

EPWORTH TOWN COUNCIL



2nd February 2023

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Garner, Richmond, Stewart,
J Whittaker & R Whittaker

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 7th February 2023, at 7.00 pm**, in the **Small Hall of the Imperial Hall, Chapel Street, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads "Gary Johnson".

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Co-option**
To discuss the co-option of a member onto the Council.
5. **CCTV**
To receive a presentation on CCTV and then further consider the use of CCTV at Kings Head Croft.
6. **Youth Council**
To receive an introduction from the youth representatives for Epworth and consider any issues raised.
7. **Grants**
To consider a request for financial assistance from:- (i) LIVES
(ii) Epworth Old Rectory
8. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
9. **Chairwoman's Report**
To receive a report from the Chairwoman.
10. **Ward Councillors' Report**
To receive a report from the ward councillors.
11. **Minutes of the Last Meeting**
To approve as a correct record the minutes of a meeting of the Full Council held on Tuesday, 10th January 2023.
12. **Clerk's Report**
To receive a report from the Clerk.
13. **Correspondence**
 - (i) To note the following correspondence:-
 - a) HWRA - Accounts & Treasurer's Report
 - b) Mr T Ball - Condition of Pavement to Primary School Entrance
 - c) North Lincs Council - Fostering Virtual Information Event
 - d) Mr J Harris - Walking Article for Local Newsletter
 - e) Epworth Thurlow - The Often Herd Poster
 - f) Mrs J Matthews - Axholme Drive Playground
 - g) Worknest - Redundancy and Restructuring Webinar
 - h) Government Events - Neurodiversity Awareness in the Workplace
 - i) Brigg Town Council - Civic Dinner
 - j) North Lincs Council - Road Closure for Resurfacing of A161
 - k) Barton upon Humber Town Council - Civic Dinner
 - l) Plusnet - Important Information about Business Broadband Account
 - m) North Lincs Council - Violence Against Women & Girls Conference
 - n) East Riding Pension Fund - New Pension Contribution Rates
 - o) North Lincs Council - Local Elections 4th May 2023
 - p) North Lincs Council - Bus Service Disruption on Saturdays Only
 - q) SLCC - The Future of Local Councils
 - r) Barton upon Humber Town Council - Civic Service
 - s) Bright HR - Essential Guide to HR Policy Compliance
 - t) The Thurlow - Permission for Advertising Signs
 - u) ERNLLCA - Buckingham Palace Garden Party

(ii) To consider the following correspondence:-

- a) ERNLCA - Training Courses
- b) Ms J Shirley - Research on Youth Councils Survey
- c) NALC - Standards Matter Conference
- d) North Lincs Council - New Members for North Lincolnshire Local Access Forum
- e) Rural Services Network - Rural Cost of Living Survey
- f) ICCM - Management of Memorials Inspection Workshop
- g) ERNLLCA - HR Problem Training
- h) North Lincs Council - Hackney Carriage & Private Hire Licensing Policy
- i) Dementia Group - Hire of Room
- j) North Lincs Council - Curry Leaf Premises Licence Variation
- k) North Lincs Council - Defibrillator Grant & Shortfall
- l) VANL - Free Cyber Security Training

14. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	January 2023
ERNLLCA - Newsletter	January 2023
Public Sector Network - Newsletter	January 2023
Rural Services Network - Rural Funding Digest	January 2023
North Lincolnshire Council - Forthcoming Meetings	February 2023
Rural Services Network - Rural Funding Digest	February 2023
ERPF - Employer Bulletin	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Events	
NALC - Newsletter	
North Lincs Council - Business Forum Newsletter	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

15. Committee / Working Group Reports

To note / approve the minutes of the following committee / working group meetings:-

Combined Cemetery & Environment	Monday, 16 th January 2023
Planning Committee	Thursday, 19 th January 2023
Finance Committee	Monday, 23 rd January 2023

16. Planning

To consider the following planning application:-

PA/2023/52	Proposal: Notice of intention to fell a poplar and ash tree, both within Epworth's Conservation Area Location: 7A Church Street, Epworth, DN9 1ER Applicant: Mrs Barry Clarke
PA/2022/2143	Proposal: Planning permission to erect replacement dwelling Location: Frog Hall, Idle Bank, Epworth, DN9 1LF Applicant: Laura Grantham

17. **Finance**
 - (i) To approve the Financial Report & Bank Reconciliation Statements for October, November & December 2022.
 - (ii) To approve the Budget Report for April 2022 to December 2022.
 - (iii) To note and approve the schedule of accounts for payment for February 2023.
18. **Financial Regulations**
To review the Council's financial regulations.
19. **Cemetery Rules & Regulations**
To review the rules & regulations for the Cemetery.
20. **King's Coronation**
To consider a recommendation about what to do for the King's Coronation.
21. **Hanging Baskets**
To consider a recommendation about the cost of a hanging basket.
22. **Boot Scrapers**
To consider a recommendation for the purchase of two boot scrapers.
23. **Mole Control**
To consider a quote for mole control.
24. **Lawnmower**
To consider a recommendation about the purchase of a new lawnmower.
25. **Cemetery Lodge**
To consider quotes for the decoration of the stairway area.
26. **Heater**
To consider a recommendation to purchase a new storage heater for the office.
27. **Electricity**
To review electricity supplier.
28. **Items Raised By Councillors**
 - (i) **Revolution Flower Bikes** - Councillor Brumby
To consider Revolution Flower Bikes.
29. **Questions to the Chairwoman**
Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
30. **Date, Time and Place of Future Meetings**
To confirm date, time and place of future meetings of the Council.
31. **Closure of Council Meeting**
To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 7th February 2023, at 7.00 pm,
in the Small Hall of the Imperial Hall, Chapel Street, Epworth**

Item 17 - Finance

ACCOUNTS FOR PAYMENT - FEBRUARY 2023

Payments made before or since last meeting:-

10.01.22	Equals	SLCC	Membership Renewal	222.00
17.01.23	Equals	Travis Perkins	Concrete Blocks	15.22
	Equals	SLCC	ILCA Training Course	144.00
20.01.23	DD	EDF Energy	Electricity	10.00
	DD	EDF Energy	Electricity	16.00
	DD	EDF Energy	Electricity	35.00
23.01.23	BP	Mrs J Canning	Reimbursement for Plants	28.20
	BP	D Jaques	Flagpole Mount & Bracket	30.00
	BP	Isle Choral Society	S145 Grant	500.00
24.01.23	DD	EDF Energy	Electricity	34.00
25.01.23	DD	Vodafone	Mobile Phone Charges	15.00
26.01.23	DD	Everflow Water	Water Rates	14.66
27.01.23	DD	Plusnet	Telephone & Broadband Charges	34.92
31.01.23	BP	Wages / Tax & NI / Pension	Month 10	2,956.26
01.02.23	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	71.00

Payments submitted at this meeting:-

07.02.23	BP	BRS Tech Limited	IT Support	54.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	60.00
	BP	Arrand Tree Care Ltd	Removal of Fallen Tree	480.00
	BP	Mr S Gerry	Exploratory Dig	90.00
	BP	Mr M Johnson	Bulbs	14.99
	BP	Mr S Quantrill	Expenses - Mileage & Elastic	8.75