

EPWORTH TOWN COUNCIL



1st September 2022

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart,
J Whittaker, R Whittaker & Woods

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 6th September 2022, at 7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

- 1. Record of Members Present**
To record the names of members present.
- 2. Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
- 3. Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Turbary Road**

To receive an update on Turbary Road and to consider any further action which may need to be taken.

5. **Chairwoman's Report**

To receive a report from the Chairwoman.

6. **Ward Councillors' Report**

To receive a report from the ward councillors.

7. **Minutes of the Last Meeting**

To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Tuesday, 2nd August 2022, and an extra-ordinary meeting of the Full Council held on Tuesday, 30th August 2022.

8. **Clerk's Report**

To receive a report from the Clerk.

9. **Correspondence**

(i) To note the following correspondence:-

- a) The Thurlow / Councillor T Mitchell - New Bin Fitted at the Thurlow Play Area
- b) Lincolnshire County Council - Lincolnshire Extensive Urban Survey Symposium
- c) HWRA - Men in Sheds Expression of Interest Form
- d) Councillor T Mitchell - Footpath 65 Lane to Cemetery Car Park
- e) North Lincs Council - Remembrance Day 2022
- f) North Lincs Council - A Green Future
- g) North Lincs Council - Town & Parish Council Liaison Meeting
- h) Worknest - Managing Employees with Protected Characteristics Webinar
- i) Unity Trust Bank - FSCS Annual Review 2022
- j) NALC - Star Council Awards 2022
- k) Northern Powergrid - Preparing for Extreme Temperatures
- l) Northern Powergrid - Road Closure Extension
- m) HWRA - Men in Sheds Agenda
- n) Everflow Water - Water Saving Tips During The Drought
- o) Bright HR - Compliant Business Documentation Seminar
- p) Mrs C McMahon - Information Relating to PA/2022/1206
- q) Mrs C McMahon - Skiffle Group Poster
- r) Unity Trust Bank - Interest Rates Increased
- s) The Seafarers' Charity - Fly the Red Ensign Campaign
- t) Epworth Old Rectory - Patchwork Workshop Poster
- u) North Lincs Council - Retirement of Mayor's Secretary
- v) Mrs C McMahon - CPRE Document Relating to PA/2022/1206
- w) Mr C Wragg - Becoming a Council Member
- x) Ms T Brough - Allotments
- y) Harmonix Choir - Concert Poster

(ii) To consider the following correspondence:-

- a) ERNLLCA - Training Courses
- b) Ms S Jacklin-Edward - Purpose of Parish Councils Survey
- c) Miss J Jay - Double Yellow Lines Outside Co-op
- d) CPRE Northern Lincolnshire - Best Kept Village Competition 2022
- e) ERPF - Online Services

- f) Scribe - Scribefest
- g) Smaller Authorities' Audit Appointments - Opt Out Communication
- h) North Lincs Council - Gazebos
- i) North Lincs Council / Councillor T Mitchell - Community Awards 2022
- j) RoSPA Play Safety Ltd - Survey
- k) ERNLLCA - Annual General Meeting
- l) Government Events - Speaking & Presenting with Impact Online Course
- m) VANL - Upcoming Training Courses

10. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	August 2022
Civility & Respect - Newsletter	August 2022
ERNLLCA - Newsletter	August 2022
Public Sector Network - Newsletter	August 2022
Rural Market Town Group - Group Round Up	August 2022
Rural Services Network - Rural Funding Digest	August 2022
Clerk & Councils Direct - Newsletter / Magazine	September 2022
North Lincolnshire Council - Forthcoming Meetings	September 2022
Fields In Trust - Trust News	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

11. Committee / Working Group Reports

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Tuesday, 9 th August 2022
Combined Cemetery & Environment Committee	Monday, 15 th August 2022

12. Finance

To note and approve the schedule of accounts for payment for September 2022.

13. Epworth Business Forum

To consider a request for a financial grant.

14. Equal Opportunities Policy

To review the Council's Equal Opportunities Policy.

15. Dog Waste Bin

To receive feedback following a meeting with North Lincolnshire Council about the Dog Waste Bins and to consider any further action to be taken.

16. Isle of Axholme Flag

To further consider the purchase of an additional flag.

17. Outdoor Gym Equipment

To consider the location of the outdoor gym equipment.

18. **Kings Head Croft**
To note the annual safety inspection report and consider any action which may need to be taken.
19. **Cemetery Lodge Repairs**
 - (i) To consider a quote to safely wire a light fitting above the stairway.
 - (ii) To consider a quote to repair the roof above the reception door.
20. **Hedging**
To consider a recommendation to purchase some plants to fill a gap in the hedging at the Cemetery.
21. **Grassed Circle at Cemetery Lodge**
To consider a recommendation to purchase some signs to keep vehicles off the grass.
22. **Poppies**
To consider a recommendation to purchase some lamppost poppies.
23. **Mole Control**
To consider a quote to deal with a mole problem at the Cemetery.
24. **Domain Name**
To agree to renew the domain name.
25. **Electricity**
To review electricity supplier.
26. **Youth Council**
To receive an update and consider any further action to be taken.
27. **Questions to the Chairwoman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
28. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
29. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 6th September 2022, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 12 - Finance

ACCOUNTS FOR PAYMENT - SEPTEMBER 2022

Payments made before or since last meeting:-

03.08.22	Equals	Travis Perkins	Cleaning Wipes	37.33
17.08.22	Equals	Wilko Limited	Laminating Pouches	3.60
18.08.22	Equals	Vistaprint	Business Cards	22.30
22.08.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
24.08.22	DD	EDF Energy	Electricity	34.00
25.08.22	DD	Vodafone	Mobile Phone Charges	25.22
26.08.22	DD	Everflow Water	Water Rates	11.26
30.08.22	DD	Plusnet	Telephone & Broadband Charges	34.92
	Equals	Londis	Fuel for Mower	26.96
31.08.22	BP	Wages / Tax & NI / Pension	Month 5	3,363.30
	BP	HWRCC	Annual Membership	25.00
01.09.22	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	71.00

Payments submitted at this meeting:-

06.09.22	BP	Torne Valley Ltd	Paint Brush & Sandpaper	5.81
	BP	Torne Valley Ltd	Plant Food & Cable Ties	17.98
	BP	Complete Weed Control Ltd	Weedkiller	360.00
	BP	Torne Valley Ltd	Bin Liners & Litter Picker	23.97
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	50.00
	BP	Playsafety Limited	Annual Playground Safety Inspection	117.60
	BP	Torne Valley Ltd	Plant Food / Grease / Oil / Ear Plugs	27.53
	BP	Mr S Quantrill	Expenses - Mileage	9.90
	BP	Mr P Barker	Expenses - Mileage	2.70