

EPWORTH TOWN COUNCIL

Minutes of a Meeting of the Full Council held on Tuesday, 8th August 2023, at 7.00 pm, in the Small Hall of the Imperial Hall, Chapel Street, Epworth

Public Participation

A member of the public spoke about 'The Shed on the Isle' - a registered charity where members come together to have a coffee and do things to help fight depression and loneliness. Sessions are held at The Thurlow on Wednesdays from 4 pm to 8 pm, Thursdays from 10 am - 4 pm, and on Sundays from 3.00 pm to 6.00 pm, the latter being for ladies. Everyone was invited to drop into the Shed, they have about thirty members and are doing well.

Another member of the public complained about the ruts in the road and the footpath opposite Albion Hill Bakery, they were very dangerous and seen someone fall. In addition, they said the car park at Albion Grove was being used as a turning, and there was a need for traffic lights / zebra crossing on Albion Hill.

01/08/23 Record of Members Present

The following councillors were present: Councillors Finch (Chairwoman), Baker, Cooper, Grantham, Holt, Stewart, J Whittaker, R Whittaker and Wilson.

02/08/23 Apologies and Reasons for Absence

There were no apologies, because all members of the Council were present.

03/08/23 Declarations of Interest & Dispensations

- (i) Councillor Finch declared a personal interest in Item 13 - Horse Warning Signs.
- (ii) No dispensations had been granted.

04/08/23 Planning

- (i) The following planning applications were considered:-

PA/2023/1275 Proposal: Listed building consent to alter entrance by removing entrance porch and relocate associated entrance door to end gable
Location: 50-52 High Street, Epworth, Doncaster, DN9 1EP
Applicant: S Hartit

Proposed by Councillor Stewart and seconded by Councillor R Whittaker - **it was resolved that the Council should support the planning application.**

PA/2023/1283 Proposal: Application to undertake pruning on a horse chestnut identified as T107 in and subject to Tree Preservation (Epworth No 1) Order 1977
Location: 28 Hollingsworth Lane, Epworth, DN9 1EY
Applicant: Malam

Proposed by Councillor Stewart and seconded by Councillor Grantham - **it was resolved that the Council should support the planning application.**

(ii) The following planning correspondence had been received:-

PA/2021/1854 Proposal: Planning permission to vary condition 1 of PA/2021/1854 namely to increase size of extension (resubmission of PA/2022/114)
Location: TLC Handling, West End Road, Epworth, Doncaster, DN9 1LB
Applicant: Lexgreen Services Ltd

Proposed by Councillor R Whittaker and seconded by Councillor Grantham - **it was resolved that the information be noted.**

05/08/23

Chairwoman's Report

(i) **Gazebos** - The Council had lent The Old Rectory three gazebos for an event. (ii) **Defibrillator** - The defibrillator had been installed on Monday, 31st July 2023, it still had to be registered and then training would be provided in due course. (iii) **Women's Institute** - The unveiling of the plaque for the tree planted for the King's Coronation took place on Friday, 21st July 2023. (iv) **Parkrun** - The first parkrun took place on Saturday, 29th July 2023, at Epworth Equestrian Centre, and Councillors Finch, J Whittaker and R Whittaker were present. (v) **Best Kept Village Competition** - The Chairwoman was disappointed that the Council had come 4th out of five towns, but noted that it was highly commended and came joint first for the Best Kept Cemetery, Proposed by Councillor Stewart and seconded by Councillor Cooper - **It was resolved the report be noted.**

06/08/23

Ward Councillors' Report

(i) **Rural Paths and PROW** - Asked North Lincolnshire Council and Haxey Parish Council to inspect some of them due to concerns about the cutting of them. (ii) **Bus & Rail Services** - Number of residents worried about the Just Go Demand Responsive Transport scheme. The service is under review but will not end until a replacement service is available or contract renewed. Resident feedback is that there is a preference for timetabled services. Bus Enhancement Partnership recently launched with commercial operators to implement a Bus Service Improvement Plan, and also approved first Bus Passenger Charter. North Lincolnshire Council have opposed the closure of the ticket office at Scunthorpe Railway Station, as has Councillor Mitchell in his role as a member of the Transport for the North Board. (iii) **Planning Issues** - Councillor Mitchell spoke and opposed PA/2022/1536 (Epworth Fields Holiday Park) on the grounds of noise and ASB caused by camping and touring caravanning on the site. North Lincolnshire Council's Planning Committee agreed to conduct a site visit before making their decision. In addition, he has asked for a planning enforcement site visit to the new housing development between High Street and Pashley Walk to address a number of concerns raised by residents. (iv) **North Humber to High Marnham Power Line Proposals** - As a result of a request from the Isle councillors group, North Lincolnshire Council have stated that the current preferred route for these pylons should be reconsidered. It was felt that the negative impact on the countryside was disproportionate and entirely inconsistent with an application to have the Isle designated as an Area Of Outstanding Natural Beauty. (v) **Roadside Hedge Cutting** - The scheduled hedge cut has just been carried out throughout the ward. (vi) **NATS Meeting** - It was agreed that anti-social behaviour at the Kings Head Croft site should be a NATS priority. Safer Neighbourhoods also asked to look into the CCTV

camera provision because Epworth Town Council had made a financial contribution towards an additional camera with the intention that it be used primarily to observe the town council's play equipment. Proposed by Councillor Baker and seconded by Councillor Stewart - **It was resolved that the report be noted and the Clerk ask about the scheduled hedge cut - how often it was done and the extent of it, and contact Safer Neighbourhoods about the need for the CCTV to be used in support of the town council and its play / outdoor gym equipment at Kings Head Croft.**

07/08/23

Minutes of the Last Meeting

(i) Ordinary Full Council Meeting - The minutes of an ordinary meeting of the Full Council held on Tuesday, 4th July 2023, had been circulated prior to the meeting. Proposed by Councillor Stewart and seconded by Councillor Wilson - **It was resolved that they be approved as a correct record subject to Minute 09/07/23 Chairwoman's Report (ii) Changing of the Standard be changed to Changing of the Royal British Legion Standard.**

(ii) Extraordinary Full Council Meeting - The minutes of an extraordinary meeting of the Full Council held on Tuesday, 18th July 2023, had been circulated prior to the meeting. Proposed by Councillor R Whittaker and seconded by Councillor Cooper - **It was resolved that their approval be deferred to the next meeting of the Full Council.**

08/08/23

Clerk's Report

Minute 06/07/23 Planning - The Clerk had passed onto North Lincolnshire Council the views expressed on the planning applications which had been considered at a meeting of the Full Council held on Tuesday, 4th July 2023.

Minute 07/07/23 Epworth & District Agricultural Society - The Clerk was about to pay the S144 grant of £500 made to Epworth & District Agricultural Society to help towards the cost of a marquee for the horticultural section for this year's Epworth Show

Minute 13/07/23 Correspondence (ii) a) Play Safety - Reduced Rate Play Area Inspections. The Clerk had asked Play Safety Ltd to carry out inspections of the Play Equipment at Kings Head Croft.

Minute 13/07/23 Correspondence (ii) c) ERNLLCA - Councillor Training Guide. The Clerk had booked Councillor Holt on the Being a Good Councillor Training (but only Part 3), and Councillor R Whittaker had already attended the Planning Reform training.

Minute 13/07/23 Correspondence (ii) e) North Lincs Council - Occasional Market Consent for Wesley Memorial Methodist Church. The Clerk had let North Lincolnshire Council know of the Council's support for the occasional market consent.

Minute 13/07/23 Correspondence (ii) f) Mrs J Levesley - Beltoft Road Appearance. The Clerk had:- (i) Contacted North Lincolnshire Council about the appearance of the roadside verges on Beltoft Road and asked them to do something about them. (ii) Informed Mrs Levesley that the overgrowth had been cut back to reveal the plaque and with regard to the bin that consultation was being carried out.

Minute 13/07/23 Correspondence (ii) g) Ms H Bodle - Poor Path & Hedge Overgrowth. The Clerk had contacted North Lincolnshire Council to see if it could action the hedge getting cut as a matter of urgency due to concerns over pedestrian safety and also copied the ward councillors in.

Minute 13/07/23 Correspondence (ii) h) Kirton-in-Lindsey Town Council - Councillor Numbers. The Clerk had sent a letter to Kirton-in-Lindsey Town Council expressing concerns about the impact of the number of councillors and letting them know the Council was prepared to collaborate with them on this.

Minute 16/07/23 Electricity - The Clerk had taken out on behalf of the Council a 1 year contract with Scottish Power.

Proposed by Councillor J Whittaker and seconded by Councillor Stewart
- **It was resolved that the report be noted.**

09/08/23

Correspondence

- (i) a) Epworth & District Agricultural Society - Epworth Show Poster
- b) HR Bright - Staff Burnout & Lower Absenteeism
- c) Government Events - Supporting Disabled People in the Workplace Conference
- d) Mr S Kellett - Overgrown Footpath / Bridleway
- e) North Lincs Council - Avian Flu Update
- f) Finding Fitness - Park
- g) ERNLLCA - North Lincolnshire District Committee Meeting
- h) Epworth Old Rectory - Recitals at the Rectory
- i) Silica Lodge Garden Centre - Loyalty Event
- j) Ms T Hobson - Turbary Road
- k) CPRE Northern Lincolnshire - Best Kept Village Judging
- l) Ordnance Survey Limited - OS Licence
- m) Councillor T Mitchell / HSBC - HSBC Pop-Up Poster
- n) ERNLLCA - Defibrillator Campaign
- o) Mrs P Davies - Hanging Baskets
- p) Bright HR - Employment Law Webinar
- q) ICCM - Board Elections
- r) Councillor T Mitchell - Bridleway Between Belton Visitor Centre & Epworth
- s) Councillor T Mitchell - Request for Bollards Outside Lindseys
- t) Redbourne Parish Council - Internal Auditor
- u) Mr A Tuplin - Epworth Equestrian Parkrun
- v) Mr J Franz - Epworth Turbary
- w) SLCC - Nominations for the Election of Directors
- x) Ms C Stothard - Horse Warning Signs & Barriers to Bridleway
- y) Mr C Morley - Epworth Primary School Cars
- z) Ms K Garbutt - Overgrown Path
- aa) Keep Britain Tidy - Love Parks Week 2023
- bb) Epworth and Scunthorpe Methodist Circuit - Gazebos
- cc) Peninsula Business Services Ltd - Return to Work Template
- dd) The Seafarers' Charity - Merchant Navy Day
- ee) Immingham Town Council - Mayoral Coffee Morning
- ff) Mr A Marr - Footpath 73
- gg) Environment Agency - Waste Carrier Registration
- hh) Kirton-in-Lindsey Town Council - Civic Service
- ii) Ms D Malam - Thurlow Playgroup Site
- jj) Peninsula Business Services Ltd - Employment Law and H&S Seminar

- kk) Worknest - Difficult Conversations in the Right Direction
- ll) Peninsula Business Services - Right Way to Handle Harassment Claims
- mm) Millea Group Ltd - Archaeology, Belton Road, Epworth
- nn) Councillor T Mitchell - Kings Head Croft CCTV
- oo) Doncaster Pet Clinic Ltd - Mobile Vet Van
- pp) Equals - Changes to Online Transactions
- qq) XMAP - Parish Online
- rr) Mr G Milnes - Turbary Road
- ss) WorkNest - Tackling Toxicity in the Workplace

Proposed by Councillor Stewart and seconded by Councillor Finch
- It was resolved that the information be noted.

(ii) a) ERNLLCA - Training Guide for Councillors, Chairmen & Officers. Information about various events and training taking place between July 2023 and January 2024. Proposed by Councillor Baker and seconded by Councillor Cooper - **It was resolved that Councillor Finch be allowed to attend the Chairs Training Parts 1 & 2 due to take place on 18th & 25th November 2023, at a cost of £60 + VAT.**

b) Peninsula Business Services Ltd - HR, Employment Law and Health & Safety. Details of an event due to take place on Thursday, 17th August 2023, from 9.30 am to 12.45 pm, at the North Middlesex Golf Club, The Manor House, Friern Barnet Lane, London. Proposed by Councillor J Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

c) West Butterwick Parish Council - Training. Email asking what topics councillors may be interested in receiving more training on. Proposed by Councillor Finch and seconded by Councillor Grantham - **It was resolved that the Clerk should suggest Social Media and Planning as potential topics for future training.**

d) North Lincs Council - Annual Standards Report & Standards Training. Details of training due to be held on Wednesday, 6th September 2023, from 6.30 pm to 8.30 pm via MS Teams, and also on Thursday, 7th September 2023, from 1.30 pm to 3.00 pm, in Room F01E, Church Square House, High Street, Scunthorpe. In addition a copy of the Standards Committee's Annual Report for 2022/23. Proposed by Councillor Cooper and seconded by Councillor Finch - **It was resolved that the information be noted.**

e) Epworth Swimming Pool - Parking. The Clerk had been sent a letter raising concerns over the parking situation at Epworth Leisure Centre / Swimming Pool now building work had started for the new 'Epworth Community Hub'. The building works are taking up all the original car parking spaces leaving customers with nowhere to park, and whilst additional parking was available at South Axholme Academy it only helped after school hours, also there was no provision for disabled parking. This situation is due to continue for at least another ten months. Proposed by Councillor Baker and seconded by Councillor Stewart - **It was resolved that the Clerk should write to North Lincolnshire Council expressing concerns about the parking situation which is likely to go on for a long time and there was a need for regular communication and more signage, and let the Manager of the Swimming Pool know this was being done and also that one of the Ward Councillors had been made aware of the problem.**

- f) **North Lincs Council** - Town and Parish Council Liaison Meeting. Details of a meeting due to take place on Tuesday, 12th September 2023, at 7.00 pm, in the Conference Room, Church Square House, High Street, Scunthorpe. Proposed by Councillor Stewart and seconded by Councillor Cooper
- **It was resolved that the Chairwoman and Vice-Chairwoman should attend the Town & Parish Council Liaison Meeting on behalf of the Council.**
- g) **Government Events** - Health and Safety at Work Conference 2023. Details of a conference due to be held online on Tuesday, 26th September 2023. Proposed by Councillor Finch and seconded by Councillor Stewart
- **It was resolved that the information be noted.**
- h) **ERNLLCA** - Good Councillor's Employment Guide 2023. Copies of the guide available for purchase at a cost of £5 per guide, plus postage and small handling fee. Proposed by Councillor Baker and seconded by Councillor J Whittaker - **It was resolved that the Clerk should purchase ten copies of the Good Councillor's Employers Guide 2023 from ERNLLCA at a cost of £5 per guide, plus postage and small handling fee.**
- i) **Haxey Parish Council** - Dedication Invite for Haxey Halifax Memorial. Invitation to attend the Haxey Halifax Memorial Dedication Service due to be held on Friday, 22nd September 2023, at 11.00 am, at the Haxey Pinfold. Proposed by Councillor R Whittaker and seconded by Councillor Stewart
- **It was resolved that the Chairwoman should attend the Haxey Halifax Memorial Dedication Service on behalf of the Council.**
- j) **Millea Group Limited** - Proposed Redevelopment at Holmes & Gardens. Email asking if the Council wanted a meeting or any further information before a planning application was submitted to North Lincolnshire Council, and a request for a few lines from the town council about how Millea Land Ltd has gone about trying to include as many residents as possible and the level of information available to everyone. Proposed by Councillor J Whittaker and seconded by Councillor Grantham - **It was resolved that the information be noted, because the planning application had been submitted for the proposed redevelopment on Belton Road and therefore it would be inappropriate to comment.**
- k) **ICCM** - Member Survey 2023. A request to complete the annual survey. Proposed by Councillor J Whittaker and seconded by Councillor Stewart
- **It was resolved that the information be noted.**
- l) **ERNLLCA** - New Clerk Training. Details of free training due to take place on 8th & 9th August 2023, from 9.30 pm to 12.30 pm. Proposed by Councillor Finch and seconded by Councillor Cooper - **It was resolved that the information be noted.**

10/08/23

Publications

The following publications had been received:-

Alliance Volunteer Hub - Newsletter	June 2023
Public Sector Network - Newsletter	June 2023
Rural Services Network - Rural Funding Digest	June 2023
Clerk & Councils Direct - Magazine	July 2023
Public Sector Network - Newsletter	July 2023

SLCC - The Clerk
 North Lincs Council - Forthcoming Meetings
 ERPF - Employer Alert
 ERPF - Employer Bulletin
 ICCM - Member Newsletter
 NALC - Chief Executive's Bulletin
 NALC - Events
 NALC - Newsletter
 North Lincs Council - Business Focus
 Public Sector Executive - Online Newsletter
 Rural Services Network - Rural Bulletin
 SLCC - News Bulletin

July 2023
 July & August 2023

Proposed by Councillor R Whittaker and seconded by Councillor Stewart
- It was resolved that the information be noted.

11/08/23

Committee / Working Group Reports

i) Finance Committee - The minutes of a meeting of the Finance Committee held on Monday, 24th July 2023, were circulated prior to the meeting. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that they be approved as a correct record.**

(ii) Personnel Committee - The minutes of a meeting of the Personnel Committee held on Tuesday, 25th July 2023, were circulated prior to the meeting. Proposed by Councillor Stewart and seconded by Councillor Cooper - **It was resolved that they be approved as a correct record.**

12/08/23

Finance

(i) a) Financial Report & Bank Reconciliation Statement for April 2023 -

The Clerk had provided each member of the Council with detailed monthly accounts for April 2023 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor Stewart - **It was resolved that the Financial Report & Bank Reconciliation Statement for April 2023 be approved.**

b) Financial Report & Bank Reconciliation Statement for May 2023

- The Clerk had provided each member of the Council with detailed monthly accounts for May 2023 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that the Financial Report & Bank Reconciliation Statement for May 2023 should be approved.**

c) Financial Report & Bank Reconciliation Statement for June 2023

- The Clerk had provided each member of the Council with detailed monthly accounts for June 2023 for them to scrutinise. Proposed by Councillor Finch and seconded by Councillor J Whittaker - **It was resolved that the Financial Report & Bank Reconciliation Statement for June 2023 should be approved.**

(ii) Budget Report - Councillors had been provided with a copy of the budget report for April 2023 to June 2023. Proposed by Councillor Baker and seconded by Councillor Stewart - **It was resolved that the Budget Report for April 2023 to June 2023 should be approved subject to amendments for rounding.**

(iii) Accounts for Payment**ACCOUNTS FOR PAYMENT - AUGUST 2023****Payments made before or since last meeting:-**

16.07.23	Equals	W Boyes & Co Ltd	Pen & Ink Cartridges	4.38
20.07.23	DD	EDF Energy	Electricity	1.00
	DD	EDF Energy	Electricity	44.00
	DD	EDF Energy	Electricity	234.00
25.07.23	DD	EDF Energy	Electricity	34.00
	Equals	Londis	Fuel for Mower	15.08
26.07.23	DD	Everflow Water	Water Rates	26.08
	DD	Vodafone	Mobile Phone Charges	17.16
27.07.23	DD	Plusnet	Telephone & Broadband Charges	34.92
31.07.23	BP	Wages / Tax & NI / Pension	Month 4	3,563.41
01.08.23	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	62.00

Proposed by Councillor J Whittaker and seconded by Councillor Stewart
- It was resolved that the action taken be approved.

Payments submitted at this meeting:-

08.08.23	BP	Skidmore Electrical	Radiator	828.00
	BP	Torne Valley Ltd	Strimmer Head / Bin Liners / Plant Food	51.22
	BP	Complete	Paper & Ink Cartridges	83.40
	BP	Mr P Haywood	Install Base & Mount Seat	170.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	72.00
	BP	ERNLLCA	Training - Planning Reform	36.00
	BP	JB Rural Services	Grass Cutting	399.00
	BP	Utopia	Curtains	1,030.00
	BP	Mr S Quantrill	Mileage & Plants	14.15

Proposed by Councillor J Whittaker and seconded by Councillor Stewart
- It was resolved that these accounts be paid.

13/08/23**Horse Warning Signs**

At the last meeting of the Full Council held on Tuesday, 4th July 2023, the Clerk was asked to contact North Lincolnshire Council to see if it could look in to putting up appropriate horse warning signage near the livery stables on Carrside. North Lincolnshire Council had assessed the area and stated that as there were two official signs it would not look to install any further permanent signage, however it did have some temporary signage it could look at installing on a lighting column near the Carrside / Studcross junction, and asked if it was something the town council would like them to proceed with. Proposed by Councillor Stewart and seconded by Councillor Baker - **It was resolved that the Council should support a temporary horse warning sign.**

14/08/23**Dog Fouling**

At the last meeting of the Full Council held on Tuesday, 4th July 2023, the Clerk was asked to contact North Lincolnshire Council under the Freedom of Information Act and ask about the powers of community wardens with regard to dog fouling. Each councillors were provided with a copy of the reply and discussed it, and Councillor Baker felt it did not answer a lot of the questions.

He had concerns about whether there had been appropriate consultation and signage before it was brought in. Proposed by Councillor Stewart and seconded by Councillor J Whittaker - **It was resolved that the Clerk should respond to the answers given by North Lincolnshire Council about dog fouling after liaising with the Chairwoman and Vice-Chairman.**

15/08/23

Kings Head Croft Plaque

The Clerk had received a quote to refurbish the plaque at Kings Head Croft, and it would only include the cost of the materials, because the labour was being given free as the Shed's contribution to the local community. Proposed by Councillor J Whittaker and seconded by Councillor Stewart - **It was resolved that the Clerk should ask 'The Shed on the Isle' to refurbish the plaque at Kings Head Croft at a cost of £62.44, and thank them for providing their time free of charge.**

16/08/23

Epworth Show

Councillors had to decide about having a stall at Epworth Show on Monday, 28th August 2023, however many councillors were not available on this date. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Council did not have a stand at this year's Epworth Show due to the lack of availability of councillors.**

Note: Councillor Wilson declared an interest and left the room whilst this item was discussed.

17/08/23

Dementia Steering Group

The Clerk had received an email asking if the any members of the Council would be interested in attending the next meeting of the Steer Proposed by Councillor Stewart and seconded by Councillor J Whittaker - **It was resolved that Councillor R Whittaker should be the Council's representative on the Dementia Steering Group.**

18/08/23

Defibrillator Training

Councillor J Whittaker suggested the following dates and times for some defibrillator training:-

9 th September 2023	9.30 am to 10.45 am & 10.45 am to 12.00 pm
23 rd September 2023	9.30 am to 10.45 am & 10.45 am to 12.00 pm
25 th September 2023	6.30 am to 7.45 am & 7.45 am to 9.00 pm

Proposed by Councillor J Whittaker and seconded by Councillor Stewart - **It was resolved that Defibrillator Training should take place on 9th, 23rd & 25th September 2023, in the Chapel of Rest, Burnham Road, Epworth.**

19/08/23

Items Raised By Councillors

(i) Communication & Engagement - Councillor Baker suggested a number of ways in which the Council could improve its communication and engagement with residents, and Councillor R Whittaker suggested councillor surgeries. Proposed by Councillor J Whittaker and seconded by Councillor Baker - **It was resolved that:- (i) A quote be sought to turn the notice board round, so the town council side of the notice board was nearest to the footpath. (ii) Copies of the town council's minutes be put in the Library. (iii) A quote be obtained for putting an article in The Arrow on a regular basis. (iv) Town Walks be resumed by councillors.**

(ii) **Beacon** - At the last meeting of the Full Council held on Tuesday, 4th July 2023, it agreed that the Combined Cemetery & Environment Committee should look at the possibility of lighting a beacon to commemorate the 80th Anniversary of the D-Day landings. However it was now suggested that a Working Group should be set up to do this, therefore each councillor was provided with a copy of the terms of reference for such a Working Group. Proposed by Councillor Stewart and seconded by Councillor Baker - **It was resolved that:- (i) The Council should amend its previous decision and that a Working Group be set up to look into the possibility of lighting a Beacon to commemorate the 80th Anniversary of the D-Day landings. (ii) The Council should agree to the terms of reference for the Working Group.**

20/08/23

Rescission Notice

(i) The Clerk had received a rescission notice signed by five councillors to do with Minute 18/05/23 Policies to rescind a decision to approve the Social Media Policy. Proposed by Councillor Baker and seconded by Councillor Stewart - **It was resolved that the rescission notice be approved.**

(ii) Each councillor had been provided with a copy of the current Social Media Policy, however a proposal was made that due to constraints of time that it should be deferred and in the interim period all social media went through the Clerk. An amendment was made that the nominated councillor be allowed to continue subject to all North Lincolnshire Council posts being overseen by the Clerk, but this failed. Proposed by Councillor Baker and seconded by Councillor Stewart - **It was resolved that the Social Media Policy be deferred to the following meeting and in the interim period all social media goes through the Clerk.**

Note: Councillor Stewart left the meeting.

21/08/23

Personnel

Proposed by Councillor Baker and seconded by Councillor Cooper - **It was resolved that due to the confidential nature of the items to be discussed that both the press and public should be temporarily excluded from the meeting.**

At a meeting of the Personnel Committee held on Tuesday, 25th July 2023, it made a number of recommendations with regard to the following:-

(i) **Office Hours** - Proposed by Councillor Baker and seconded by Councillor Cooper - **It was resolved that the Council Office should open on a Monday, Tuesday, and Thursday from 10.00 am to 2.00 pm - otherwise by appointment, and the noticeboard be amended accordingly.**

(ii) **Training** - Proposed by Councillor Cooper and seconded by Councillor Baker - **It was resolved that the Groundsperson should be allowed to attend the annual inspection of the play / gym equipment at a cost of £42 + VAT.**

(iii) **Additional Hours** - Proposed by Councillor Baker and seconded by Councillor Cooper - **It was resolved that the Clerk is paid for the additional 81.5 hours he worked in the last quarter.**

(iv) **Flexible Hours** - Proposed by Councillor J Whittaker and seconded by Councillor Cooper - **It was resolved that the Clerk is allowed up to 10 hours of flexible working in addition to his contracted hours per month.**

22/08/23

Date, Time & Place of Next Meeting

The next meeting of the Full Council will be held on Tuesday, 5th September 2023, at 7.00 pm, in the Small Hall of the Imperial Hall, Chapel Street, Epworth. In addition, there is also a meeting of the Personnel Committee due to be held on Tuesday, 12th September 2023, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth. Proposed by Councillor Finch and seconded by Councillor Cooper - **It was resolved the information be noted.**

23/08/23

Closure of Meeting

The Chairwoman declared the meeting closed at 9.30 pm.