

EPWORTH TOWN COUNCIL



28th July 2022

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart,
J Whittaker, R Whittaker & Woods

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 2nd August 2022**, at **7.00 pm**, in the **Small Room of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

- 1. Record of Members Present**
To record the names of members present.
- 2. Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
- 3. Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
5. **Chairwoman's Report**
To receive a report from the Chairwoman.
6. **Ward Councillors' Report**
To receive a report from the ward councillors.
7. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 5th July 2022.
8. **Clerk's Report**
To receive a report from the Clerk.
9. **Correspondence**
 - (i) To note the following correspondence:-
 - a) Millea Group Limited - Proposed Development Off Belton Road, Epworth
 - b) ERNLLCA - GDPR Form
 - c) Keep Britain Tidy - Love Parks
 - d) Isle Choral Singers - Poster
 - e) RSN - Rural Health & Social Care Seminar
 - f) North Lincs Council - Scunthorpe Pantomime Group Booking Offer
 - g) Unity Trust Bank - Interest Rates Increased
 - h) Northern Powergrid - Road Closure
 - i) North Lincs Council - New 399 Bus Timetable
 - j) Mrs A King - Turbary Road
 - k) Mrs A Tinsley - Best Dressed Residence
 - l) North Lincs Council - Epworth Show
 - m) Worknest - Better Health & Safety Practices Webinar
 - n) Mr M Harm - KCOM
 - o) Ms J Matthews / Ms A Bradley - Path Behind Axholme Drive
 - p) Humberside Fire Authority - Fire Reform White Paper
 - q) Councillor T Mitchell - Hiring of Gazebos
 - r) Northern Powergrid - Preparing for Extreme Temperatures
 - s) Epworth Old Rectory - Poster
 - t) LIVES - Supporter Day Cancelled
 - u) Bright HR Limited - HR Success Seminar
 - v) ERNLLCA - Chats with Clerk & Chairman
 - w) ERNLLCA - Hot Weather Warning
 - x) Vanilla - KCOM
 - y) NALC - Star Council Awards 2022
 - z) Mr A Croskell - Allotments
 - aa) North Lincs Council - Standards Committee Annual Report 2021 / 22
 - bb) LIVES - Afternoon with LIVES
 - cc) Epworth & District Agricultural Society - Epworth Show
 - (ii) To consider the following correspondence:-
 - a) Kirton in Lindsey Town Council - Playground Inspection Courses
 - b) North Lincs Council - Dog Waste Bin

- c) Councillor T Mitchell - Dog Fouling Signs
- d) VANL - Cyber Security Training
- e) ERNLCC - Short Term Holiday Lets Policy Consultation Briefing
- f) TMCR - Transmitter
- g) ICCM - FARS Survey & One Day Courses
- h) E-Voice - Inactive Account
- i) ERNLLCA - Cemetery Management Course
- j) ICCM - Memorial Management Survey

10. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	July 2022
Clerk & Councils Direct - Newsletter / Magazine	July 2022
ERNLLCA - Newsletter	July 2022
HWRA - Newsletter	July 2022
Public Sector Network - Newsletter	July 2022
Rural Services Network - Rural Funding Digest	July 2022
SLCC - The Clerk Magazine	July 2022
North Lincolnshire Council - Forthcoming Meetings	August 2022
ERPF - Employer Bulletin	
Fields In Trust - Trust News	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council – Business Focus	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletters	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

11. Committee / Working Group Reports

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Tuesday, 12 th July 2022
Finance Committee	Tuesday, 26 th July 2022

12. Planning

a) To consider the following planning applications:-

PA/2022/1276	Proposal: Planning permission to erect single-storey side extension and new detached garage and for internal alterations Location: 1 Wesley Close, Epworth, DN9 1SP Applicant: Paul Evans
PA/2022/1299	Proposal: Listed building consent to extend the existing single storey to the rear of the property, extension works to include a single storey proportion for residential use and a storey and a half section for commercial use Location: 50-52, High Street, Epworth, DN9 1EP Applicant: Mr Samra Harjit

13. **Finance**
(i) To approve the Financial Report & Bank Reconciliation Statement for May 2022. and June 2022.
(ii) To approve the Budget Report for April 2022 to June 2022.
(iii) To note and approve the schedule of accounts for payment for August 2022.
14. **Safeguarding Policies & Procedures**
To review the following policies:-
(i) Safeguarding Children Policy & Procedure
(ii) Safeguarding Adults Policy & Procedure
15. **Defibrillator**
To receive an update on the defibrillator and consider any other action which may need to be taken.
16. **Outdoor Gym Equipment**
To consider quotes for outdoor gym equipment.
17. **Emergency First Aid at Work**
To consider quotes for Emergency First Aid at Work training.
18. **Interior Work**
To consider quotes for interior work at Cemetery Lodge.
19. **Mobile Phone**
To review mobile phone supplier.
20. **HWRA**
To consider annual membership of Humber & Wolds Rural Action for 2022 / 2023.
21. **Epworth Show**
To discuss arrangements for having a stall at Epworth Show.
22. **Items Raised By Councillors**
(i) **Youth Council** - Councillor J Whittaker
To further discuss a Youth Council for the South of the Isle of Axholme.
23. **Questions to the Chair**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
24. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
25. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 2nd August 2022, at 7.00 pm,
in the Small Room of the Imperial Hall, Chapel Street, Epworth**

Item 13 - Finance

ACCOUNTS FOR PAYMENT - AUGUST 2022

Payments made before or since last meeting:-

12.07.22	BP	FairFX Plc T/A Equals	Transfer of Funds	720.00
20.07.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
26.07.22	DD	EDF Energy	Electricity	34.00
	DD	Vodafone	Mobile Phone Charges	25.22
27.07.22	DD	Plusnet	Telephone & Broadband Charges	25.93
29.07.22	BP	VANL	Annual Membership	20.00
	BP	Wages / Tax & NI / Pension	Month 4	3,325.48
01.08.22	DD	Scottish Power	Electricity	1.00

Payments submitted at this meeting:-

02.08.22	BP	Torne Valley Ltd	Weedkiller & Jerry Can	30.97
	BP	Complete Business Solutions	Paper & Ink Cartridges	98.90
	BP	Torne Valley Ltd	Bolts / Washers / Tap	19.25
	BP	Prestige Safety Ltd	Fire Extinguisher & Blanket Service	37.20
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	50.00
	BP	Mr S Quantrill	Expenses - Mileage	9.00