

EPWORTH TOWN COUNCIL



21st September 2023

To: Members of Epworth Town Council's Combined Cemetery & Environment Committee
Councillors Finch, Grantham & Wilson

Dear Councillor

I hereby give notice of a meeting of the **Combined Cemetery & Environment Committee** of Epworth Town Council to be held on **Tuesday, 26th September 2023, at 7.00 pm**, in the **Chapel of Rest, Cemetery Lodge, Burnham Road, Epworth**, and you are summoned to attend.

Yours faithfully

A handwritten signature in blue ink that reads 'Gary Johnson'.

Gary Johnson
Town Clerk to the Council

Public Participation

Members of the public may speak prior to the meeting on issues they would like to bring to the attention of the Committee, however public participation shall not exceed 15 minutes.

Note that this Council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting by means of the recording and expresses hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of any member of the public who may be present who do not wish to be filmed or recorded. The Council meeting is recorded, and the recording is saved for a period of no less than 12 months.

AGENDA

1. **Election of Chairman / Chairwoman**
To consider the election of a Chairman / Chairwoman of the Combined Cemetery & Environment Committee for the forthcoming year.
2. **Record of Members Present**
To record the names of members present.
3. **Apologies for Absence**
To receive and accept any apologies for absence.

4. **Declarations of Interest & Dispensations**
 - (i) To record any declarations of interest in respect of the agenda.
 - (ii) To note any dispensations given to any member of the Council in respect of the agenda.
5. **Clerk's Report**

To receive a report from the Clerk.
6. **D-Day**

To consider ways to commemorate the 80th anniversary of D-Day on 6th June 2024.
7. **Community Emergency Plan**

To review the Community Emergency Plan.
8. **Asset Register**

To review and update the asset register.
9. **Seats**
 - (i) To update a map of the seats in Epworth.
 - (ii) To consider the cleaning, repairing and varnishing of the seats.
10. **Blinds**

To consider the need for blinds upstairs at Cemetery Lodge.
11. **Bus Shelters**

To consider the need for the bus shelters to be cleaned.
12. **Plaque**

To consider the need to re-fit the refurbished plaque at Kings Head Croft.
13. **Hedging**
 - (i) To consider the purchase of some plants to replace hedging at the Cemetery.
 - (ii) To consider the cutting of the hedge on the Southern side of the Cemetery.
 - (iii) To consider the cutting of the hedge at Kings Head Croft.
14. **Best Kept Village Competition**

To consider sending letters of thanks to residents / businesses mentioned in the feedback received for this year's competition.
15. **Date, Time & Place of Next Meeting**

To confirm the date, time and place of the next meeting of the Combined Cemetery & Environment Committee.
16. **Closure of Meeting**

To note the time the meeting closed.