

EPWORTH TOWN COUNCIL



7th March 2024

To: Members of Epworth Town Council's Combined Cemetery & Environment Committee
Councillors Finch (Chairwoman), Grantham & Wilson

Dear Councillor

I hereby give notice of a meeting of the **Combined Cemetery & Environment Committee** of Epworth Town Council to be held on **Tuesday, 12th March 2024, at 7.00 pm**, in the **Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Committee, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Record of Members Present**
To record the names of members present.
2. **Apologies for Absence**
To receive and accept any apologies for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Clerk's Report**
To receive a report from the Clerk.
5. **D-Day**
To receive an update on ways to commemorate the 80th Anniversary of D-Day and to consider any further action which may need to be taken.
6. **Hanging Baskets**
 - (i) To consider a quote for maintenance work to do with the hanging baskets.
 - (ii) To consider quotes for the cost of the hanging baskets.
 - (iii) To consider a quote for removing the hanging baskets, disposing of their contents and the returning and storage of them.
7. **Planters**
To consider a quote for the planting, watering and maintenance of the planters.
8. **Risk Assessments**
 - (i) To review the risk assessment for the Hanging Baskets
 - (ii) To review the risk assessment for the Bunting.
9. **Memorial Safety Inspection**
To review the paperwork to do with a memorial safety inspection.
10. **Cemetery Rules & Regulations**
To review the rules and regulations for the Cemetery.
11. **Date, Time & Place of Next Meeting**
To confirm the date, time and place of the next meeting of the Combined Cemetery & Environment Committee.
12. **Closure of Meeting**
To note the time the meeting closed.