

## EPWORTH TOWN COUNCIL

### Minutes of a Meeting of the Combined Cemetery & Environment Committee held on Monday, 15<sup>th</sup> August 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth

- 01/08/22**      **Record of Members Present**  
The following councillors were present: Councillors R Whittaker (Chairwoman), Finch & Woods.
- 02/08/22**      **Apologies for Absence**  
There were no apologies.
- 03/08/22**      **Declarations of Interest & Dispensations**  
(i) There were no declarations of interest.  
(ii) No dispensations had been granted.
- 04/08/22**      **Clerk's Report**  
**Minute 05/06/22 Queen's Platinum Jubilee Celebrations** - The Clerk had sent a letter to Mr David Cooper of Axholme Landscapes and Mr Jake Stockwell thanking them for all their help with the celebrations.  
**Minute 06/06/22 Beacon** - The Clerk had written to North Lincolnshire Council querying the ownership of the Beacon and received a reply, however it arrived too late to be included on the agenda.  
**Minute 10/06/22 Foster Barnes Benches** - The Clerk informed the Committee that Councillor J Whittaker had kindly cut the area around the Foster Barnes benches, however it was agreed there was still a need to find out who was responsible for doing them.  
**Minute 11/06/22 Public Notice Board** - The Clerk informed the Committee that Full Council had agreed with the recommendation to repair the perspex window on the public notice board in the Market Place.  
  
Proposed by Councillor Woods and seconded by Councillor Finch - **It was resolved that the report be noted.**
- 05/08/22**      **Cemetery Lodge**  
At the last meeting of the Full Council held on Tuesday, 2<sup>nd</sup> August 2022, it was resolved that the boards above the stairway ceiling should be removed to be able to look at the state of it, and this had now been done. A draft specification had then been drawn up and each member of the Committee was provided with a copy of it. It involved:- (i) The light fitting being secured safely on the first floor. (ii) Removing the door and framework from the bottom of the staircase and making good for decoration. (iii) Extending the handrail from the top of the main staircase to the bottom. (iv) All cracks repaired and fixed appropriately on both staircase areas (including boarding and plastering). (v) Repairing / replacing the electricity cupboard in the hall above the office door. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that the Clerk should seek quotes for the refurbishment of the stairway of Cemetery Lodge.**

06/02/22

**Parking**

The Clerk had asked North Lincolnshire Council if the use of the building was expanded what would need to be done about parking, however he had been told the town council should seek pre-planning advice, therefore it needed to have an idea of what it wanted to do. There was general agreement about the need for more parking at Cemetery Lodge, and then discussion took place about whether it should be in front of / or behind Cemetery Lodge. It was felt that it would be better for more parking at the front, so as not to spoil the grassed circle area at the rear of Cemetery Lodge. Proposed by Councillor Woods and seconded by Councillor Finch - **It was resolved that the Clerk should seek quotes for more parking at the front of Cemetery Lodge, which involved removing the grass / putting down a membrane / edging to mark out the parking area / levelling with hardcore / marking out parking spaces with blocks / filling with gravel.**

07/02/22

**Storage**

At the last meeting of the Combined Cemetery & Environment Committee held on Monday, 20<sup>th</sup> June 2022, any discussion about storage was deferred until it was clear if there were any conditions attached to the town council being given some gazebos by North Lincolnshire Council. The Clerk had now received an email from North Lincolnshire Council stating that they were prepared to loan the gazebos to the town council, who would then be responsible for storing them - a potential place for storing them could be the Showground. Proposed by Councillor Finch and seconded by Councillor Woods - **It was resolved that the Clerk should ask Epworth & District Agricultural Society if they were able to store three gazebos, and if so, what access would be available for them?**

08/02/22

**Hedging**

Earlier in the year the Groundsperson removed some the hedging at the Cemetery because it had died, and then some fencing was put up to fill the gap, however this was only a temporary measure. Members of the Committee discussed the purchase of some plants to replace the gap in the hedging at the Cemetery. A couple of quotes had been obtained to get an idea of the cost involved in doing so and it was expected to cost up to a maximum of £80 + VAT. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that a recommendation be made to Full Council to plant a hedge with 4ft plants to fill the gap at the Cemetery.**

09/08/22

**Isle of Axholme Flag**

The cost of purchasing a flag was not just a straight forward case of finding out the cost of the flag itself, but also looking at the cost of any holder which was needed to put it in. More time was needed to ascertain such costs. Proposed by Councillor R Whittaker and seconded by Councillor Woods - **It was resolved that the cost of purchasing an additional flag should be put before the next meeting of the Full Council.**

10/08/22

**Grassed Circle at Cemetery Lodge**

At the last meeting of the Combined Cemetery & Environment Committee held on Monday, 20<sup>th</sup> June 2022, the Clerk was asked to obtain quotes for signage which would inform people that they needed to keep off the grass.

He provided members of the Committee with three quotes for signs of varying sizes and prices.

Sign 1	20 cm by 30 cm	£21.34 for 2 signs
Sign 2	23 cm by 14 cm	£10.95 each
Sign 3	18 cm by 40 cm	£9.70 each

The Committee preferred Sign 1.

Proposed by Councillor R Whittaker and seconded by Councillor Woods - **It was resolved that a recommendation should be made to Full Council to purchase two keep off the grass signs.**

11/08/22

**Poppies**

As a result of wear and tear there was a need to replace some of the poppies which were put on lampposts in the centre of the town prior to Remembrance Day - approximately 20 poppies were needed at a cost of £3 each. It was also suggested that they should go up on Sunday, 30<sup>th</sup> October 2022 and be taken down by Sunday, 20<sup>th</sup> November 2022, and the Epworth Lights Committee be asked for help to do this. In addition, Poppies would need to be put out on Church Walk on Sunday, 13<sup>th</sup> November 2022, at 8.30 am and then collected back in after the service. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that a recommendation should be made to Full Council to purchase twenty poppies to replenish some of the damaged stock at a cost of £3 each from the Royal British Legion.**

12/08/22

**Hanging Baskets**

Members of the Committee discussed the date when the hanging baskets should be taken down, and in addition the date the watering of the hanging baskets should stop to enable them to be taken down easier. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the Groundsperson should stop watering the Hanging Baskets on 14<sup>th</sup> September 2022, and they should be taken down on 17<sup>th</sup> / 18<sup>th</sup> September 2022.**

13/08/22

**Date, Time & Place of Next Meeting**

The next meeting of the Combined Cemetery & Environment Committee is due to be held on Monday, 10<sup>th</sup> October 2022, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor Finch and seconded by Councillor R Whittaker - **It was resolved that the information be noted.**

14/08/22

**Closure of Meeting**

The Chairwoman declared the meeting closed at 8.24 pm.