

EPWORTH TOWN COUNCIL

Minutes of a Meeting of the Combined Cemetery & Environment Committee held on Monday, 27th March 2023, at 7.00 pm, in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth

- 01/03/23** **Record of Members Present**
The following councillors were present: Councillors R Whittaker (Chairwoman), Finch, and Stewart.
- 02/03/23** **Apologies for Absence**
There were no apologies, because all members of the Committee were present.
- 03/03/23** **Declarations of Interest & Dispensations**
(i) There were no declarations of interest.
(ii) No dispensations had been granted.
- 04/03/23** **Clerk's Report**
Minute 08/02/23 Hedge - The Clerk had liaised with the Groundsperson about the next stage of the hedging which needed doing.

Minute 09/02/23 Strimmer - Full Council had agreed with the recommendation made by the Combined Cemetery & Environment Committee to dispose of the old strimmer and for it to be taken off the asset register.

Proposed by Councillor Finch and seconded by Councillor Stewart - **It was resolved that the report be noted.**
- 05/03/23** **King's Coronation**
Members of the Committee discussed some of the ideas from the last meeting of the Combined Cemetery & Environment Committee held on Monday, 20th February 2023.

Commemorative Bench - After hearing that the Council had been awarded a grant from North Lincolnshire Council the Clerk had placed an order for the recycled bench and plaque from NBB Recycled Furniture at a cost of £395 + VAT.

Best Dressed Competition - It was suggested that the £30 gift voucher prize for the Best Dressed Business Competition should be a voucher which would give the winner a wide choice of places from which to spend the prize.

Bunting - The Clerk had received the different samples of the bunting and these were available for members of the Committee to look at. It was felt that two of them were too small, which left only the bigger one, and it was agreed that this whilst being the most expensive was the preferred choice.

Flags - It was felt a large flag should be purchased for the Market Place and a smaller flag for Cemetery Lodge.

Schools - It was estimated that there would be about £150 available for any ideas the Youth Council had for a commemorative item to help celebrate the King's Coronation.

Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Clerk should:- (i) Purchase a One 4 All Voucher to the value of £30 as the prize for the Best Dressed Business. (ii) Purchase 660m of bunting from Party Packs Limited at a cost of up to £660. (iii) Purchase two flags for the Market Place and Cemetery Lodge at a cost of up to £20.**

06/03/23

Hanging Baskets

An order form for hanging baskets had gone out to all businesses and most of them had been returned ready for the Council to place an order for all of the hanging baskets. There was however a need to get a quote for checks on the brackets, and also a quote for them to be put up / taken down, their contents disposed of and for them to be returned to storage. In addition the Clerk also provided a risk assessment for putting up and taking down the hanging baskets. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that:- (i) The Clerk should seek quotes to check the brackets of the hanging baskets, and for the hanging baskets to be put up and taken down, their contents emptied and for them then to be put back in storage. (ii) A recommendation should be made to Full Council to approve the risk assessment for putting up and taking down the hanging baskets.**

07/03/23

Planters

An advert for volunteers to help with the maintenance of the kerbside planters had been placed on the Council notice board and on the Council's Facebook page, to which there had been no response. The planters needed to be planted, watered and weeded. Proposed by Councillor Stewart and seconded by Councillor R Whittaker - **It was resolved that the Clerk should seek a quote for a contractor to plant and maintain the planters throughout the year and then put this before Full Council.**

08/03/23

Carpets

The Clerk had obtained an estimate for the carpeting of the stairway and first floor rooms of Cemetery Lodge.

Reception / Stairs	£400 + VAT (approx)
Reception / Stairs / LHS room on 1 st floor	£600 + VAT (approx)
RHS Room on first floor	£300 + VAT (approx)

Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that a recommendation be made to Full Council to carpet the reception, stairs and first floor rooms of Cemetery Lodge.**

09/03/23

Joinery & Electrical Work

Members of the Committee discussed the need for some joinery and electrical work at Cemetery Lodge. Some of the doors didn't close properly and also some of the door knobs were missing and in addition it was felt that some of the light switches / electrical sockets could do with renewing. Proposed by Councillor Finch and seconded by Councillor Stewart - **It was resolved that the Clerk should obtain a quote for the joinery and electrical work.**

10/03/23

Wall Maintenance

The Groundsperson had removed ivy from the church wall and this had revealed the need for some pointing, the laying of few bricks and some

copings. In addition, there was a concern about a bulge in the wall and whether there was a need for a buttress, however no cracks had appeared in the mortar. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Clerk should obtain a quote to point up the church wall and seek advice about the bulge in the wall.**

11/03/23

Playground Checks

The Clerk provided paperwork for the playground safety checks which had been carried out at Kings Head Croft / QE2 Field since the start of the year. Proposed by Councillor Stewart and seconded by Councillor Finch - **It was resolved that the Playground Checks should be signed by the Committee Chairwoman on a monthly basis.**

12/03/23

Date, Time & Place of Next Meeting

The date, time and place of the next meeting of the Combined Cemetery & Environment Committee will be confirmed by the Clerk in due course. Proposed by Councillor R Whittaker and seconded by Councillor Finch - **It was resolved that the information be noted.**

13/03/23

Closure of Meeting

The Chairwoman declared the meeting closed at 8.20 pm.