

Council members,
Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr M Harm,
Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),
Cllr Mrs R Whittaker, Cllr D Woods.

Minutes of a Meeting of the Council held at the Imperial Hall (small room) **on Tuesday June 4th 2019 at 7pm.**

Introduction and fire precautions; the Chairman welcomed everyone to the meeting, explained the fire emergency procedures and the clerk signed the forms.

The following paragraphs were taken as read:

Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

01.06.19. To record the Names of Members Present. Cllr J Whittaker presiding:
Cllrs: Finch, Harm, Johnson, Mitchell, Stewart, Whittaker & Woods.
The clerk C Maguire was in attendance.

02.06.19. To receive Apologies for absence. All present.

03.06.19. To receive Declarations of Interest by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).

Cllr Mitchell item 16 personal and prejudicial interest planning

Cllr Stewart personal and prejudicial interest item 18 Wesley Statue/HSR Law

Cllr J Whittaker personal interest cheque no. 104275

Cllr J Whittaker personal and prejudicial interest item 18 Wesley Statue/HSR Law

04.06.19 To note dispensations given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*). None requested.

05.06.19 To receive the Chairman's Announcements. The Chairman had no announcements.

06.06.19 To receive reports from Ward councillors (*for information only*).

Cllr Mitchell had attended a meeting with the Isle of Axholme Police team, in relation to anti-social behaviour no resources would be directed to the issue unless reports are received.

Encourage residents to report issues via the 101 system, the only way to get action is with evidence. North Lincolnshire Council has had a meeting about British Steel, the Government has

undertaken to pay salaries and current suppliers; being managed by the government “Business” secretary. A priority to sell the business as an entirety. Complicated as cannot nationalise whilst in administration. Extra-ordinary meeting at North Lincolnshire Council to discuss. Everyone is backing the “Save the Steelworks” campaign. Regarding Neighbourhood Plans, it is a condition of the precept grant that the council consider this and an agenda item next meeting is requested. Issues of parking and traffic management; development limits and heritage can be included. Previously noted that the work load and high cost of a Neighbourhood Plan ruled it out, but, funding and support available.

07.06.19 To receive the Clerk’s Report (*for information only*). The clerk presented a “work in progress” report proposed by Cllr Stewart seconded and **RESOLVED** noted.

08.06.19. To resolve Draft Minutes of Meetings of the Council held on Tuesday May 14th 2019 (Annual Meeting) and Tuesday May 21st 2019 (extra ordinary meeting) copies of which have been previously circulated, for approval and signature.

Minutes of May 14th 2019, proposed by Cllr Woods seconded by Cllr Stewart **RESOLVED** an accurate record and signed by the Chairman.

Minutes of May 21st 2019 proposed by Cllr R. Whittaker seconded by Cllr Harm **RESOLVED** an accurate record and signed by the Chairman.

09.06.19. To dispose of any business, if any, remaining from the last meetings. Noted that clerk needs to address the issue of the electricity account for Chapel of Rest (page 3). Personnel Committee item (page 7) noted the Chairman a temporary committee member only, councillors asked to consider taking up the position. Noted - Item 34.05.19 Tree survey approved by council. Item 57.05.19 spelling mistake noted (*corrected on PDF for web-site*).

10.06.19. Finance Committee: to receive DRAFT minutes of a committee meeting held on Wednesday May 29th at 7pm for approval and signature. Proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** an accurate record and signed by the Chairman.

11.06.19. Internal control: to receive copy April bank statements, the April Receipts & Payments account sheet and the April budget sheet for approval and signature of the Chairman Proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** an accurate record and signed by the Chairman.

12.06.19 Internal Control Epworth Town Council Assets: to receive a copy of the updated assets list (line 9 Annual Return). Proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** an accurate record and signed by the Chairman.

13.06.19 Internal control Annual Return year ending March 2019: to receive a copy of page 5, section 2 – The Accounting Statement for approval and signature by the Chairman with supporting documents – copy March bank statements; March Receipts & Payments account sheet; completed budget sheet to year end March 2019; Receipts and payments sheet for the year to March 2019; bank reconciliation pro forma; explanation of variances pro forma and information; copy e-mail from PKF Littlejohn explaining “restated” figure.

Proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** that the Accounting statement was an accurate record and could be signed by the Chairman. The clerk was thanked for her work on the annual Return.

14.06.19 Internal Control: To receive information regarding payments on the Financial Statements (such as direct debits and credit payments) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy.

NOTE: banking dates are approximate and may vary from those listed

Receipts					
28.05.19	R Wallace & Son	Purchase & burial CR84	£350.00		£350.00
28.05.19	R Wallace & Son	Burial fee J & M Clark	£75.00		£75.00
03.06.19	Co-op Funerals Doncaster	Add inscription Whitehurst	£25.00		£25.00
22.05.19	Hanging basket contributions	Cash and cheques	£620.00		£620.00
22.05.19	HB contribution	cash	£20.00		£20.00
03.06.19	HB contributions	Cash & cheque	£140.00		£140.00
	Cheques paid		Net	Vat	Total
104268	Torne Valley	Machinery repair	£14.03	£2.81	£16.84
104269	Fountain Court Florist	Silk flowers	£100.00		£100.00
104270	Zurich Insurance	Annual payment 1st Of 3	£1,729.31		£1,729.31
104271	Fields in Trust	Membership fee	£65.00		£65.00
104272	VANL	Membership fee	£20.00		£20.00
	Cancelled cheques				
	DD payments				
19.05.19	BT	telephone/internet	£58.60	£11.72	£70.32
26.05.19	O2	mobile phone charges	£19.44	£3.89	£23.33
01.06.19	North Lincs. Council	Cemetery rates	£53.00		£53.00
01.06.19	North Lincs. Council	Trade waste Cemetery	£21.60		£21.60
08.06.19	Water Plus	Used water & drainage	£36.44		£36.44
10.06.19	MKS Groundcare	Grass cutting	£633.60		£633.60

Proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** financial information noted schedule signed by the Chairman.

15.06.19 Internal control: To resolve June cheques for payment as presented on the following schedule (*Local Government Act 1972 as amended*).

			Net	VAT	Total

104273	Epworth Imperial Hall	Room hire May 21st	£22.50		£22.50
104274	C Maguire	24 1st class stamps	£16.80		£16.80
104275	J Whittaker	Laptop keyboard monitor	£470.76	£94.16	£564.92
104276	A Fotherby	Petrol for mowers	£25.00		£25.00
		Total cheques for payment			£629.22

Proposed by Cllr Stewart seconded by Cllr Johnson **RESOLVED** cheques for payment as presented, schedule signed by the Chairman.

16.06.19. Planning: Town & Country Planning Act 1990 (as amended)

To receive DRAFT minutes of a planning committee meeting held on Wednesday April 17th 2019 for approval and signature by the Chairman. Proposed by Cllr R Whittaker seconded by Cllr Mitchell **RESOLVED** an accurate record and signed by the Chairman.

Having declared a prejudicial interest Cllr Mitchell left the meeting.

NOTE: all planning links sent to councillors via e-mail

To resolve PA/2019/777 planning permission for change of use of land to equine including the formulation of a “manege” and associated works

Site location: Summer Croft, Scawcett Lane, Epworth

Proposed by Cllr Stewart seconded by Cllr Woods **RESOLVED** No observations (1 abstention, 1 against)

To resolve PA/2019/902 planning permission to install first floor windows in Queen Street Elevation

Site location: Co-operative House, market Place, Epworth

Proposed by Cllr R Whittaker seconded by Cllr Stewart **RESOLVED** No observations

Cllr Mitchell returned to the meeting.

17.06.19. Heritage: to receive an email from Grice & Hunter concerning the Ivy Andrew Hall site and to resolve how to progress.

During discussion the following points were noted:

- The Old Rectory as Heritage Centre
- Form working group to explore grant funding
- £50,000 (fifty thousand pounds) nominal value
- Site should be cleared as derelict
- Noted Diocese urgent requirement to sell site
- Should be community asset
- Query on funding opportunities
- Working group independent not Epworth Town Council group

Proposed by Cllr Harm seconded by Cllr Mitchell **RESOLVED** to encourage the formation of independent working group to develop site as heritage asset. (interested councillors welcome).

Having declared personal and prejudicial interests Cllrs J Whittaker & Stewart left the meeting

18.06.19. HSR Law: to receive a copy letter from the solicitors following the complaint made concerning costs and the length of time to assign a lease. *NOTE: Epworth Town Council resolved not to continue with the assignment of the lease for the statue.*

RESOLVED that Cllr Mitchell took the Chair for this item.

Noted that the letter had been received following a formal complaint about the charges.

Councillors considered that the charges of £480.00 for 2 hours work (including VAT) were not unreasonable and appropriate for the time spent.

Proposed by Cllr Harm to pay the costs and end the complaint, seconded by Cllr R Whittaker and **RESOLVED**.

Cllrs J Whittaker & Stewart back to meeting

19.06.19. British Steel – Scunthorpe: to receive a request to lobby the local MP to support the local steel industry. Note devastating to community if the steelworks were to close. Proposed by Cllr Harm seconded by Cllr Johnson to write a letter in support of the cross party efforts to support the industry **RESOLVED**. (MP's Dakin, Vickers & Percy).

20.06.19. Kings Head Croft: replacement cradle swing seats: to receive copy quotations from suppliers for the replacement of swing seats following RoSPA inspections recommending their replacement. After discussion on the sizes of swing seats in relation to the different play areas, proposed by Cllr Harm seconded by Cllr R Whittaker and **RESOLVED** to purchase and fit 2 large seats for the grassed area and 2 smaller “bucket” seats for the fenced play area. Noted 10% discount to be requested if available.

21.06.19. NATS: to nominate a councillor (in addition to the Ward Councillor) to the local NAT team. Cllr Harm proposed that he was interested, seconded by Cllr Stewart and **RESOLVED**.

22.06.19 Turbary Road: to discuss and resolve request from contractor for additional stone following resignation of councillor scheduled to meet with contractor. Following brief discussion noting the concerns of residents and confirmation from the clerk that no stone had been added the previous year; proposed by Cllr Stewart seconded by Cllr Mitchell **RESOLVED** to uphold the advice of the contractor to purchase and lay 20 tons of stone at a cost of £400.00 (four hundred pounds) plus VAT.

23.06.19. Facebook: to receive information from ERNLLCA on the management of facebook and review previous council decision. Note; amended document from Cllr Harm to be made available to councillors for the next meeting.

24.06.19. ERNLLCA: resolutions to the 2019 Annual General Meeting: To receive additional advice from ERNLLCA on “resolutions for submission to the AGM” Following brief discussion during which it was recognised that the previously proposed motion was inappropriate for the ERNLLCA AGM, proposed by Cllr Stewart seconded by Cllr Johnson and **RESOLVED** noted.

25.06.19. ERNLLCA: to receive information on, and nominate attendees to the planning training. Cllrs Woods & R Whittaker **RESOLVED** nominated to attend.

26.06.19. To note Correspondence (*copies for information purposes only pages 15 & 16 attached*). Proposed by Cllr Stewart seconded by Cllr Harm **RESOLVED** correspondence list noted.

27.06.19. To list: items for facebook. Police 101 – encourage residents to report anti-social-behaviour. Promote the support of British Steel. Heritage working group.

28.06.19. Questions to the Chairman: (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*). No items were raised.

29.06.19. To confirm the date and time of the next monthly meeting as Tuesday July 2nd 2019.

30.06.19 *In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:*

To authorise payments of salaries and related payments per the confidential schedule. Proposed by Cllr Stewart seconded by Cllr Harm and **RESOLVED** to pay salaries and related payments to the value of £2041.56.

To record the closure of the meeting at 8.20pm

cm06.06.19