup>st</sup> May 2022

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart,  
J Whittaker, R Whittaker & Woods

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 7<sup>th</sup> June 2022, at 7.00 pm**, in the **Small Room of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

**Gary Johnson**  
Town Clerk to the Council

## Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

## AGENDA

1. **Record of Members Present**  
To record the names of members present.
2. **Apologies and Reasons for Absence**  
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
  - (i) To record any declarations of interest in respect of the agenda.
  - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Chairwoman's Report**  
To receive a report from the Chairwoman.
5. **Ward Councillors' Report**  
To receive a report from the ward councillors.
6. **Minutes of the Last Meeting**  
To approve as a correct record the minutes of the Annual Meeting of the Full Council held on Tuesday, 3<sup>rd</sup> May 2022.
7. **Clerk's Report**  
To receive a report from the Clerk.
8. **Correspondence**
  - (i) To note the following correspondence:-
    - a) Mrs T Hobson - Turbary Road
    - b) Millea Group Limited - New Chair
    - c) Isle of Axholme Lions - Bosom Family Support
    - d) Mrs T Hobson - Turbary Road Closure
    - e) North Lincs Council - Standards Training Resources
    - f) Support Ukraine Community - Donate Now to Save Lives
    - g) Rural Market Town Group - Area Profiles & Fair Funding Summary
    - h) Croner - Workplace Wellbeing: The Essentials Webinar
    - i) Plusnet - Updating of Terms
    - j) Cloudy IT - Free Webinars for Councils in May
    - k) Councillor T Mitchell - Presentation of Isle of Axholme Flag
    - l) Yorkshire Water - Work on Station Road / West End Road, Epworth
    - m) Millea Group Ltd - Land at Belton Road, Epworth
    - n) Bottesford Town Council - Chair & Vice Chair
    - o) Citizens Advice North Lincolnshire - New Website and Campaign
    - p) WorkNest - Employment Law Update Webinar
    - q) NALC - Local Elections 2022 Survey
    - r) Councillor T Mitchell - Facebook Page
    - s) Alliance Volunteer Hub - Jubilee Events / Volunteers
    - t) Unity Trust Bank - Savings & Loan Interest Rate Changes
    - u) RSN - Rural Digital Connectivity Seminar
    - v) ERNLLCA - Finance Advice Bulletins
    - w) St. Andrews Church - Grass Cutting of Closed Churchyard
    - x) Mechanics Institute - Jubilee Celebrations
    - y) North Lincs Council - New Civic Year
    - z) Epworth Old Rectory - Jubilee Celebrations Poster
    - aa) Mrs T Hobson - Epworth Showground War Re-Enactment
    - bb) ERNLLCA / NALC - Private Members' Ballot Electricity Bill
    - cc) Alliance Volunteer Hub - Volunteer Week 2022
    - dd) Public Sector Audit - Netting Off of Refunds & Reimbursements
    - ee) Brigg Town Council - Mayor & Deputy Mayor 2022-23
    - ff) North Lincs Council - Transfer of Grass Cutting
    - gg) Kirton in Lindsey Town Council - Election of Mayor & Deputy Mayor
    - hh) Immingham Town Council - Election of Mayor & Deputy
    - ii) Mr S Mullen - Kings Head Croft Play Equipment
    - jj) HWRA - Men in Sheds Poster

(ii) To consider the following correspondence:-

- a) Ms A Lovell - Local Bus Service
- b) Plantlife International - Every Flower Counts Survey
- c) ERNLLCA / Parkinson Partnership - Finance Training
- d) ERNLLCA - Clerk's Training Day
- e) NALC - NALC Events
- f) Millea Group Ltd - Land at Belton Road, Epworth
- g) NALC - Empowering Communities Conference
- h) Councillor Tim Mitchell - Market Place Planters
- i) RSN - Rural Affordable Housing Seminar

**9. Publications**

To note receipt of the following publications:-

ERNLLCA - Newsletter	April 2022
ERPF - Employer Alert	April 2022
Public Sector Network - Newsletter	April 2022
Alliance Volunteer Hub - Newsletter	May 2022
Clerks & Councils Direct - Magazine	May 2022
Environment Agency - Humber Strategy Newsletter	May 2022
ERPF - Employer Alert	May 2022
ERNLLCA - Newsletter	May 2022
North Lincolnshire Council - Forthcoming Meetings	May 2022
Public Sector Network - Newsletter	May 2022
Rural Services Network - Rural Funding Digest	May 2022
SLCC - The Clerk Magazine	May 2022
HWRA - Newsletter	Spring 2022
Fields In Trust - Trust News	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - Business Focus & Update	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletters	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	

**10. Committee / Working Group Reports**

To approve the minutes of the following committee / working group meetings:-

Combined Cemetery & Environment Committee	Monday, 9 <sup>th</sup> May 2022
Planning Committee	Monday, 23 <sup>rd</sup> May 2022
Finance Committee	Monday, 30 <sup>th</sup> May 2022

**11. Finance**

- (i) To approve the Financial Report & Bank Reconciliation Statement for April 2022.
- (ii) To note and approve the schedule of accounts for payment for June 2022.

**12. Annual Governance Statement - Assertions Review**

To approve an Annual Governance Statement - Assertions Review



**13. Planning**

(i) To consider the following planning applications:-

PA/2022/915                      Proposal: To extend the existing single storey to the rear of the property. Extension works to include a single storey proportion for residential use and a storey and a half section for commercial use  
Location: 50-52, High Street, Epworth, DN9 1EP  
Applicant: Mr Samra Harjit, HI ACE H S Ltd

PA/2022/933                      Proposal: To demolish an existing outbuilding and erect a 3 bed storey and a half dwelling  
Location: 50-52, High Street, Epworth, DN9 1EP  
Applicant: Mr Samra Harjit, HI ACE H S Ltd

**14. Turbary Road**

To decide representatives for a meeting with North Lincs Council about Turbary Road.

**15. Planters**

(i) To consider an amount to be spent on flowers & shrubs for the planters.  
(ii) To consider a quote for watering the planters.

**16. Hanging Baskets**

(i) To consider a quote for some maintenance work on the hanging baskets.  
(ii) To consider a quote for removing the hanging baskets, disposing of their contents and returning them for storage.

**17. Weedkiller**

To consider a quote to apply weedkiller to the Cemetery.

**18. Phone & Broadband**

To review phone and broadband supplier.

**19. Water**

To review water supplier.

**20. Cemetery**

To consider correspondence to do with an interment of ashes.

**21. Questions to the Chairwoman**

Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.

**22. Date, Time and Place of Future Meetings**

To confirm date, time and place of future meetings of the Council.

**23. Closure of Council Meeting**

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 7<sup>th</sup> June 2022, at 7.00 pm,  
in the Small Room of the Imperial Hall, Chapel Street, Epworth**

**Item 11 - Finance**

**ACCOUNTS FOR PAYMENT - JUNE 2022**

**Payments made before or since last meeting:-**

10.05.22	BP	FairFX Plc T/A Equals	Transfer of Funds	300.00
12.05.22	Equals	Jin Duo Xia Technology Ltd	Outdoor Games Set	23.99
	Equals	Saanvi (Portchester) Ltd	Flags & Table Covers	89.87
	Equals	Orchard Crown Ltd	Bunting	145.18
20.05.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
26.05.22	BP	Container King Ltd	Temporary Toilets	216.00
	BP	FairFX Plc T/A Equals	Transfer of Funds	100.00
27.05.22	DD	Plusnet	Telephone & Broadband Charges	39.92
30.05.22	BP	Playdale Playgrounds Ltd	Repairs to Play Equipment	2,183.51
	BP	ERNLLCA	Annual Membership	1,055.73
	BP	Zurich Municipal	Annual Insurance	2,139.20
01.06.22	DD	North Lincs Council	Business Rates	72.08
	DD	Scottish Power	Electricity	11.00
	DD	Scottish Power	Electricity	11.00

**Payments submitted at this meeting:-**

05.06.22	BP	Torne Valley Ltd	Funnel & White Line Marker	9.74
	BP	Arrow Publications Ltd	Advert	118.80
	BP	J T Building & Joinery Services Ltd	Repair Park Bench	80.00
	BP	Torne Valley Ltd	Rod	3.49
	BP	MWQA Ltd	H&S Competent Person Fee	50.00
	BP	MWQA Ltd	Risk Assessments	400.00
	BP	Epworth Imperial Hall	Room Hire	52.50
	BP	Torne Valley Ltd	Oil & Key	16.51
	BP	J T Building & Joinery Services Ltd	Re-fit Bin	40.00
	BP	Steven Smithey	Repair of Notice Board	96.00
	BP	Mr S Quantrill	Expenses - Mileage / Fuel for Mower	16.38
	BP	Wages / Tax & NI / Pension	Month 2	3,631.72