



EPWORTH TOWN COUNCIL

FINANCE COMMITTEE

Local Government Act 1972 section 101

Committee members: Cllr Johnson, Cllr Mitchell

Cllr Stewart, Cllr J Whittaker

Minutes of a Finance Committee meeting of Epworth Town Council held on **Monday October 28th, 2019 7pm at Cemetery Lodge.**

**Cemetery Lodge
Burnham Road
Epworth
Nr. Doncaster
North Lincolnshire
DN9 1BY**

Tel: (01427) 872086

The following paragraphs were taken as read.

Public Participation session: Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration.

(Members of the public are reminded that each presentation should take no more than three minutes).

This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.

- 1. To record** the names of member's present. Cllr J Whittaker Committee Chairman; Cllrs Mitchell and Stewart.
- 2. Apologies** for absence were received from Cllr Johnson.
- 3. To receive declarations of interest** (*existence and nature with regard to items on the Agenda Localism Act 2011*). None declared.
- 4. To receive notification of dispensations** approved by the clerk with reference to items on the agenda (*Code of Conduct and Localism 2011*). None requested.
- 5. Internal Control: To receive** for approval and recommendation to full council the September 2019 account and budget sheets and copy bank statements. **RESOLVED** accounts approved and in new format for presentation to full council
NOTE: Simplified format for account sheet
To discuss with proposal to full council:
(a) To vire funds (from reserves) to cover additional grant request; **RESOLVED** to leave figures (in red) as they are, as shows overspends in relation to budget
- 6. Grant applications:** to receive grant applications (section 137 and others) to resolve and make recommendations to full council:
South Axholme Academy- grant request £2100.00 (sec 3 2011 Charities Act)
RESOLVED After discussion, committee recommendation not to approve grant
- 7. Conclusion of Audit:** to receive the external auditor's report and resolve what action to take (report back to full council). **NOTE: information previously circulated with October meeting paperwork.** **RESOLVED** Committee recommend note and that figures must be changed on the Annual Return at financial year end; also noted that clerk had previously offset credit figures against expenditure which was challenged; current comments suggest that to offset the figures is the method to use and to revert to previous practice.
- 8. Financial Regulations:** to receive updated regulations for discussion and amendment prior to presentation to full council. Committee worked through the document up to point 6.11. To continue working through document at next meeting.
- 9. Annual Budget:** to discuss requirements, timeline and provisional committee and full council meeting dates for the budget reparations. **RESOLVED** committee to recommend members/committees put forward dates for all committee meetings to discuss budget figures for presentation to the Finance committee.
- 10. To resolve** "items for Facebook" Nothing put forward.
To record the closure of the meeting at 8.12pm.

cm29.10.19

**Clerk: Caroline Maguire Tel: 077343 86628
9 a.m. – 5.00 p.m. Monday – Friday
E-mail: epworth.council@btconnect.com**



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