

Council members,  
Cllr J Whittaker (Chairman), Cllr Mrs C Finch, Cllr Mrs P Garner, Cllr M Harm  
Cllr G Johnson, Cllr T Mitchell, Cllr D Stewart MBE (Vice Chairman),  
Cllr Mrs R Whittaker, Cllr D Woods.



## EPWORTH TOWN COUNCIL

**Thursday January 30th, 2020**

Dear Councillor,

You are hereby summoned to a Meeting of the Council which will be held at the Imperial Hall (small room) **on Tuesday February 4th, 2020 at 7pm.** Meetings are open to members of the press and public, under the Public Bodies (Admission to Meetings) Act 1960, other than as specified. The press and public may not speak when the Council is in session.

Signed C Maguire *C Maguire*

Clerk to the Council

**Cemetery Lodge  
Burnham Road  
Epworth  
Doncaster  
North Lincolnshire  
DN9 1BY**

**Tel: (01427) 872086**

### **Introduction and fire precautions**

**Public Participation session:** Residents are invited to give their views and question the Town Council on issues on this agenda or, issues for future consideration. **(Members of the public are reminded that each presentation should take no more than three minutes).**

**This Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded.**

### **AGENDA**

- 1. To record the Names of Members, Present.**
- 2. To receive Apologies for absence.**
- 3. To receive Declarations of Interest by any member of the Council** in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared. (*Localism Act 2011 Code of Conduct*).
- 4. To note dispensations** given to any member in respect to items on the agenda (*Localism Act 2011 and the Code of Conduct*).
- 5. To receive the Chairman's Announcements** (*for information only*).
- 6. To receive reports from Ward councillors** (*for information only*).
- 7. To receive the Clerk's Report** (*for information only*).
- 8. To resolve Draft Minutes** of a Meeting of the Council held on Tuesday January 7th, 2019 copies of which have been previously circulated, for approval and signature (*copy attached*).
- 9. To dispose of any business**, if any, remaining from the last meetings.
- 10. Internal control:** to receive copy December bank statements, the December Receipts & Payments account sheet and the December budget sheet for approval and signature of the Chairman (*copies attached*).
- 11. Internal control: Precept discussions: to receive DRAFT** budget figures for discussion, amendment and confirmation prior to submission to North Lincolnshire Council (*copy attached*).
- 12. To resolve Grant application:** Section 137 LGA 1972 Isle Choral Society grant request £500.00 (five hundred pounds) (*copy information attached*).
- 13. Cemetery concrete standing:** to resolve contractor to lay base for new storage container (*minute 14.12.19 copy attached*)
- 14. To discuss/resolve contractors** for (a) Turbary Road 2020 contract: (b) Grass cutting of Kings Head Croft, Closed Churchyard and lower area of Cemetery – existing contractor (*information attached*).

**Clerk: Caroline Maguire 01427 872086 answer phone**

**Mobile: 077343 86628 9-5 Monday – Friday**

**E-mail: epworth.council@btconnect.com**



**15. Internal Control:** To receive information regarding payments on the **Financial Statements** (such as direct debits and credit payments) approved by the Town Clerk since the last meeting of the Town Council, under powers granted by the Local Government Act 1972 s101 and in accordance with Council Policy (schedule attached).

EPWORTH TOWN COUNCIL

**NOTE: banking dates are approximate and may vary from those listed**

	Receipts		Net	Vat	Total
06.01.20	R Wallace & Son	Burial Rights C364	£300.00		£300.00
27.01/20	F Mortimer	Burial Rights C365	£300.00		£300.00
					£0.00
	Cheques paid		Net	Vat	Total
					£0.00
					£0.00
	Authorised Card Payments				
28.01.20	Post Office	24 1st class stamps	£16.80		£16.80
	DD payments		Net	Vat	total
01.02.20	North Lincolnshire Council	Cemetery trade waste	£21.60		£21.60
22.01.20	HSBC	Bank charges	£16.55		£16.55
29.01.20	Siemens	Photocopier lease	£182.59	£36.51	£219.10
17.01.20	Everflow	Cemetery water	£8.02		£8.02
02.02.20	BT	Telephone & internet	£64.29	£12.85	£77.14
06.02.20	WIX.com	Website provider	£114.00	£22.80	£136.80
25.02.20	O2	Mobile phone charges	£18.58	£3.72	£22.30
					£0.00
					£0.00
					£0.00
					£0.00
	Misc. Items				
09.01.20	VAT reclaim		£529.68		£529.68

**16. Internal control:** To resolve February cheques for payment as presented on the following schedule (Local Government Act 1972 as amended).

			Net	VAT	Total
					£0.00
104415	United Carlton	photocopies	£41.00	£8.20	£49.20
104416	Amberol	Hanging baskets & brackets	£2,055.13	£411.03	£2,466.16
104417	ERNLLCA	Employer training day	£90.00	£18.00	£108.00
104418	J R Cockin	Repair faults to night storage heaters	£48.00	£9.60	£57.60

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104419	APS Movements	re grade Turbary Road	£500.00	£100.00	£600.00
104420	Epworth Imperial Hall	Room hire x 2 in January	£45.00		£45.00
104421	R Whittaker	(replacement for lost cheque)	£11.00		£11.00
				EPWORTH TOWN COUNCIL	
		<b>Total cheques for payment</b>			<b>£3,336.96</b>

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**17. Planning** (Town & Country Planning Act 1990 as amended)

(a) **To resolve Draft minutes** from the planning committee meeting of Wednesday November 20th, 2019 held at Cemetery Lodge, copies of which have been previously circulated for approval and signature.

(b) **To resolve Draft minutes** from the planning committee meeting held on Wednesday January 22nd, 2020 at the Imperial Hall, copies of which have been previously circulated for approval and signature (*copy attached*).

(c) **To receive** information on planning decisions (*copy attached*)

**Tel: (01427) 872086**

**18. Environment Committee – to resolve Draft minutes** from a meeting held on Thursday January 23rd 2020, at Cemetery Lodge, copies of which have been previously circulated for approval and signature (*copy attached*):

**Committee proposals:**

(a) **Spring in Bloom:** to propose that funding is requested to cover planting borders at Manor Court car park with maintenance; maintenance of borders at Kings Head Croft and purchase of new planters for village signs.

(b) **To propose** that the council employ a contractor to power wash the safety surfaces at Kings Head Croft.

(c) **To propose** that “Tunes” are asked to supply (peat free compost) and plants for the hanging baskets this year (amended costs to take account of larger baskets).

(d) **ECHO:** to propose that the next edition is scheduled for April 2020.

**19. Epworth “food fest”** to discuss the possibility of holding a North Lincolnshire Council arranged “food fest” on Friday October 2nd, 2020 (the only available date remaining for 2020).

**20. To propose that Standing Orders are amended** to allow nominated committee budget expenditure without reference to full council (*copy committee remit attached*). (Cllr R Whittaker)

**21. To propose** to lobby North Lincolnshire Council about councillor numbers (Cllr J Whittaker)

**22. Councillor email addresses:** to discuss the provision of @epworthtowncouncil email addresses for all Councillors – additional cost of £3.00 per email address per month.

**23. Correspondence:** to note list (*for information only page 90 attached*).

**24. To discuss** management of committee and full council meetings during the clerk’s scheduled absence

**25 To list:** items for facebook.

**26. Questions to the Chairman:** (*Items of immediate urgency that must be acknowledged before the next meeting and have not been included on the Agenda*).

**27 . To confirm the date and time of the next monthly meeting** as (*Tuesday March 3rd, 2020*).

**28. In view of the confidential nature of the business concerning members of staff or legal issues about to be transacted, it is advisable and in the public interest that the press and public be temporarily excluded and they are asked to withdraw under the terms of the Public Bodies (Admission to Meetings) Act 1960 and of Standing Orders. THE COUNCIL MAY RESOLVE to exclude members of the press and public for the following agenda item:**

**To authorise** payments of salaries and related payments as per the confidential schedule.

**To record the closure of the meeting.**

cm30.01.20.

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