

# EPWORTH TOWN COUNCIL



24<sup>th</sup> February 2022

To: Members of Epworth Town Council

Councillors J Whittaker (Chairman), Brumby, Cooper, Finch, Fleet, Garner, Stewart,  
R Whittaker & Woods

**Dear Councillor**

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 1<sup>st</sup> March 2022, at 7.00 pm**, in the **Small Room of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

**Yours faithfully**

A handwritten signature in blue ink that reads 'Gary Johnson'.

**Gary Johnson**  
**Clerk to the Council**

## **Public Participation**

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

## **AGENDA**

1. **Record of Members Present**  
To record the names of members present.
2. **Apologies and Reasons for Absence**  
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
  - (i) To record any declarations of interest in respect of the agenda.
  - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Chairman's Report**  
To receive a report from the Chairman.
5. **Ward Councillors' Report**  
To receive a report from the ward councillors.
6. **Minutes of the Last Meeting**  
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Tuesday, 1<sup>st</sup> February 2022.
7. **Clerk's Report**  
To receive a report from the Clerk.
8. **Correspondence**
  - (i) To note the following correspondence:-
    - a) NALC - Local Council Elections
    - b) North Lincs Council - Controlled Waste Transfer Note & Agreement
    - c) North Lincs Alliance Volunteer Hub - Volunteer Management Toolkit
    - d) North Lincs Council - Civic Dinner
    - e) VANL - Easyfundraising
    - f) Ordnance Survey - Survey
    - g) Mr J Harris - Walking Article
    - h) Lincolnshire County Council - Jubilee Newsletter
    - i) North Lincs Council - Neighbour Hood Watch Message
    - j) Epworth & Isle of Axholme Rotary - Queen's Platinum Jubilee Celebrations
    - k) Scribe - New Features
    - l) Ms T Hobson - Turbary Road & Freedom of Information Request
    - m) NALC - International Women's Day
    - n) Barton Upon Humber Town Council - Civic Dinner
    - o) Worknest - Employee Disputes / Essential Policies / Training Managers / Tribunal Claims Webinar
    - p) ERNLLCA - S137 Amount for 2022 / 2023
    - q) Unity Trust Bank Plc - Interest Rates
    - r) SLCC - Civility & Respect Project Update
    - s) Isle Choral Singers - Music Copies
    - t) North Lincs Council - Jubilee Events
    - u) Isle Choral Singers - Spring Concert
    - v) Northern Powergrid - Storm Updates
    - w) North Lincs Council - Fostering & Supported Lodgings Information Event
    - x) HSBC UK - Biometrics for Online Card Payments
    - y) ERNLLCA - Clerk Training Day Questionnaire
    - z) North Lincs Council - Aggressive Doorstep Sellers
    - aa) North Lincs Council - The Night Walk
  - (ii) To consider the following correspondence:-
    - a) North Lincs Council - Updated Code of Conduct
    - b) Epworth & District Agricultural Society Ltd - Epworth Show Stand
    - c) Doncaster MBC - Future Correspondence Planning Policy & Environment Team
    - d) Rural Services Network - Vulnerable Young & Older People Survey
    - e) North Lincs Alliance Volunteer Hub - Batonbearer for Commonwealth Games
    - f) Rural Services Network - Young People in Rural Areas Seminar
    - g) ERNLLCA / NALC - Working Together to Make Communities Safer

- h) Rural Services Network - Rural Planning Seminar
- i) North Lincs Council - Queen's Platinum Jubilee Grant Offer
- j) Keep Britain Tidy - Great British Spring Clean
- k) North Lincs Council - Standards Training
- l) North Lincs Council - Grant Presentations
- m) NALC - Events
- n) Possible - Moving M180 Lorries Beyond Diesel
- o) Northern Powergrid - Cutting of Trees & Hedges

**9. Publications**

To note receipt of the following publications:-

ERNLLCA - Newsletter	January 2022
Alliance Volunteer Hub - Newsletter	February 2022
HWRA - Newsletter	February 2022
North Lincs Council - Forthcoming Meetings	February 2022
Public Sector Network - Newsletter	February 2022
Rural / Market Towns Group - Newsletter	February 2022
Rural Services Network - Rural Funding Digest	February 2022
ERPF - Employer Bulletin	
Fields In Trust - Email Bulletin	
NALC - Chief Executive's Bulletin	
NALC - Events	
NALC - Newsletter	
North Lincs Council - Business Focus & Update	
North Lincs Council - News Direct	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletters	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

**10. Committee / Working Group Reports**

To approve the minutes of the following committee / working group meetings:-

Planning Committee	Wednesday, 9 <sup>th</sup> February 2022
Finance Committee	Tuesday, 15 <sup>th</sup> February 2022
Combined Cemetery & Environment Committee	Monday, 21 <sup>st</sup> February 2022

**11. Finance**

- (i) To approve the Financial Report & Bank Reconciliation Statement for January 2022.
- (ii) To note and approve the schedule of accounts for payment for March 2022.

**12. Financial Regulations**

To consider a recommendation about amending the financial regulations to do with how much can be spent in an emergency and the amount before three quotes are required.

**13. Scribe**

To consider the renewal of accounts and cemetery software for 2022 - 2023.

**14. Electricity**

To review electricity suppliers.



15. **Grass Cutting**  
To consider tenders for the Grass Cutting of the Closed Churchyard, Kings Head Croft and the Cemetery.
16. **Hanging Baskets**  
To consider quotes for this year's Hanging Baskets.
17. **Cemetery Charges**  
To review the cemetery charges for 2022 - 2023.
18. **Northern Powergrid**  
To consider projects that Northern Powergrid could support within the local community.
19. **Beacon Inspection**  
To consider a quote for carrying out an inspection of the beacon.
20. **Mole Problem**  
To consider a quote for mole control.
21. **Notice Board**  
To consider a quote for the repair of the notice board.
22. **Play Equipment**  
To consider a quote for the repair of the play equipment.
23. **Queen's Platinum Jubilee Celebrations**  
To agree the content for an advert in the Arrow.
24. **Items Raised by Councillors**
  - (i) **Mayor** - Councillor Finch  
To consider having a Mayor.
  - (ii) **Local Council Award Scheme** - Councillor J Whittaker  
To receive an update on the Local Council Award Scheme and agree an action plan for 2022-2023.
25. **Questions to the Chairman**  
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
26. **Date, Time and Place of Future Meetings**  
To confirm date, time and place of future meetings of the Council.
27. **Closure of Council Meeting**  
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 1<sup>st</sup> March 2022, at 7.00 pm,  
in the Small Room of the Imperial Hall, Chapel Street, Epworth**

**Item 11 - Finance**

**ACCOUNTS FOR PAYMENT - MARCH 2022**

**Payments made before or since last meeting:-**

06/02/2022	DC	Wix.com LTD	Combo Plan	136.80
15/02/2022	Equals	Epworth Convenience Store	Jubilee Prizes - Sweets	17.50
18/02/2022	Equals	North East Trophies	Jubilee Prizes - Trophies	31.56
21/02/2022	DD	EDF Energy	Electricity	9.00
	DD	EDF Energy	Electricity	35.00
	DD	EDF Energy	Electricity	65.00
22/02/2022	DD	HSBC	Bank Charges	9.00
23/02/2022	DD	Vodafone	Mobile Phone Charges	23.31
	DD	Everflow Water	Water Rates	
28/02/2022	DD	Plusnet	Telephone & Broadband Charges	39.60

**Payments submitted at this meeting:-**

01/03/2022	DD	Scottish Power	Electricity	11.00
	DD	Scottish Power	Electricity	11.00
	BP	Axholme Landscapes	Gravel for Cemetery Path	168.00
	BP	Torne Valley Ltd	Wellies	94.94
	BP	Dave Jacques Building Services	Roof Repairs	625.00
	BP	Torne Valley Ltd	Bin Liners / Puncture Repair / Tube	28.32
	BP	Epworth Imperial Hall	Room Hire	22.50
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	50.00
	BP	MKS Groundcare Ltd	Grasscutting	240.00
	BP	Mr P Barker	Expenses - Mileage	8.10
	BP	Mr S Quantrill	Expenses - Mileage & Fuel for Mower	16.56
	BP	Wages / Tax & NI / Pension	Month 11	3,057.25