

EPWORTH TOWN COUNCIL



5th January 2023

To: Members of Epworth Town Council

Councillors Finch (Chairwoman), Brumby, Cooper, Garner, Richmond, Stewart,
J Whittaker & R Whittaker

Dear Councillor

I hereby give notice of the **Full Council Meeting of Epworth Town Council** due to be held on **Tuesday, 10th January 2023**, at **7.00 pm**, in the **Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Full Council, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

A G E N D A

1. **Record of Members Present**
To record the names of members present.
2. **Apologies and Reasons for Absence**
To receive and accept any apologies and reasons for absence.
3. **Declarations of Interest & Dispositions**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.

4. **Grants**
To consider a request for financial assistance from:- (i) Isle Choral Society
(ii) Epworth Music Day
5. **Turbary Road**
To receive an update on Turbary Road and to consider any further action which may need to be taken.
6. **Chairwoman's Report**
To receive a report from the Chairwoman.
7. **Ward Councillors' Report**
To receive a report from the ward councillors.
8. **Minutes of the Last Meeting**
To approve as a correct record the minutes of an ordinary meeting of the Full Council held on Tuesday, 6th December 2022, and also an extra-ordinary meeting of the Full Council held on Wednesday, 21st December 2022.
9. **Clerk's Report**
To receive a report from the Clerk.
10. **Correspondence**
 - (i) To note the following correspondence:-
 - a) Alliance Volunteer Hub - Warm Welcome Pledge
 - b) SAAA - Notification of External Auditor Appointment
 - c) Epworth Music Day - Funding Bid
 - d) Bright HR - Effectively Manage Sickness & Absenteeism
 - e) The Pension Regulator - Workplace Pensions Re-enrolment
 - f) Mr J Stockwell - Defibrillator
 - g) Epworth Churches - Warm Spaces
 - h) North Lincs Council - Electoral Register 2023
 - i) Epworth Bowls Club - Bowls Club Parking
 - j) Alliance Volunteer Hub - Christmas Offers
 - k) Barton Upon Humber Town Council - Christmas Wishes 2022
 - l) Government Events - Social Media Content & Marketing Communications
 - m) Crowle & Ealand Town Council - Change of Address
 - n) ERNLLCA - Winter Warmth Pledge
 - o) North Lincs Council - Handling of Invoices
 - p) HWRA - Papers for AGM / New Chief Executive Announced
 - q) ERPF - Invitation to Employer Forum
 - r) North Lincs Council - Town & Parish Council Liaison Meeting Notification
 - s) Cloudy IT - The Decision Hour
 - t) North Lincs Council - Ask for Angela Campaign
 - u) NALC - Local Leadership Through Challenging Times
 - v) Crowle & Ealand Town Council - Season Greetings
 - w) North Lincs Council - Town & Parish Council Liaison Meeting Agenda
 - x) North Lincs Council - Christmas Dinners
 - y) Bottesford Town Council - Christmas Card
 - z) North Lincs Council - Tree Being Felled West End Road, Epworth
 - aa) SLCC - Educational Trust Survey
 - bb) Broughton Town Council - Seasonal Greetings
 - cc) Kirton in Lindsey Town Council - Seasons Greetings
 - dd) Unity Trust Bank - New & Improved Internet Banking
 - ee) Immingham Town Council - Christmas Wishes

- ff) ERNLLCA - Two Updates
- gg) Bright HR - Essential HR Changes to Shape 2023
- hh) Men's Society - New Members Poster

(ii) To consider the following correspondence:-

- a) ERNLLCA - Training Opportunities
- b) Councillor A Fleet - Resignation
- c) Haxey Parish Council - 5 Year Plan
- d) North Lincs Council - North Lincolnshire in Bloom 2023
- e) ICCM - One Day Courses
- f) Government Events - Social Media Strategy & Analytics for Public Sector
- g) North Lincs Council - Isle of Axholme Celebrations Week
- h) NALC - International Women's Day
- i) Parish.UK Network - Introduction to Parish.UK Network

11. Publications

To note receipt of the following publications:-

Alliance Volunteer Hub - Newsletter	December 2022
Environment Agency - Humber Newsletter	December 2022
ERNLLCA - Newsletter	December 2022
Public Sector Network - Newsletter	December 2022
Rural Services Network - Rural Funding Digest	December 2022
Clerk & Councils Direct - Newsletter	January 2023
North Lincolnshire Council - Forthcoming Meetings	January 2023
SLCC - The Clerk Magazine	January 2023
ERPF - Employer Alert	
ERPF - Employer Bulletin	
Fields In Trust - Newsletter	
ICCM - Member Newsletter	
NALC - Chief Executive's Bulletin	
NALC - Newsletter	
North Lincs Council - Weekly Roadworks	
Public Sector Executive - Online Newsletter	
Rural Services Network - Rural Bulletin	
SLCC - News Bulletin	
VANL - Newsletter	

12. Committee / Working Group Reports

To note / approve the minutes of the following committee / working group meetings:-

Finance Committee	Monday, 17 th October 2022
Planning Committee	Wednesday, 9 th November 2022
Planning Committee	Wednesday, 14 th December 2022

13. Planning

To consider the following planning application:-

PA/2022/2155	Proposal: Planning permission to erect a single-storey extension and to carry out additional alterations to the dwelling to provide additional accommodation Location: 88 Station Road, Epworth, DN9 1JZ Applicant: Mrs C J Armstrong
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14. **Finance**
 - (i) To note and approve the schedule of accounts for payment for January 2023.
 - (ii) To consider reimbursing Mrs J Canning for the purchase of some plants.
15. **Flagpole**

To approve the cost of erecting a flagpole.
16. **CCTV**

To further consider the use of CCTV at Kings Head Croft.
17. **Electricity**

To review electricity supplier.
18. **Co-option**

To discuss the co-opting of a member onto the Council.
19. **Youth Council**

To receive an update and consider any further action to be taken.
20. **Items Raised By Councillors**
 - (i) **Cemetery Management Software** - Councillor J Whittaker
To consider the use and administration of the cemetery management software.
21. **Questions to the Chairwoman**

Items of an immediate urgency that need to be acknowledged before the next meeting and have not been included on the agenda.
22. **Date, Time and Place of Future Meetings**

To confirm date, time and place of future meetings of the Council.
23. **Closure of Council Meeting**

To note the time the meeting closed.

Note: All members of the Public & Press are welcome to attend.

If you wish to speak on any matter on the agenda or anything else that affects the Parish of Epworth, please let the Clerk know prior to the start of the meeting.

**Appendix for Full Council Meeting held on Tuesday, 10th January 2023, at 7.00 pm,
in the Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**

Item 14 - Finance

ACCOUNTS FOR PAYMENT - JANUARY 2023

Payments made before or since last meeting:-

06.12.22	BP	Isle of Axholme Short Mat Bowls	S19 Grant	5,460.00
13.12.22	DD	EDF Energy	Electricity	68.00
14.12.22	Equals	Londis	Fuel for Mower	15.85
20.12.22	DD	EDF Energy	Electricity	10.00
	DD	EDF Energy	Electricity	16.00
	DD	EDF Energy	Electricity	35.00
28.12.22	DD	Vodafone	Mobile Phone Charges	15.00
	DD	Everflow Water	Water Rates	18.53
29.12.22	DD	Plusnet	Telephone & Broadband Charges	34.92
30.12.22	BP	Wages / Tax & NI / Pension	Month 9	3,041.36
31.12.22		Unity Trust Bank	Bank Charges	18.00
03.01.23	DD	Scottish Power	Electricity	1.00
	DD	North Lincs Council	Business Rates	71.00

Payments submitted at this meeting:-

10.01.23	BP	Complete Business Solutions	Paper & Toner	126.98
	BP	Torne Valley Ltd	Hand Brush	3.98
	BP	J B Rural Services	Grass Cutting	1,800.00
	BP	George Tune & Son	Plants & Compost	222.00
	BP	MWQA Ltd	Monthly H&S Competent Person Fee	48.00
	BP	Torne Valley Ltd	Tape Cloth & Bin Liners	19.72
	BP	Playdale Playgrounds Ltd	Playground Repairs	722.27
	BP	Axholme Landscapes	Gravel for Cemetery Path	180.00
	BP	Mr S Quantrill	Expenses - Mileage & Marker Pen	12.23