

EPWORTH TOWN COUNCIL

Minutes of a Meeting of the Combined Cemetery & Environment Committee held on Monday, 22nd April 2024, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth

- 01/04/24** **Record of Members Present**
The following councillors were present: Councillors Finch (Chairwoman), R Whittaker and Wilson - with Councillor R Whittaker acting as a substitute for Councillor Grantham.
- 02/04/24** **Apologies for Absence**
There were apologies from Councillor Grantham - away.
- 03/04/24** **Declarations of Interest & Dispensations**
(i) There were no declarations of interest.
(ii) No dispensations had been granted.
- 04/04/24** **Clerk's Report**
Minute 06/03/24 Hanging Baskets (i) Maintenance Work on the Hanging Baskets - The Clerk had asked Mr Paul Haywood to do the maintenance work on the hanging baskets at a cost of £110.
- Minute 06/03/24 Hanging Baskets (ii) Provision of Hanging Baskets** - The Clerk had asked George Tune & Son to plant up 58 hanging baskets at a cost of £38.50 + VAT per hanging basket.
- Minute 06/03/24 Hanging Baskets (iii) Removal, Disposal & Storage of Hanging Baskets** - The Clerk had asked Mr Paul Haywood to put up, remove, dispose & return the hanging baskets at the end of the season at a cost of £110.
- Minute 07/03/24 Planters** - The Clerk had asked Mr Paul Haywood to carry out the planting, watering and maintenance of the planters at a cost of £450.
- Minute 08/03/24 Risk Assessments (i) Hanging Baskets** - Full Council had approved the risk assessment for the hanging baskets subject to it being amended so it was signed and dated and also had a review date.
- Minute 08/03/24 Risk Assessments (ii) Bunting** - Full Council had approved the risk assessment for bunting subject to it having a review date.
- Minute 09/03/24 Memorial Safety Inspection** - Full Council had approved the Memorial Safety Policy and associated paperwork subject to some amendments.
- Minute 10/03/24 Cemetery Rules & Regulations** - Full Council had approved the recommended Cemetery Rules & Regulations subject to a minor amendment.

Proposed by Councillor R Whittaker and seconded by Councillor Wilson
- **It was resolved that the report be noted.**

05/04/24

D-Day

The following update was given on events for the 80th Anniversary of D-Day:-

- (i) **Singer** - Councillors Finch and Holt had both produced a poster / flyer for the event, and members of the Committee preferred the one produced by Councillor Holt - with a few minor amendments. Councillor Finch had also produced a ticket for the event and this was shared with members of the Committee, who approved it. Councillor Finch agreed to print them off and laminate them.
- (ii) **Bunting** - It was noted that the bunting would go up after the hanging baskets, however the Christmas Lights Committee could cope with this.
- (iii) **Exhibition** - The Isle Education Trust was liaising with St. Andrew's Church and the Wesley Memorial Methodist Church over an exhibition and Councillor Finch would check up on how things were going.
- (iv) **Best Dressed Window Display Competition** - A poster / flyer / letter for the event was still needed, and it was suggested that details of the competition be put through the doors of the businesses in Epworth.
- (v) **Standing Soldiers** - They would be put up in the War Memorial Field on the day by The Shed on the Isle.

Proposed by Councillor Wilson and seconded by Councillor Finch - **It was resolved that the update be noted, and the poster / flyer amended.**

06/04/24

Beacon

At an Extraordinary Meeting of the Full Council held on Tuesday, 16th April 2024, it was resolved that the Clerk should make preparations for the lighting of the Beacon whilst waiting for planning permission from North Lincolnshire Council. Members of the Committee went through a draft risk assessment for the lighting of the beacon and also discussed other issues to do with the event. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the risk assessment for the lighting of the Beacon, a flyer and the programme for the event be put before Full Council.**

07/04/24

R-evolution Bikes

Members of the Committee considered the planting up of the R-evolution Bikes at the Cemetery. Proposed by Councillor Finch and seconded by Councillor Wilson - **It was resolved that the Clerk should ask the Groundsperson to put some plants in the R-evolution Bikes and to maintain them.**

08/04/24

Planters

The Clerk had obtained the following quotes for the purchase of perennials and compost for the planters:-

Branton Farm Nurseries	£1,083.88	plus £20 for delivery
George Tune & Son	£581.00	
Silica Lodge Garden Centre	£1,414.88	plus £12 for delivery

Proposed by Councillor Finch and seconded by Councillor Wilson - **It was resolved that the Clerk should ask Branton Farm Nurseries to provide the perennials and compost for the Planters at a cost of £1,083.88 plus £20 for delivery.**

09/04/24 **Date, Time & Place of Next Meeting**

The next meeting of the Combined Cemetery & Environment Committee is due to be held on Tuesday, 18th June 2024, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor Finch and seconded by Councillor Wilson - **It was resolved that the information be noted.**

10/04/24 **Closure of Meeting**

The Chairwoman declared the meeting closed at 9.04 pm.