

# EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY  
Email: [clerk@epworthtowncouncil.com](mailto:clerk@epworthtowncouncil.com) Tel: 01427 872086



03 March 2021

Reference: 2/2021 PC

Dear Councillors,

I hereby give notice of a summons of Councillors who are members of the Planning Committee of Epworth Town Council to attend a meeting that will be held on the following:

**Monday 08<sup>th</sup> March 2021 to commence at 8.00pm.**

Due to the current Covid-19 pandemic, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

For any apologies for attendance, please could you email me on [clerk@epworthtowncouncil.com](mailto:clerk@epworthtowncouncil.com) at your earliest opportunity.

With regards,

A handwritten signature in black ink, appearing to read 'S R Baxter'.

**Mr S R Baxter JP MIFA ADPS ADIP**

*Clerk and Responsible Financial Officer*

Epworth Town Council

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The Members of the Epworth Town Council's Planning Committee are hereby summoned to attend a Committee Meeting at 8.00pm on Monday 08 March 2021 via the online digital format Zoom.

Zoom Meeting details: ID - 883 066 5402 Passcode - Epworth

<https://zoom.us/j/8830665402?pwd=cnZoQ0RjcWdUWkZ3dHVVRbjNCb3I6QT09>

Members of public are welcome to attend via zoom using the above access. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at [clerk@epworthtowncouncil.com](mailto:clerk@epworthtowncouncil.com)

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## AGENDA ITEMS FOR DISCUSSION AND DECISION

1. **Welcome to all Councillors and any members of the public sitting in observation**
  2. **Members of the public participation** - this will be limited to 10 minutes and each member of the public will have a maximum time of three minutes. This is at the discretion of the Chair.
  3. **Motion to exclude members of press and public from participation** - but can observe  
*For the following agenda points members of the public can observe the meeting but cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be muted on Zoom*
  4. **Apologies for absence from Councillors** - agreement of Councillors to accept absences
  5. **Declarations of interest** - for the Council to note including dispensations presented to the Clerk
  6. **Minutes of the last Planning Committee Meeting (04 Jan 2021)** - for information only as minutes have been approved as accurate at Full Council Meeting on the 02 February 2021
  7. **Planning application:** PA/2021/119 Location: 44 Fieldside, Epworth, DN9 1DP - to discuss and decide
  8. **Questions to the Chair of the Committee** - update from Councillors from members of the community
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