

**MINUTES OF THE MEETING OF THE PERSONNEL COMMITTEE HELD ON
FRIDAY 4TH OCTOBER 2019**

- 1. In attendance-** Councillors Harm (Chair), Councillor Mitchell, Councillor Garner
Also in attendance-
C McRoy, Assistant Clerk
- 2. Apologies** were received and accepted from Councillor Stewart
- 3. To receive** declarations of interest by any member of the Committee in respect of the agenda items.
None
- 4. To note** dispensations given to any member in respect to items on the agenda.
None
- 5. Assistant Clerk:** to resolve any action necessary at the end of the probationary period for the Assistant Clerk.
Resolved: Chair to ask the Clerk for a report
- 6. To receive** details of a complaint and resolve any action necessary. There was a discussion about a complaint and how it should be dealt with under the Council's policies. The Assistant Clerk advised that it may be necessary to appoint an independent investigator in order to maintain impartiality and to protect the Council from potential legal action.
Resolved: Chair to contact ERNLLCA for further advice.

To record the closure of the meeting- the meeting was closed at 7.32pm

Signed..... Date.....