

EPWORTH TOWN COUNCIL

Cemetery Lodge Burnham Road Epworth DN9 1BY

Email: clerk@epworthtowncouncil.com Tel: 01427 872086



14 April 2021

Dear Councillors,

I hereby give notice of summons to attend a meeting of the Environment and Cemetery Committee that will be held on the following:

Monday 19th April 2021 to commence at 7.30pm.

Due to the current Covid-19 pandemic, and the Government imposed restrictions of public gatherings, this meeting will be a remote meeting hosted using the Zoom online software.

The details of the Zoom connection and access information is detailed on the Agenda attached to this.

For any apologies for attendance, please could you email me on clerk@epworthtowncouncil.com at your earliest opportunity.

With regards,

Jonathan Whittaker

Chairman

Epworth Town Council

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The Councillors of the Epworth Town Council are hereby summoned to attend a Full Town Council Meeting at 7.30pm on Tuesday 19 April 2021 via the online digital format Zoom.

Zoom Meeting details: ID – 958 0044 2049 Passcode – 360361

<https://zoom.us/j/95800442049?pwd=RmdtaXZYdGI1czAxSFJqYVowaVY5dz09>

Members of public are welcome to attend via zoom using the above access. Should members of the public wish to raise a question before the meeting, please will they contact the Clerk at clerk@epworthtowncouncil.com

AGENDA ITEMS FOR DISCUSSION AND DECISION

1. **Welcome to all Councillors and any members of the public sitting in observation.** The confirmation of the Chair that the meeting is recorded and the recording is saved for a period of no less than 12 months.
2. **Members of the public participation** – this will be limited to 10 minutes and each member of the public will have a maximum time of three minutes. This is at the discretion of the Chair.
3. **Motion to exclude members of press and public from participation** – but can observe
For the following agenda points members of the public can observe the meeting but cannot take part in any discussion or debate. Any persons not Councillors or the Clerk will be muted on Zoom.
4. **Apologies for absence from Councillors** – agreement of Councillors to accept absences.
5. **Declarations of interest** – for the Council to note including dispensations presented to the Clerk.
6. **To consider improvement works** - for the improvement/maintenance works to the Cemetery Lodge.
7. **Receive an update on the progress of the hanging baskets project** – and to agree a date to erect the baskets.
8. **To receive an update on the repositioning of planters** – including where they will be moved to and when.
9. **To discuss planters for the entrance signs on the A161** – discussion to include the acquisition, planting maintenance and location.
10. **Update on the works carried out to the Chapel of Rest** – and to consider the acquisition of a door mat and lightbulbs.
11. **Discuss Epworth Town Council's entry in the Best Kept Village competition 2021.**
12. **Great British Spring Clean 28 May-13 June** – to consider if and how the town council wishes to take part.
13. **Receive quotes** – for a concrete base for the new litter bin to be positioned in the Queen Elizabeth 2nd field.
14. **Receive a response from North Lincolnshire Council** – reference the CCTV at the Queen Elizabeth 2nd field.

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15. **Review the progress of the new Handyman role** - update and initial reports how the new position is working.
 16. **Consider repairs required** - to the wall at the closed church yard, St Andrews Church.
 17. **Consider a memorial wall for the cemetery** - discussion to include location within the cemetery, design cost and time scale for the project.
 18. **VE Day May 8th** - discussion of what Epworth Town Council should do to mark the event.
 19. **Motion to agree the next Meeting of the Environment and Cemetery Committee.**
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