

EPWORTH TOWN COUNCIL



29th September 2022

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Fleet, Garner, Stewart,
J Whittaker, R Whittaker & Woods

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 4th October 2022, at 7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

A G E N D A

- 1. Record of Members Present**
To record the names of members present.
- 2. Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
- 3. Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
5. **Chairwoman's Report**
To receive a report from the Chairwoman.
6. **Ward Councillors' Report**
To receive a report from the ward councillors.
7. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 6th September 2022.
8. **Clerk's Report**
To receive a report from the Clerk.
9. **Correspondence**
 - (i) To note the following correspondence:-
 - a) The Pensions Regulator - Automatic Enrolment
 - b) Millea Group Limited - Minutes
 - c) Kirton in Lindsey Town Council - Civic Service
 - d) North Lincs Council - Information & Connections
 - e) Ms J Owen - Permitted Development
 - f) Worknest - Short Guide to Long Covid
 - g) North Lincs Council - Civic Service
 - h) HWRA - Bulk Oil Buying Scheme
 - i) SLCC - Important Update on the Advisory Service
 - j) NALC - Star Council Awards Online Ceremony
 - k) Ms C Pike - Flooring of Play Park
 - l) ERNLLCA / Lindsey Age UK - Volunteers
 - m) ERNLLCA - NACO Notes on Marking the Death of a Senior National Figure
 - n) ERNLLCA - Survey & Community Safety Fund
 - o) North Lincs Council - Traffic Idle Bank
 - p) NALC - Issues Related to the Death of the Queen
 - q) SLCC - Condolences on the Passing of the Queen & Operation London Bridge
 - r) North Lincs Council - Proclamation Event
 - s) Immingham Town Council - Mayor's Coffee Morning
 - t) ERNLLCA - Council Meetings & Notice Periods during National Mourning
 - u) Bright HR - Understanding Employee Parental Rights Seminar
 - v) SLCC - Extension to Nominations for Election of Board of Directors
 - w) ERNLLCA - National Period of Mourning and the Queen's State Funeral
 - x) VANL - Best Start For All Project
 - y) Mr B Clarke - Trees Situated on Western Boundary of Jubilee Gardens
 - z) Mr B Pendrey / Ms K Morton / Mr A Sayers - Signage on High Street, Epworth
 - aa) Winterton Town Council - Civic Service
 - bb) North Lincs Council - Private Fostering Week
 - cc) ERNLLCA - Events, Webinars & Surveys
 - dd) Vodafone - Switching Off 3G
 - ee) Scribe - Subscription Fee for 2023 & Beyond
 - ff) Forestry England - Conservation Volunteering Sessions
 - gg) North Lincs Council - Timetable for Service Bus 57
 - hh) HWRA - Retirement of CEO

PA/2022/1716

Proposal: Notice of intention to remove 20 x leylandii trees growing as a hedge within Epworth Conservation Area
Location: Rear of 74 High Street, Epworth, DN9 1EP
Applicant: Bishop

13. **Finance**
To note and approve the schedule of accounts for payment for September 2022.
14. **Complaints Policy & Procedure**
To review the Council's Complaints Policy.
15. **Hedge**
To consider a quote to cut the hedge at the Cemetery.
16. **Chapel of Rest**
To consider a quote to replace an emergency light fitting.
17. **PAT Testing**
To consider quotes for PAT Testing.
18. **Mobile Phone**
 - (i) To rescind a council decision about a mobile phone supplier.
 - (ii) To consider a new mobile phone supplier.
19. **Electricity**
To review electricity supplier.
20. **Social Media**
To nominate a councillor to moderate social media.
21. **Epworth Charities**
To nominate a council representative for Epworth Charities.
22. **Youth Council**
To receive an update and consider any further action to be taken.
23. **Items Raised by Councillors**
 - (i) **Dementia Friendly Council** - Councillor Brumby
To consider becoming a dementia friendly council.
24. **Personnel**
To consider extending the contract of employment for the Groundsperson.
25. **Questions to the Chairwoman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
26. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
27. **Closure of Council Meeting**
To note the time the meeting closed.

**Appendix for Full Council Meeting held on Tuesday, 4th October 2022, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 13 - Finance

ACCOUNTS FOR PAYMENT - OCTOBER 2022

Payments made before or since last meeting:-

07.09.22	Equals	Amazon	Keep Off Grass Signs	23.99
08.09.22	Equals	Pickerings	Keys	11.00
11.09.22	Equals	Wix.com	Domain Renewal	39.78
15.09.22	Equals	Epworth Post Office	Stamps	13.60
20.09.22	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
22.09.22	Equals	Microsoft	Online Services	135.36
	DD	EDF Energy	Electricity	34.00
27.09.22	DD	Everflow Water	Water Rates	18.53
	DD	Plusnet	Telephone & Broadband Charges	34.92
	BP	FairFX Plc T/A Equals	Transfer of Funds	624.00
	Equals	Argos	Projector	349.99
28.09.22	DD	Vodafone	Mobile Phone Charges	25.22
30.09.22		Unity Trust Bank	Bank Charges	18.00
	BP	Wages / Tax & NI / Pension	Month 6	3,342.64
01.10.22	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	71.00

Payments submitted at this meeting:-

04.10.22	BP	ERNLLCA	Training - Role of Clerk & Councillor	36.00
	BP	ERNLLCA	Training - Cemetery Management	90.00
	BP	D Jaques	Roof Repair	174.00
	BP	Prestige Safety Ltd	Training - Emergency First Aid at Work	204.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	50.00
	BP	Torne Valley Ltd	Line	11.40
	BP	Axholme Pest Control	Mole Control	72.00
	BP	Mr P Haywood	Hanging Baskets & Planters	315.00
	BP	Epworth Business Forum	S145 Grant	800.00
	BP	PKF Littlejohn LLP	External Audit	360.00
	BP	Mr S Quantrill	Expenses - Mileage	8.10