

# EPWORTH TOWN COUNCIL



13<sup>th</sup> October 2023

**To:** Members of Epworth Town Council's Combined Cemetery & Environment Committee  
Councillors Finch, Grantham & Wilson

**Dear Councillor**

I hereby give notice of a meeting of the **Combined Cemetery & Environment Committee** of Epworth Town Council to be held on **Thursday, 19<sup>th</sup> October 2023, at 7.00 pm**, in the **Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**, and you are summoned to attend.

**Yours faithfully**

A handwritten signature in blue ink that reads 'Gary Johnson'.

**Gary Johnson**  
Town Clerk to the Council

## Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Committee, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

## AGENDA

1. **Election of Chairman / Chairwoman**  
To consider the election of a Chairman / Chairwoman of the Combined Cemetery & Environment Committee for the forthcoming year.
2. **Record of Members Present**  
To record the names of members present.
3. **Apologies for Absence**  
To receive and accept any apologies for absence.

4. **Declarations of Interest & Dispensations**
  - (i) To record any declarations of interest in respect of the agenda.
  - (ii) To note any dispensations given to any member of the Council in respect of the agenda.
5. **Clerk's Report**

To receive a report from the Clerk.
6. **D-Day**

To consider ways to commemorate the 80<sup>th</sup> anniversary of D-Day on 6<sup>th</sup> June 2024.
7. **Beacon**

To receive an update on the Beacon and to consider any further action which may need to be taken.
8. **Community Emergency Plan**

To review the Community Emergency Plan.
9. **Asset Register**

To review and update the asset register.
10. **Planters**

To consider the maintenance of the planters and the planting of them for the winter / spring period.
11. **Seats**
  - (i) To update a map of the seats in Epworth.
  - (ii) To consider the cleaning, repairing and varnishing of the seats.
12. **Blinds**

To consider the need for blinds upstairs at Cemetery Lodge.
13. **Bus Shelters**

To consider the need for the bus shelters to be cleaned.
14. **Date, Time & Place of Next Meeting**

To confirm the date, time and place of the next meeting of the Combined Cemetery & Environment Committee.
15. **Closure of Meeting**

To note the time the meeting closed.