

# EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY  
Email: [clerk@epworthtowncouncil.com](mailto:clerk@epworthtowncouncil.com) Tel: 01427 872086



29 July 2021

Dear Councillors

I hereby give notice of summons to attend a meeting of the Full Council Meeting that will be held on the following:

**Tuesday 3 August 2021 to commence at 7 pm**

For any apologies for attendance, please could you email me on [clerk@epworthtowncouncil.com](mailto:clerk@epworthtowncouncil.com) at your earliest opportunity.

With Regards

Clare Boyall

*Clerk*

Epworth Town Council

**The Councillors of the Epworth Town Council are hereby summoned to attend a Full Town Council Meeting at 7pm on Tuesday 3 August 2021 at The Imperial Hall, Epworth.**

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## AGENDA ITEMS FOR DISCUSSION AND DECISION

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

### Public Participation

Members of the press and public are welcome to attend meetings of the Council under the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A. Questions may be put to the Council during the Public Participation Session. The time allocated to each speaker is 3 minutes on their given subject(s). After this time the press and public must refrain from speaking.

- 01/08/21 To record the names of members present
- 02/08/21 To receive apologies of absence
- 03/08/21 To receive **Declarations of Interest** by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 04/08/21 To note **dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 05/08/21 To receive the **Chairman's Announcements**
- 06/08/21 To receive reports from **Ward Councillors**
- 07/08/21 To receive the **Clerk's Report**
- 08/08/21 To resolve the **Draft Minutes of the Full Council Meeting held on 6 July 2021**
- 09/08/21 To resolve the **Draft Minutes of the Combined Environment and Cemetery Committee held on 21 July 2021**
- 10/08/21 To resolve the **Draft Minutes of the Planning Meeting held on 28 July 2021**
- 11/08/21 To receive the **Financial Reports and Bank Reconciliation**
- 12/08/21 To receive the **Schedule of Payments**

### Cheque Payments

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No	Payee	Reason	VAT	Gross Amount
1	Payroll	Month 4	0	£1873.13
2	MKS Groundcare	Grass Cutting	£40.00	£240.00
3	Clare Boyall	Mileage	0	£2.36
4	MWQA Ltd	H&S Support June	0	£50.00
5	David Jacques	Cemetery Lodge Repairs	0	£239.00
6	Epworth Imperial Hall	Hire of Hall	0	£22.50
7	Roy Robinson	Decorating Cemetery Lodge	0	£760.00
8	Pete Barker	Mileage	0	£14.40

## Direct Debit Payments

1	Scottish Power	Utility	£11.00
2	Scottish Power	Utility	£11.00
3	Scottish Power	Utility	£11.00
4	Scottish Power	Utility	£11.00
5	EDF	Utility	£23.00
6	EDF	Utility	£112.00
7	EDF	Utility	£48.00
8	HSBC	Charges April	£31.10
9	N Lincs Council	Trade Waste	£42.81
10	N Lincs Council	Business Rates	£71.00
11	Vodafone	Mobile	£23.31
12	Plusnet	Landline and Broadband April	£39.60
13	Everflow Water	Water Rates	£9.10

- 13/08/21 To elect members of the Personnel Committee**
- 14/08/21 To receive and review the Financial Regulations**
- 15/08/21 To receive and review the Financial Reserves Policy**
- 16/08/21 To receive further information for the Data Protection Policy**

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- 17/08/21 Planning Permission Granted**  
To receive information previously circulated.
- 18/08/21 To receive a Grant Application** Local Government Act s137
- 19/08/21 To receive information and resolve to advertise for a ground's person**
- 20/08/21 To resolve whether to engage with residents on the creation of a cemetery orchard**
- 21/08/21 To elect 2 Town Council representatives to the Imperial Hall Committee**  
Carried forward from previous agenda.
- 22/08/21 To receive information on remote meetings**  
Cllr D Stewart. Carried forward from previous agenda.
- 23/08/21 Closure of Footpath 53**  
To receive information from N Lincs Council. Carried forward from previous agenda.
- 24/08/21 To receive information regarding an additional dog waste bin near to the cemetery**  
Cllr Finch. Carried forward from previous agenda.
- 25/08/21 To receive the annual Playground Inspection Report**
- 26/08/21 To receive the North Lincolnshire Green Energy Park notification of Public Consultation**  
Carried forward from previous agenda.
- 27/08/21 To receive information and resolve whether to join the Rural Market Town Group**
- 28/08/21 Questions to the Chairman**  
Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the agenda.
- 29/08/21 To note the date and time of the next Full Council Meeting**  
7 September 2021.