

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY

Email: clerk@epworthtowncouncil.com Tel: 01427 872086



03 March 2021

Reference: 3/2021 EC

Dear Councillors,

I hereby give notice of a summons of Councillors who are members of the Environment and Cemetery Combined Committee of Epworth Town Council to attend a meeting that will be held on the following:

Monday 08th March 2021 to commence at 7.00pm.

Due to the current Covid-19 pandemic, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

For any apologies for attendance, please could you email me on clerk@epworthtowncouncil.com at your earliest opportunity.

With regards,

A handwritten signature in black ink, appearing to be 'S R Baxter', written in a cursive style.

Mr S R Baxter JP MIFA ADPS ADIP

Clerk and Responsible Financial Officer

Epworth Town Council

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The Members of the Epworth Town Council's Environment and Cemetery Committee are hereby summoned to attend a Committee Meeting at 7.00pm on Monday 08 March 2021 via the online digital format Zoom.

Zoom Meeting details: ID - 883 066 5402 Passcode - Epworth

<https://zoom.us/j/8830665402?pwd=cnZoQ0RjcWdUWkZ3dHVrbiNCb3l6QT09>

Members of public are welcome to attend via zoom using the above access. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at clerk@epworthtowncouncil.com

AGENDA ITEMS FOR DISCUSSION AND DECISION

1. **Welcome to all Councillors and any members of the public sitting in observation**
2. **Members of the public participation** - this will be limited to 10 minutes and each member of the public will have a maximum time of three minutes. This is at the discretion of the Chair.
3. **Motion to exclude members of press and public from participation** - but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be muted on Zoom
4. **Apologies for absence from Councillors** - agreement of Councillors to accept absences
5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
6. **Minutes of the last E&C Committee Meeting (08 Feb 2021)** - for information only as minutes have been approved as accurate at Full Council Meeting on the 02 February 2021
7. **Cleaning of gutters at Cemetery Lodge & Provision of draft proof excluder at the door at the Chapel of Rest** - update
8. **Siting of planters update from Councillors** - to discuss and agree
9. **To discuss the extra bin obtained for QE 2 Field** - update
10. **Handyperson role applicants** - to discuss update
11. **Decoration of the upstairs and stairs at Cemetery Lodge** - discussion of what is needed and quote
12. **Stairs at Cemetery Lodge**
13. **Website update**
14. **Litter pick from the Belton Picnic area**
15. **Hanging Baskets** - to discuss update and actions needed for progressing hanging baskets project
16. **Production of The Echo newsletter** - update
17. **Community Orchard** - to discuss progress and action needed
18. **Town walks** - to receive update and agree going forward
19. **Facebook items** - to agree what items are included
20. **Questions to the Chair of the Committee** - update from Councillors from members of the community
21. **Motion to agree the next Meeting of the Committee** - 7.00pm on Monday 12 April by Zoom